



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 5
DONTOGAN ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2022-02-000
 Quotation No.: 2022-0-000
 Date: 02/22/2022
 ABC: Php 134, 400.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than February 28, 2022.

POSTED IN PHILGEPS

ah
VANGIE D. SIKI

Chairperson, Bids and Awards Committee

REQUIREMENTS: 1. Mayor's / Business permit 2. PhilGEPs registration number or certificate 3. Omnibus Sworn Statement (for ABC above 50K) 4. Income/Business Tax Return (for ABC above 500K)	Note: ✓ Submit RFQ together with the requirements. ✓ All entries must be typewritten or legibly written. ✓ Delivery period within <u>7</u> Calendar Days. ✓ Price validity shall be for a period of <u>30</u> Calendar Days.
--	---

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	SECURITY GUARD (Night Shift) Contract Period: March 14, 2022 - December 31, 2022 Schedule: 6:00 PM – 6:00 AM; Monday to Sunday including legal and special holidays Requirements: Security guard must be: 1. duly licensed; 2. in complete uniform while on duty; 3. with complete defense tools (baton & flashlight); 4. with at least 2 years of experience; 5. must maintain a logbook; 6. visible at all times; and 7. must adhere to the policies of Dontogan ES		
			** The bidding security agency must submit a security plan for the period of March 14, 2022 to December 31, 2022		
			TOTAL		

Purpose: Procurement of security services for Dontogan Elementary School for CY 2022

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

