



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

March 21, 2022

DIVISION MEMORANDUM

No. 090 s. 2022

**ORIENTATION OF THE NATIONAL SCHOOL BUILDING INVENTORY (NSBI)
 FOR SY 2021-2022**

To : Public Schools District Supervisor
 Public Elementary and Secondary School Heads
 Education Facilities Coordinator
 BEIS Coordinator

1. In view on Memorandum OUCOS-PS-2022 entitled Guidelines on the Conduct of the National School Building Inventory for SY 2021-2022, the department recognizes the importance of maintaining an accurate and comprehensive inventory of school buildings, classrooms, furniture and other facilities for planning, budgeting, resource allocation, and decision-making purposes. The inventory would help firm up the department's commitment to providing safe and conducive learning environment to learners.
2. The Education Facilities (EF) and Planning and Research Section will conduct an orientation via zoom on **March 31, 2022 from 8:30AM to 11:30 AM**. The link will be forwarded before the conduct of the orientation.
3. Timeline of activities:

Activity	Timeline	Person-In-Charge
Orientation	March 31, 2022	Educational Facilities and Planning & Research Section
Last day of NSBI Data Encoding	May 31, 2022	School Facilities Coordinator & BEIS Coordinator
Validation of NSBI Data	April 4 – May 31, 2022	Education Facilities and Planning and Research Section

4. Expected participants on the said orientation are **School Heads, School Facilities Coordinators, BEIS Coordinators and Property Custodians**.
5. Immediate and wide dissemination of this Memorandum is required.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
 Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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