



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
Doña Aurora Elementary School
Gen. de Jesus St., Aurora Hill, Baguio City

NOTICE OF AWARD

MAGARAY GEN. MERCHANDISE


Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the procurement of office supplies in the amount of PHILIPPINE PESOS Fifty Thousand Nine Hundred Ninety-five Pesos Only (P50,995.00) inclusive of appropriate taxes and fees.

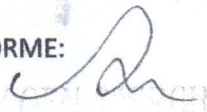
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


CYNTHIA P. VITAGAN
Doña Aurora Elementary School, School Head

CONFORME:


MAGARAY GEN. MERCHANDISE
(Signature Over Printed Name)

(Date)/

12/04/21
/pjr/



Doña Aurora Elementary School
Gen. de Jesus St., Aurora Hill, Baguio City
donaauroraelementaryschool@gmail.com
Tel. no. 620-3257



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Division of Baguio City
DOÑA AURORA ELEMENTARY SCHOOL
Gen. De Jesus St., Baguio City



BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 022, S. 2021

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO
HEXACOM ENTERPRISES FOR THE PAYMENT ICT MATERIALS**

WHEREAS the Department of Education (Doña Aurora Elementary School) prepared request for the procurement of office supplies with an Approved Budget for the Contract (ABC) of Sixty Thousand Two Hundred Five Pesos Only (P60,205.00) (Annex A);

WHEREAS on November 29, 2021, the Dep Ed – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php.)
Magaray Gen. Merchandise	₱50,995.00
Cokins Everywear and Gen. merchandise	₱51,317.00
Panghoi Enterprises	₱57,493.00

WHEREAS per evaluation, there are no non-compliant with the specifications set forth in the TOR:

WHEREAS the proposal of **Magaray Gen. Merchandise** is found to be the most compliant with the PR, and its price quotation amounting to Fifty Thousand Nine Hundred Ninety-five Pesos Only (P50,995.00) is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

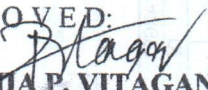
NOW THEREFORE, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby RECOMMEND to the School Head the AWARD OF CONTRACT via Negotiated Procurement to **Cokins Magaray Gen. Merchandise** for procurement of office supplies, in the amount of Fifty Thousand Nine Hundred Ninety-five Pesos Only (P50,995.00) inclusive of appropriate taxes and fees.

RESOLVED, this 4th day of December 2021, in Doña Aurora Elementary School, Baguio City.


VICTOR U. SOTELO JR.
BAC Chairperson


ANNA-LIZA C. SEGUIN
BAC Member


ISIDRO R. LLANETA
BAC Member

APPROVED:

CYNTHIA P. VITAGAN
School Head
Approved on _____




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DOÑA AURORA ELEMENTARY SCHOOL
Gen. De Jesus St., Aurora Hill, Baguio City

Abstract of Bid or quotation under Circular Proposal No. 04-01-2018. Opened on December 3, 2021 at Doña Aurora Elementary School at 4:00 P.M.


Item No.	Unit	Qty.	Item Description or Specification	Magaray Gen. Merchandise	Cokins Everywear and Gen. Mdse.	Panghoi Enterprises
1	reams	153	Paper (Multi-purpose) Copy, A4, 70 gsm	₱ 23,715.00	₱ 22,797.00	₱ 24,633.00
2	bottles	46	Ink Cart, EPSON C13T664100 (T6641), Black	₱ 10,120.00	₱ 10,580.00	₱ 12,190.00
3	bottles	26	Ink Cart, EPSON C13T664200 (T6642), Black	₱ 5,720.00	₱ 5,980.00	₱ 6,890.00
4	bottles	26	Ink Cart, EPSON C13T664300 (T6643), Black	₱ 5,720.00	₱ 5,980.00	₱ 6,890.00
5	bottles	26	Ink Cart, EPSON C13T664100 (T6644), Black	₱ 5,720.00	₱ 5,980.00	₱ 6,890.00
TOTAL				₱ 50,995.00	₱ 51,317.00	₱ 57,493.00

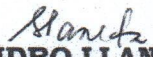
Canvassed by:


ERNESTO A. SALIBAD, JR.
Canvass Officer

BAC Members:


VICTOR U. SOTELO JR.
Chairperson


ANNALIZA C. SEGUIN
Member


ISIDRO LLANETA JR.
Member

Award is hereby given to the bidder for items checked in red ink, lowest price and the most advantageous to the government.


CYNTHIA P. VITAGAN
School Head

PURCHASE ORDER
DOÑA AURORA ELEMENTARY SCHOOL

Entity Name

Supplier : MAGARAY GEN. MERCHANDISE Address : Ferguson Road, baguio city TIN : 746-123-947-000	P.O. No. : 2021-12-030 Date : December 06, 2021 Mode of Procurement : Shopping
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

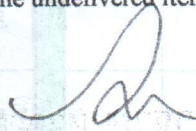
Place of Delivery : _____	Delivery Term : _____
Date of Delivery : _____	Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	reams	Paper(Multi-purpose) A4, 70 gsm	153	P 155.00	P 23,715.00
2	bottles	Ink Cart, Epson C13T664100(T6641) BLACK	46	P 220.00	P 10,120.00
3	bottles	Ink Cart, Epson C13T664200(T6642) CYAN	26	P 220.00	P 5,720.00
4	bottles	Ink Cart, Epson C13T664300(T6643) MAGENDA	26	P 220.00	P 5,720.00
5	bottles	Ink Cart, Epson C13T664400(T6644) YELLOW	26	P 220.00	P 5,720.00
TOTAL					P 50,995.00

FIFTY THOUSAND NINE HUNDRED NINETY-FIVE PESOS ONLY(PhP 50,995.00)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

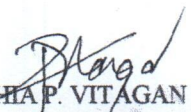


Signature over Printed Name of Supplier

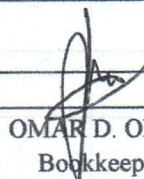
Date

12/06/2021

Very truly yours,



CYNTHIA P. VITAGAN
School Head

Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;">  OMAR D. OLBA Bookkeeper </div>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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