



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**


**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit:  
 PR No.: 2022-03-041  
 Quotation No. 2022-03-033  
 Date: March 8, 2022  
 ABC: Php55,200.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 14, 2022 @ 9am.

  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	12	pax	<b>Room Accommodation for 2 days</b> Day 1 (March 22-23, 2022): Check-in @ 2:00PM Day 2 (March 23-24, 2022): Check-out @ 12:00PM on March 24, 2022  a. with free breakfast on March 23 and 24, 2022 b. 2 to 3 pax per room, single bed and/or twin-sharing c. Clean beddings, room and restroom d. Basic toiletries and clean towel should be provided e. Hot and cold shower		



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com  
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019



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2	22	pax	<b>Venue, meals and snacks during the interface activity (March 22 and 23, 2022)</b>  <b>Venue</b> 1. Function hall that can accommodate 22 pax and flexible for group activity 2. Well-lighted and well-ventilated workshop venue 3. Availability of audio visual equipment (e.g. projector, mics and speakers) 4. Tables and chairs 5. Free use of electricity and free WIFI/internet connection  <b>Meals and Snacks</b> Day 1: March 22, 2022 at 2:00 to 7:00PM 1. PM snacks 2. Dinner Day 2: March 23, 2022 at 8:00AM to 9:00PM 1. AM snacks 2. Lunch 3. PM snacks 4. Dinner 5. Snacks (pika-pika) during the team building activity  <b>**in-house menu</b> <b>**with overflowing coffee, juice, and drinking water</b>		
	23	pax			
	12	pax			
	25	pax			
	22	pax			
22	pax				
22	pax				
22	pax				
			<b>TOTAL</b>		
Purpose: First Quarter Interface with SDO Counterpart and Convergence with Stakeholders of Host SDO (Legal Services)					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



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