



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:

Requesting Unit: CID/M. Malihod
 PR No.: 2022-03-031
 Quotation No.: 2022-03-037
 Date: March 9, 2022
 ABC: Php. 37,000.00

Date received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 15, 2022 29am

Juliet C. Sannad
JULIET C. SANNAD

Chief- Curriculum Implementation
 Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	300	packs	A4 white certificate paper, packed (10 sheets)		
2	4	bottles	Brother printer ink BT 5000 magenta		
3	4	bottles	Brother printer ink BT 5000 Cyan		
4	4	bottles	Brother printer ink BT 5000 Yellow		
5	4	bottles	Brother printer ink BT D60 Black		
6	2	bottles	Epson refill ink T664 Black		
7	2	bottles	Epson refill ink T664 M		
8	2	bottles	Epson refill ink T664 C		
9	2	bottles	Epson refill ink T664 Y		
10	14	bottles	Epson refill ink 003 Black		
11	14	bottles	Epson refill ink 003 C		
12	14	bottles	Epson refill ink 003 Y		
13	14	bottles	Epson refill ink 003 M		
TOTAL					

Purpose: Procurement of office supplies for the conduct of Hybrid training-workshop on Learning Management System (LMS) Course Packages for the year 2022.



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019