



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: JHS Department
PR No.: J2022-04-0005 (BELCP)
Quotation No.: RFQ 2022-04-0005
Date: April 8, 2022
ABC: Php-87,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than April 13, 2022.

POSTED IN PHILGEPS

PIA P. DILIGAS
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return (ABC: above 500,000)
4. Omnibus Sworn Statement (ABC: above 50,000)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 5 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item	Qty.	Unit	Item Description	Unit Price	Total Price
1	15	Bottle	Riso Ink, F type, Black		
2	10	Roll	Master roll for Riso, F type, B4		
3	4	Drum	Drum for Brother DCP-L2540DW Printer, DR2355		
4	5	Cartridge	Cartridge for Brother DCP-L2540DW Printer		
nothing follows					
Purpose: For reproduction of self learning modules					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: _____