



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

March 2, 2022

**ALICIA D. REFE**

Alicia Refe Catering Services

Dear *Ms. Refe*:

We are pleased to notify you that your price quotation and proposal for the procurement of meals and snacks for the conduct of "Finalization and 2<sup>nd</sup> surveillance audit on ISO 9001:2015 at the SDO Baguio City in the amount of PHILIPPINE PESOS **Forty Nine Thousand Eight Hundred Pesos Only (Php 49,800.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

*[Signature]*  
**FEDERICO P. MARTIN, Ed.D., C.Ed.D, CESO V**  
Schools Division Superintendent

CONFORME: *[Signature]*  
**ALICIA D. REFE**  
(Signature Over Printed Name)

*March 2, 2022*  
(Date)

03/02/2022  
/pjn/

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguio@gmail.com](mailto:depedbaguio@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Cert.  
Quality Management S.  
CRN RU-19.2560-0.  
Issued on 12/27/20



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

March 4, 2022

**ALICIA D. REFE**

Alicia Refe Catering Services

Dear *Ms. Refe*:

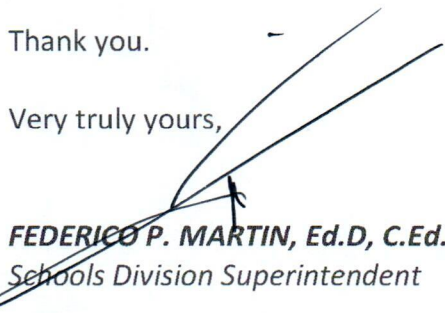
This refers to our award of contract to your company for the procurement of meals and snacks for the conduct of "Finalization and 2<sup>nd</sup> surveillance audit on ISO 9001:2015 at the SDO Baguio City in the amount of PHILIPPINE PESOS **Forty Nine Thousand Eight Hundred Pesos Only (Php 49,800.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.


Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V**  
Schools Division Superintendent

CONFORME:

  
**ALICIA D. REFE**  
(Signature Over Printed Name)  
**March 04, 2022**  
(Date)

03/04/2022  
/pjin/

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocty@gmail.com](mailto:depedbaguiocty@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certi  
Quality Management S  
CRN RU-19.2560.02  
Issued on 12/27/20



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 048, S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ALICIA REFE CATERING SERVICES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of meals and snacks for the conduct of **“Finalization and 2<sup>nd</sup> Surveillance Audit on ISO 9001:2015 of the SDO Baguio City”** with an Approved Budget for the Contract (ABC) of **Forty Nine Thousand Eight Hundred Pesos only (₱49,800.00)** (Annex A);

**WHEREAS** on February 22, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ALICIA REFE CATERING SERVICES	₱ 49,800.00
MANNY LUPISAN	₱ 65,780.00
KUBONG SAWALI	₱ 81,500.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
MANNY LUPISAN	Quote above ABC
KUBONG SAWALI	Quote above ABC

**WHEREAS** the proposal of **ALICIA REFE CATERING SERVICES** is found to be the most compliant with the PR, and its price quotation amounting to **Forty Nine Thousand Eight Hundred Pesos only (₱49,800.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ALICIA REFE CATERING SERVICES** for the procurement of meals and snacks for the conduct of **“Finalization and 2<sup>nd</sup> Surveillance Audit on ISO 9001:2015 of the SDO Baguio City”** in the amount of **Forty Nine Thousand Eight Hundred Pesos only (₱49,800.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 1<sup>st</sup> day of March 2022, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, Ed.D. CEEd, CESO V**  
Schools Division Superintendent

Approved on 3-1-22  
(date of approval)



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 036 s. 2022**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of meals and snacks for the conduct of **“Finalization and 2<sup>nd</sup> Surveillance Audit on ISO 9001:2015 of the SDO Baguio City”** with an Approved Budget for the Contract (ABC) of **Forty Nine Thousand Eight Hundred Pesos only (₱49,800.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;


**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

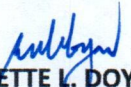
**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of meals and snacks for the conduct of **“Finalization and 2<sup>nd</sup> Surveillance Audit on ISO 9001:2015 of the SDO Baguio City”**;

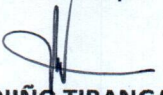
**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


February 17, 2022, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
 BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
 BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
 BAC Member

  
**NIÑO TIBANGAY**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, EdD CEcD, CESO V**  
 Schools Division Superintendent

Approved on 2-17-22  
 (date of approval)

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