



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the  
 Supplier:

Requesting Unit:  
 PR No: 2022-02-018  
 Quotation No.: 2022-04-0037  
 Date: April 13, 2022  
 ABC: **PHP 97,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than April 21, 2022 at 9:00 am.

**JULIO K. CANIPAS**  
 BAC Chairperson

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 3 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	100	ream	Bond paper, Legal size, 70 gsm		
2	1	Unit	Printer 3&1 Intgergrated tank design (Scan, Print, Copy)		
3	5	Bottle	003 ink, Black 65ml		
4	5	Bottle	003 ink, Cyan 65ml		
5	5	Bottle	003 ink, Magenta 65ml		
6	5	Bottle	003 ink, Yellow 65ml		
7	12	Roll	Blue Print Solution 150 -Master roll		
8	6	Box	Blue Print Solution 150 -Ink		
Free Delivery and Must be complete Unit					
<b>Total</b>					
Purpose: Procurement of materials for BELCP					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by: