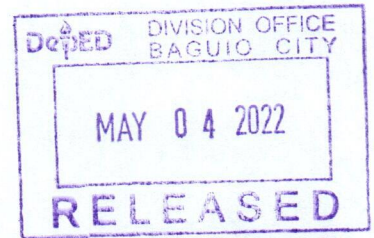




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



April 27, 2022

DIVISION MEMORANDUM
NO. 126, s. 2022

**CONTEXTUALIZED PRESENTATION PORTFOLIO ASSESSMENT (PPA) YEAR 3 FOR
ALTERNATIVE LEARNING SYSTEM (ALS) ACCREDITATION AND EQUIVALENCY
(A&E) ELEMENTARY AND JUNIOR HIGH SCHOOL LEARNERS FOR
SCHOOL YEAR (SY) 2021-2022**

To: Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
Division ALS Focal Person
Division ALS EPS II
Public School Heads (with ALS-Community Learning Center)
ALS Teachers
All others concerned

1. Relative to *Joint Memorandum M-CI-2022-126 titled Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for SY 2021-2022*, this office through the Curriculum Implementation Division – Alternative Learning System releases this memorandum containing the contextualized process on the conduct of the Presentation Portfolio Assessment (PPA) Year 3 for Alternative Learning System (ALS) Accreditation and Equivalency (A&E) Elementary and Junior High School Learners for School Year (SY) 2021-2022.
2. The Presentation Portfolio is a collection of a learner's achievements, assembled specifically for assessment. It contains formal records that document the learner's background and experience, the learning process he/she has followed, and work samples selected by the learner to show what he/she can do. It also contains records documenting the learner's prior learning and records documenting the learner's progress toward achieving stated learning goals.
3. The Presentation Portfolio contains formal records completed by the learner with the assistance of the Alternative Learning System (ALS) Teacher/Community ALS Implementor/Learning Facilitator, and his/her best work samples. The ALS Teacher/Community ALS Implementor/Learning Facilitator is responsible for certifying the formal records. The work samples may include projects or activities undertaken by the learner, either individually or as a member of a group. The formal records and work samples should provide evidence of the learner's achievements within and across all six (6) Learning Strands in the ALS K to 12 Basic Education Curriculum (BEC).



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Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
Website: www.depedpins.com | Facebook Page: facebook.com/DepedTayoBaguioCity



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4. To protect the integrity of the Presentation Portfolio Assessment, there will be a group of validators to be identified to be part of the activity. The group of assessors will be master teachers and school heads.
5. All duly designated officials and staff who shall serve during the Presentation Portfolio Assessment shall be given service credits/compensatory time off (beyond official time) and shall be relieved from their regular tasks during the scheduled workshop. Necessary measures with the learners must be implemented to ensure continuity of learning delivery. Other expenses relative to the PPA process shall be charged either in the downloaded Calendar Year (CY) 2021 ALS Program Support Funds (PSF), the CY 2022 ALS PSF, or the Schools Division Maintenance and Other Operating Expenses (MOOE) subject to the usual accounting and auditing rules and regulations.
6. The step-by-step process of the Presentation Portfolio Assessment is as follows:

Phase I – Initial Assessment

- a. The ALS Teacher shall conduct an initial assessment of the Presentation Portfolio of the learners from April 11 – May 21, 2022. He/She shall check the completeness of the work samples and formal records such as birth/marriage certificate or any proof of identification containing picture, complete name and birthdate (government issued ID, barangay certification, Bureau of Jail Management and Penology (BJMP)/Bureau of Corrections (BuCor certification, or company ID); Enrollment Form (AF2); Personal Information Sheet (PIS) Pre and Post; Functional Literacy Test (FLT) Pre and Post; Assessment Forms; and Recognition of Prior Learning (RPL) Forms before submitting to the designated District Validating Team. The ALS Teacher shall provide a copy of the Masterlist of Enrolled Learners with End of Program/CY Status (AF3) to the District Validating Team.

Phase II – District Validations

- b. A district validation shall be conducted from May 24-28, 2022 using the guidelines provided. A team of validators shall be designated by the Schools Division Superintendent as District Validators to quality assure all submitted Presentation Portfolios. In case the submitted Presentation Portfolio is incomplete, the concerned ALS learner shall be given ONE chance to complete his/her Presentation Portfolio. He/She shall be given five (5) days to comply. The ALS learner may be assisted by his/her ALS Teacher. Failure to comply shall be used as grounds for non-inclusion in the next step. No Presentation Portfolio shall be accepted beyond May 31, 2022. The District Validator shall submit all validated Presentation Portfolios of the District Qualifiers to the Education Program Specialist II for ALS (EPSA) including the AF3 for final assessment.



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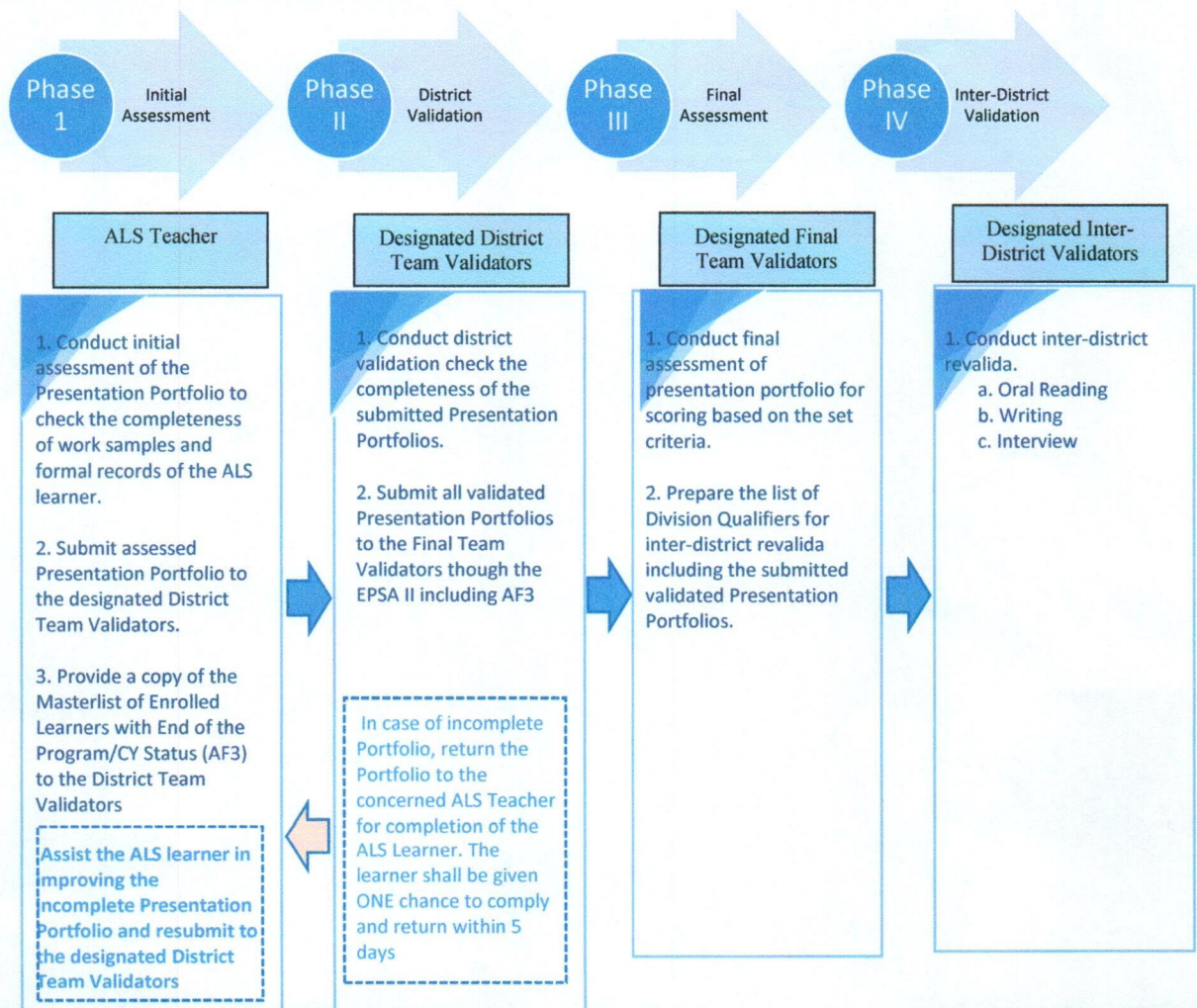
Phase III – Final Assessment

- c. A group of validators with the EPSA as lead shall conduct the final assessment from June 15 - 18, 2022 and prepare the list of Division Qualifiers for inter-district revalida, including the submitted validated Presentation Portfolios.

Phase IV – Inter-District Revalida

- d. An inter-district revalida with Division Qualifiers shall be conducted from July 4-8, 2022 by a group of validators with the EPSA as lead with the assistance of ALS Teachers to ensure that the Presentation Portfolios are original outputs of the learner. Part of the inter-district revalida are the conduct of the oral reading and writing proficiency tests, and the interview. Those who shall not pass the inter-district revalida shall not be included in the Masterlist of ALS EL and JHSL Passers. In case the personnel involved in the PPA completed each phase ahead of the given schedule or time frame, they may proceed to the next phase of the process.

To illustrate the assessment process;



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7. For consistency, there shall be 3 (three) assessment centers where all activities will be conducted;
 - a) Assessment Center A – Baguio Central School
 - b) Assessment Center B – Lucban Elementary School
 - c) Assessment Center C – Manuel Quezon Elementary School
8. The Division Qualifier must have a minimum passing score of 42 (equivalent to 80.77 percentage grade) to be considered as a PPA passer.
9. There will be an orientation of the Presentation Portfolio Assessment on May 12, 2022, 08:00 a.m. at the Division Function Hall.
10. A separate memo will be released on the composition of validation teams and their functions, roles of PSDSs, and identified master teachers and school heads.
11. Immediate and wide dissemination of this memorandum is highly appreciated.

FEDERICO P. MARTIN EdD, CEEd, CESO V
Schools Division Superintendent



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