

Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
#82 Military Cut-Off, Baguio City  
Tel. No. (074) 442-7819

May 13, 2022

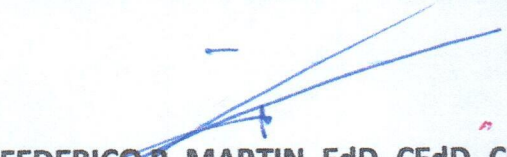
**DIVISION MEMORANDUM**

No. 132, s. 2022

**To: All School Heads  
Teachers and Non-Teaching Staff  
All others Concerned**

**ATTENDANCE TO 24<sup>TH</sup> GENERAL ASSEMBLY OF THE BAGUIO CITY SCHOOL TEACHERS AND  
EMPLOYEES MULTI-PURPOSE COOPERATIVE (BCSTEMPC)**

1. This is to inform the field of the conduct of the 2022 General Assembly and Election of Officers of the Baguio City School Teachers and Employees Multi-Purpose Cooperative (BCSTEMPC) on May 27, 2022, at one o'clock in the afternoon at Baguio Central School covered court, Yandoc Street Baguio City.
2. School Principals/ School Heads are enjoined to allow their school personnel who are members of the cooperative to attend the assembly.
3. School Principals/ school Heads shall make necessary arrangements for the non-disruption of classes on the said date and time.
4. School Principals/School Heads are to make necessary mechanisms to monitor the attendance of the participants from one o'clock in the afternoon up to the adjournment of the General Assembly
5. Immediate dissemination and compliance of this Memorandum of all concerned is enjoined.

  
**FEDERICO P. MARTIN, EdD, CEdd, CESO V**  
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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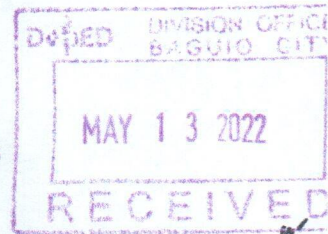


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**BAGUIO CITY SCHOOL TEACHERS AND EMPLOYEES  
MULTIPURPOSE COOPERATIVE**  
Upper Session Rd Ext., Baguio City



13 May 2022

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent  
Division of Baguio City  
Military Cut-off, Baguio City

Sir:


Baguio City School Teachers and Employees Multi-Purpose Cooperative will be holding its **GENERAL ASSEMBLY and ELECTION** on **May 27, 2022**, at one o'clock in the afternoon at **Baguio Central School Covered Court**.

In this regard, may we seek your official endorsement and approval of this activity through the issuance of a Division Memorandum (attached) and allow members (teachers and non-teaching staff) to be excused from their respective official duties on the said date and time.

In the spirit of making our Cooperative grow amidst the pandemic, and become a partner to the workforce of Baguio City, we look forward to your positive response to this request.

Thank you and warmest regards.

Very truly yours,

  
**CEFERINO M. CAWAON**  
Chairperson