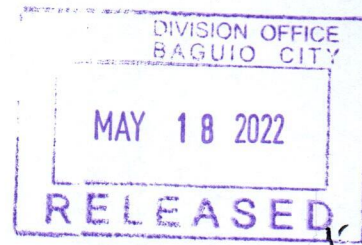




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



April 29, 2022

Division Memorandum
 Number: 138, s. 2022

CONDUCT OF KUMUSTAHAN AND PROGRESS REPORTING OF TEACHER INDUCTION PROGRAM MENTORS

To: Chief Education Supervisor
 Public Schools District Supervisors
 All Public School Heads/TIP Mentors
 All Others Concerned

1. In compliance with DepEd Order No. 43, s. 2017 on the Teacher Induction Program Policy, SDO- Baguio, through the School Governance and Operations Division –Human Resource Development Section (SGOD-HRDS) has conducted orientation on the roles of mentors in the program. Part of the application phase is the monitoring of the implementation of mentoring, supervision and the accomplishment of the TIP modules.
2. Hence, in coordination with the Curriculum Implementation Division (CID), HRDS shall conduct a Kumustahan Activity/Progress Reporting of the Year 1 implementation of Teacher Induction Program –Batch 2020 on **May 26, 2022, 8:30 AM onwards** at the Division Office Training Hall. The reports will be collated for submission at NEAPR.
3. The objectives of the activity are the following:
 1. Address issues and concerns relative to the implementation TIP related activities.
 2. Conduct progress reporting of Year 1 implementation of TIP Batch 2020.
 3. Familiarize the mentors on how to continuously improve and sustain the induction program.

4. Participants are:

SDS,ASDS,CID Chief	3
HRD Staff, SGOD –EPS	4
PSDSs	8
TIP Mentors (School Heads/Head Teachers/Master Teachers)	68- One representative from each school (preferably the most hands on in mentoring TIP inductees)
Total	83

5. The PSDSs are requested to designate a representative from each of the 10 Districts to prepare a 5 to 7-minute Power Point presentation progress report to include current status, activities conducted, photos or videos, issues and concerns, action taken and upcoming activities.
6. Expenses relative to the conduct of the activity shall be charged against HRTD funds subject to the usual accounting and auditing rules and regulations.
7. Attach is the indicative program matrix for reference
8. For information, guidance and strict compliance.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
 Schools Division Superintendent



"HANDANG MAG SERBISYO"

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PROGRAM MATRIX

CONDUCT OF KUMUSTAHAN AND PROGRESS REPORTING OF TEACHER INDUCTION PROGRAM MENTORS

Date: May 25, 2022

Venue: DO Training Hall

Time	Activity/Topic	Presenter/Focal
8:00-8:30	Registration/Attendance	HRDS c/o - Maria Lorena Galera
8:30-9:00	Preliminaries: Prayer Nationalistic Song Acknowledgement of Participants Opening Remarks /Statement of Purpose	AVP AVP c/o -Facilitator JULIET C. SANNAD, EdD CID Chief
9:00-9:10	Minutes of Previous Meeting	JOVELYN T. BALANTIN Division TIP Coordinator
9:10 -10:10	TIP Progress Reporting D1- D2- Lilybeth B. Balutoc Fort Del Pilar NHS D3- Marissa Laplana HT VI, BCNHS D4- Florence G. Walang MT, Dona Aurora ES D5- Ma. Cecilia Moncada MT,Roxas NHS	Conclusion/Recommendations PSDS Nixon Elahe PSDS Simeon Yangyang PSDS Virginia Alindayo PSDS Brendalee Awingan Julia Biligan
10:10-10:30	Tea Break	
10:30-11:20	D6- Cherrie Espregante HT VI, PCNHS D7- Aurea Daweng MT, BCN Science HS D8- Jones Tudlong MT, GVNHS D9- Lucia T. Casim Principal, Magsaysay NHS D10-Reagan Decoran MT, Bakakeng ES	PSDS Lourdes Lomas-e Hemoso Bunnol PSDS Brendalee Awingan PSDS Marilyn Tami-ing PSDS Santiago Bugtong
11:20-11:50	Continuous Improvement and Sustainability of the Induction Program	CHRISTOPHER C. BENIGNO, PhD, CESO VI Assistant Schools Division Superintendent
11:50-12:00	Closing Statement /Adjournment	EPS NINO M. TIBANGAY

Facilitator/Moderator: PSDS Brendalee Awingan
 Minutes: SEPS Jovelyn Balantin
 Officer of the Day: Samuel Bab-anga
 Registration: Maria Lorena Galera



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