



**Republic of the Philippines**  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY  
 JOSEFA CARIÑO ELEMENTARY SCHOOL

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotations

Supplier: \_\_\_\_\_ Requesting Unit: **JOSEFA CARIÑO ES**  
 Address: \_\_\_\_\_ PR No.: 2022-05-013  
 Telephone No.: \_\_\_\_\_ Quotation No.: 2022-05-021  
 e-Mail: \_\_\_\_\_ Date: May 16, 2022  
 Date received by the Supplier: \_\_\_\_\_ ABC: **Php 61,590.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative. *not later than May 20, 2022*

POSTED IN **PHILGEPS**

*Charito T. Fernandez*  
**CHARITO T. FERNANDEZ**  
 School BAC Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	31	piece	Silver Medal, 6cm diameter, 30g, with personalized name of the school and lace (Grade 6)		
2	280	piece	Bronze Medal, 6cm diameter, 30g, with personalized name of the school and lace (Grade 6)		
3	93	piece	Ribbons for loyalty awardees		
4	370	piece	Ribbons for Parents (Kinder=178 pax and Grade 6=192 pax)		
5	192	piece	Button Pins with personalized picture, 2.25 inches diameter (Grade 6)		
6	370	piece	Diploma Printing with Specialty Paper (Kinder and Grade 6)		
			<b>.... NOTHING FOLLOWS....</b>		
<b>TOTAL</b>					

**Purpose:** Supplies and Materials for School Recognition and Moving-Up Ceremony School Year 2021-2022

**Additional Notes:**

1. Supplier shall coordinate with the school for the sizes of the ribbons and personalized lace design and button pins.
2. Supplier shall deliver the item to the school within the delivery period.



**Address:** Yandoc St., Baguio City  
**Telephone number:** 442-3149  
**Email Address:** josefacarinoelemschool@gmail.com



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3. Bidders may submit their quotations through email: [josefacarinoelemschool@gmail.com](mailto:josefacarinoelemschool@gmail.com)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

\_\_\_\_\_  
*Canvasser*



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**Telephone number:** 442-3149  
**Email Address:** [josefacarinoelemschool@gmail.com](mailto:josefacarinoelemschool@gmail.com)