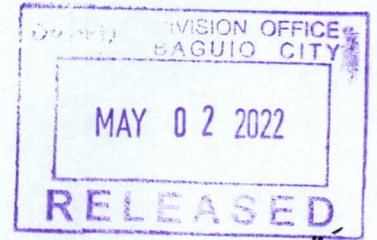




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY




Office Memorandum 009
May 2, 2022

**LEAVE OF ABSENCE OF ATTY. ANNETTE L. DOYAOEN AS MEMBER OF
THE DIVISION BIDS AND AWARDS COMMITTEE (BAC)
FROM MAY 2, 2022 TO AUGUST 9, 2022**

To: Office of the Schools Division Superintendent
Curriculum Implementation Division
Schools Governance and Operations Division

End-Users/Program Owners
Division Bids and Awards Committee (BAC)
BAC Secretariat
Procurement Technical Working Group, and
Others concerned

1. Due to her designation as *Officer-In-Charge* in the *Office of the Accountant III* of the Division Office, **Atty. Annette L. Doyaoen** shall take a leave of absence as member/vice-chairperson of the BAC from May 2, 2022 to August 9, 2022;
2. Consequently, she will cease to perform BAC functions and to sign BAC resolutions on said dates;
3. **Ms. Jovelyn Petra T. Balantin**, one of the alternate BAC members pursuant to Division Memorandum No. 107, s. 2020 (Reorganization of Schools Division Committees), shall assume the responsibility of a regular member of the BAC on said dates to complete the at least five (5) members of the BAC that is required by Republic Act No. 9184 and its *Implementing Rules and Regulations*;
4. As regards the recommendations of the BAC, BAC resolutions and pertinent attachments thereof shall be reviewed first by the **Legal Officer** before the approval of the undersigned as the Head of Operating Entity (HoPE) will be sought;
5. For information and strict compliance.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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