



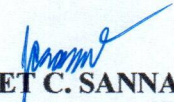
Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: SGOD/N. Tibangay
 Address: PR No.: 2022-05-075
 Telephone No.: Quotation No.: 2022-05-069
 e-Mail: Date: May 12, 2022
 Date received by the Supplier: ABC: 2,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 16, 2022 @ 9am.


JULIET C. SANNAD
 Chief- Curriculum Implementation
 Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	5	Pieces	Stabilo highlighter		
2	8	Pieces	Plastic envelope with handle (legal size)		
3	5	Sets	Ballpen (3 pcs per set, assorted colors)		
4	5	Boxes	Paper clip, back fold, 51mm (12 pcs/box)		
5	8	Pads	Intermediate pad paper		
6	6	Pieces	Correction tape (6M)		
				TOTAL	

Purpose: Procurement of supplies and materials for the conduct of Division wide psychological support learners on May 31, 2022



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	5	Pieces	Staple highlighter		
2	8	Pieces	Plastic eraser with handle (highlighter)		
3	5	Sets	Balpen (3 per set assorted colors)		
4	5	Boxes	Paper clip back fold 2 1/2 inch (12 per box)		
5	8	Pads	Interline disc pad paper		
6	6	Pieces	Correction tape (6M)		
TOTAL					



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