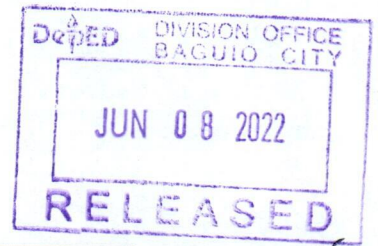




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY



June 6, 2022

Division Memorandum  
Number: 166, s. 2022

**CONDUCT OF WRITESHOP ON HOW TO DEVELOP GAD RESPONSIVE PROJECT PROPOSALS**

To: Division Chiefs  
PSDSs and EPSs  
Section/Unit Heads  
Other PPAs Program Owners

1. In compliance with RA no. 9710 on the Magna Carta of Women (MCW) and DepEd Order No. 32, s. 2017 (Gender –Responsive Basic Education Policy) which seek to integrate the principles of gender equality, gender equity, gender sensitivity, non-discrimination and human rights in the provision and governance of basic education, this Office through the Division GAD Focal Point System (GFPS) shall spearhead the conduct of writeshop/workshop on how to develop a GAD responsive proposals for all Program owners in the division on **June 15, 2022, 8:00-5:00 PM** at the **DO Training Hall**.
2. The activity aims to:
  - 2.1. Equalize the status and condition of and relations between women and men by influencing the process and output of policy-making, planning, budgeting, implementation and monitoring, and evaluation.
  - 2.2. Address gender issues and gaps by developing a GAD responsive proposal.
  - 2.3. Ensure compliance to the four GAD mandates.
3. Identified participants (see attached enclosure) are advised to prepare their proposals on the identified PPAs, detailed in enclosure 1 of this Memorandum.
4. Enclosures for reference:  
Enclosure 1: Activity Matrix  
Enclosure 2: List of Participants
5. Immediate dissemination to Memorandum is enjoined.

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent





**Republic of the Philippines**  
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**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**

ENCLOSURE 1

ACTIVITY MATRIX

Time	Activity	Focal/Speaker		
8:00-8:20	Registration/ Attendance	HRDS		
8:20-8:40	Preliminaries Prayer Nationalistic Song Opening Statement/ Statement of Purpose  Message	AVP AVP CHRISTOPHER C. BENIGNO, PhD, CESO VI GFPS TWG Chairperson ASDS  FEDERICO P. MARTIN, EdD, CESO IV GFPS Chairperson SDS		
8:40-9:40	Overview: Developing a GAD Responsive Proposal	ASUNCION C. SAGUID SEPS, SMME		
9:40-10:00	Writeshop/Workshop Mechanics	SAMUL F. BAB-ANGA EPS-II- HRDS		
10:00-10:20	Health Break			
10:00-12:00	Workshop Proper	SGOD- c/o NINO M. TIBANGAY CID- c/o JULIET C. SANNAD OSDS- c/o CHRISTOPHER C. BENIGNO		
12:00-1:00	Lunch Break			
1:00-4:00	Presentation and Critiquing of Outputs  (5 minutes per presenter)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;">           Section/Unit SHNU EF P &amp; R SocMob HRD SMME CID –EPSs &amp; PSDSs OSDS- Personnel         </td> <td style="width: 50%; vertical-align: top;">           Programs SBFP Infra Research Conference Brigada Eskwela/ OBE Employee Welfare SBM/DMEA LR, ELLN, Journalism, IPED Service Awards Program         </td> </tr> </table> Observers/Evaluators/Reactors: Divison Chiefs, ASDS and other GFPS members  Moderator: ASUNCION C. SAGUID	Section/Unit SHNU EF P & R SocMob HRD SMME CID –EPSs & PSDSs OSDS- Personnel	Programs SBFP Infra Research Conference Brigada Eskwela/ OBE Employee Welfare SBM/DMEA LR, ELLN, Journalism, IPED Service Awards Program
Section/Unit SHNU EF P & R SocMob HRD SMME CID –EPSs & PSDSs OSDS- Personnel	Programs SBFP Infra Research Conference Brigada Eskwela/ OBE Employee Welfare SBM/DMEA LR, ELLN, Journalism, IPED Service Awards Program			
4:00:4:30	Ways Forward/Synthesis	NORA D. DALAPNAS EPS-CID GFPS Member		



**"HANDANG MAG SERBISYO"**

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 Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



**RU-19.2560.026**

## ENCLOSURE 2:

## PARTICIPANTS

Name	Designation	Office	M/F	
1	MARTIN, FEDERICO P.	SDS	OSDS	M
2	BENIGNO, CHRISTOPHER C.	ASDS	OSDS	M
3	SANNAD, JULIET C.	CES-CID	CID	F
4	TIBANGAY, NINO M.	CES-SGOD	SGOD	M
5	EBANIO, NIEVES D.	AO 5	OSDS	F
6	DOYAOEN , ANNETTE L.	Legal Officer III	OSDS	F
7	TOMIN, BELEN R.	Budget Officer III	OSDS	F
8	BINAY-AN, NATALIE	OIC- Supply Officer	OSDS	F
9	DIZON, HARRIS G. JR.	ITO	OSDS	M
10	GAYOB, ALMA D.	AO II	OSDS	F
11	MONCADA, MA. LOUELLA	AO-IV	OSDS	F
12	FIANGAAN, ARMI VICTORIA	EPS-LR	CID	F
13	OLIVA, CHRISTOPHER DAVID G.	PDO-II	CID	M
14	MALIDOM, MARK T.	T-III	CID	M
15	ALINDAYO, VIRGINIA C.	PSDS	CID	F
16	AWINGAN, BRENDALEE C.	PSDS	CID	F
17	BUGTONG, SANTIAGO L.	PSDS	CID	M
18	ELAHE, NIXON C.	PSDS	CID	M
19	GUEVARA, JAYREROSE S.	PSDS	CID	F
20	LOMAS-E, LOURDES B.	PSDS	CID	F
21	TAMI-ING, MARILYN S.	PSDS	CID	F
22	YANGYANG, SIMEON S.	PSDS	CID	M
23	API-IT, MARILYN S.	EPS	CID	F
24	COPSIYAN, FRANCISCO C.	EPS	CID	M
25	DALAPNAS, NORA D.	EPS	CID	F
26	MALIHOD, MARY JANE N.	EPS	CID	F
27	MANGANGEY, LOIDA C.	EPS	CID	F
28	MANZANO, LOLITA A.	EPS	CID	F
29	PAGULONGAN, LILLIAN S.	EPS	CID	F
30	TABANGCURA, MARINA D.	EPS	CID	F
31	POLIDO, JENNIFER D.	ENGR III	SGOD	F
32	ALISWAG, FRAY O.	ENGR	SGOD	M
33	BAB-ANGA, SAMUEL F.	EPS II	SGOD	M
34	PADSOYAN, REYNALYN T.	SEPS	SGOD	F
35	GOMEZ, OLIVIA O.	PO	SGOD	F
36	SAGUID, ASUNCION C.	SEPS	SGOD	F
37	COLDEG, JOCELYN C	EPS-II	SGOD	F
38	CABUAG, ELAINE B.	SEPS	SGOD	F
39	SANTOS, JIMMY S.	PDO-III	SGOD	M
40	TOLENTINO, DON JOSE C.	AO-II	SGOD	M
41	SIMANGAN, AUGIE PERL A.	PDO	SGOD	F
42	ANANAYO, ROY A.	DENTIST	SGOD	M
43	CADAWAN, CYNTHIA S.	NURSE	SGOD	F
44	MIRANDA, SHYRAGAIL C.	NURSE	SGOD	F
45	CONGE, WALLY JOLLY N.	DENTIST	SGOD	M
46	REPALDA, ANNA MELISSA C.	MD	SGOD	F
47	TOTAAN, AGNES O.	NURSE	SGOD	F
48	MANZANO, EVANGELINE C.	NURSE	SGOD	F
49	PALASI, BRIGITTE D.	NURSE	SGOD	F
50	SINOT, ROGER	MD	SGOD	M
51	SITO, MARY LIBENAY	MD	SGOD	F
52.	BALANTIN, JOVELYN T.	SEPS	SGOD	F