



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
Schools Division of Baguio City  
BAGUIO CITY SPED CENTER

**REQUEST FOR QUOTATION**

Supplier: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
e-Mail: \_\_\_\_\_  
Tin: \_\_\_\_\_

PR No.: 2022-06-013  
Quotation No.: 2022-06-019  
Date: June 10, 2022  
ABC: ₱ 68,568.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **June 20, 2022 @ 9:00 a.m.**

POSTED IN PHILGEPS

**ROLLY P. BOMOGAO**  
Special Education Teacher III  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	247	pc	Ribbons for Parents (160), School Personnel (49), Guests (10), and Loyalty Awardees (28) - Size, 2.5" length of lace - enabel		
2	155	Pc	BUTTON PINS (Graduate) - with personalized picture		
3	85	Pc	GRADUATION SOUVENIR PROGRAM, ( <i>simplified yearbook</i> ) - 9x12 with layout - cover page: colored print; inside: black and white print - content: Program activities, individual 2x2" pictures with name - class pictures: 7.5"x5" - Faculty and staff group pictures - 6"x5" - Picture while receiving diploma/certificate		
4	75	Pc	MOVING UP SOUVENIR PROGRAM, ( <i>simplified yearbook</i> ) - A4 (folded) with layout - cover page: colored print; inside: black and white print - content: Program activities, individual pictures with name - class pictures: 7.5"x5" - Faculty and staff group pictures - 6"x5" - Picture while receiving certificate		
5	82	Pc	DIPLOMA for Graduates printing - 9x12 parchment paper 80 gsm with encoding and layout - with seal		







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6	73	Pc	CERTIFICATES for Moving Up printing - 9x12 parchment paper 80 gsm with encoding and layout		
7	320	Pc	CERTIFICATES for awardees printing - special paper with encoding and layout		
8	390	pc	Medal with DepED Seal Lace Color: Emerald Green w/ white print name of school; Lace width: 1 inch Diameter: 6 cm; Weight: 30g Gold (30); Silver (205); Bronze (155)		
9	1	pc	TARPAULIN 8 x 6 ft		
			<i>Nothing Follows</i>		
				<b>TOTAL</b>	

Purpose: Procurement of supplies and materials to be used for the conduct of Recognition, Moving Up, and Graduation Program for SY 2021-2022.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
TIN

