



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/H. Dizon
Address:	PR No.: 2022-06-113
Telephone No.:	Quotation No.: 2022-06-104
e-Mail:	Date: June 9, 2022
Date received by the Supplier:	ABC: 99,715.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than June 16, 2022 @ 9am

**JULIET C. SANNAD**  
 Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	Bottles	Printer ink for Epson Specifications: -code 003 (black) -original/genuine Epson ink -65ml bottle		
2	8	Bottles	Printer ink for Epson Specifications: -code 003 (cyan) -original/genuine Epson ink -65ml bottle		
3	8	Bottles	Printer ink for Epson Specifications: -code 003 (magenta) -original/genuine Epson ink -65ml bottle		
4	8	Bottles	Printer ink for Epson		



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueocity@gmail.com  
 Website: www.depdpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

			Specifications: -code 003 (yellow) -original/genuine Epson ink -65ml bottle		
5	10	Bottles	Printer ink for Epson Specifications: -code T664 (cyan) -original/genuine Epson ink -70ml bottle		
6	5	Bottles	Printer ink for Epson Specifications: -code T664 (magenta) -original/genuine Epson ink -70ml bottle		
7	10	Bottles	Printer ink for Epson Specifications: -code T664 (yellow) -original/genuine Epson ink -70ml bottle		
8	20	Bottles	Printer ink Brother (for DCP-T420W) Specifications: -code BTD60BK (black) -original -108ml bottle		
9	15	Lot	Printer ink Brother (for DCP-T420W) 3 ink bottle bundle Specifications: -Cyan, magenta and yellow -original -108ml bottle		
10	2	Units	Printer, single function Ink tank Print speed up to 8.5ipm for black-and-whote and 4.5ipm for color warranty of 2 years or 20,000 pages whichever comes first, compact size Standard paper input capacity: Up to 50 sheets, A4 plain paper (75g/m2)  Standard capacity black: 4,500 pages *1 – 664 Standard capacity cyan: 7,500 pages (composite yield) *1 – 664 Standard capacity magenta: 7,500 pages (composite yield) * 1 – 664 Standard capacity yellow:		



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com  
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

			7,500 pages (composite yield) *1 - 664		
11	12	Bottles	Printer ink for Epson Specifications: -code 008 (pigment black) -original/genuine Epson ink -127ml		
12	5	Bottles	Printer ink for Epson Specifications: -code 008 (pigment magenta) -original/genuine Epson ink -70ml		
13	5	Bottles	Printer ink for Epson Specifications: -code 008 (pigment cyan) -original/genuine Epson ink -70ml		
14	5	Bottles	Printer ink for Epson Specifications: -code 008 (pigment yellow) -original/genuine Epson ink -70ml		
				<b>TOTAL</b>	
Purpose: Procurement of original printer inks for the Division Office					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocty@gmail.com](mailto:depedbaguiocty@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified  
Quality Management System  
CRN RU-19.2560.026  
Issued on 12/27/2019