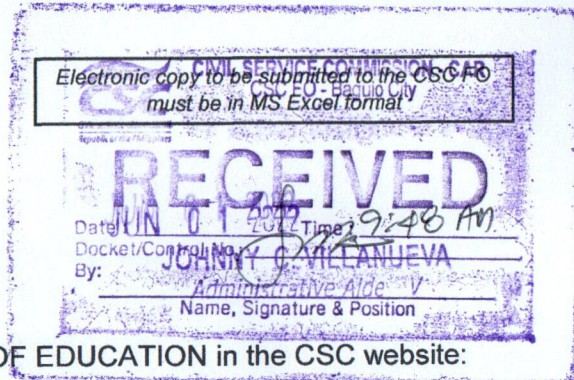


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:



dlm
MA. LOUELLA C. MONCADA
Administrative Officer IV (HRMO)

Date: June 1, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assessment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Master Teacher I	MTCHR1-90033-2008	18	45203	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education; and 18 units for a Master's degree in Education or its equivalent	3 years relevant experience	None required	RA 1080 (Teacher) LET/PBET		DepEd Division of Baguio City
2	Teacher III	Anticipated Vacancy	13	29798	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	2 years relevant experience	None required	RA 1080 (Teacher) LET/PBET		Camp 7 Elem. School
3	Teacher II	Anticipated Vacancy	12	27608	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	1 year relevant experience	None required	RA 1080 (Teacher) LET/PBET		Camp 7 Elem. School

4	Teacher I	Anticipated Vacancy	11	25439	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080 (Teacher) LET/PBET		Camp 7 Elem. School
5	Teacher II	TCH2-90934-1998	12	27608	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	1 year relevant experience	None required	RA 1080 (Teacher) LET/PBET		Josefa Cariño Elem. School
6	Teacher I	Anticipated Vacancy	11	25439	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080 (Teacher) LET/PBET		Josefa Cariño Elem. School
7	Teacher I	TCH1-90180-2015	11	25439	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080 (Teacher) LET/PBET		Camp 7 Elem. School
8	Guidance Counselor II	GUIDC2-90022-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		DepEd Division of Baguio City
9	Guidance Counselor II	GUIDC2-90024-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		DepEd Division of Baguio City
10	Guidance Counselor II	GUIDC2-90025-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		DepEd Division of Baguio City
11	Guidance Counselor II	GUIDC2-90027-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		DepEd Division of Baguio City

12	Librarian II	LIB2-90016-2014	15	35097	Bachelor's Degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science	One (1) year of relevant experience	Four (4) hours of relevant training	RA 1080 (Librarian)		DepEd Division of Baguio City
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the address below not later than **June 13, 2022**

*****This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law"**

Requirements:

* Submit 2 sets of documents - 1 folder for the **ORIGINAL** copies and 1 folder photocopy of the following:

*Application Letter

***Self Certification on the Authenticity and Validity of all documents submitted (Form to be downloaded at Depedpines.com)**

* Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph

*Performance Rating for the last **three (3) rating period (SY 2018-2019, 2019-2020 and 2020-2021)**

*Service Record duly signed by the Administrative Officer V/Head of Office

*Certificate of Employment, or Appointment or Contract of Service

*Authenticated Certificate of Eligibility/Rating/License (whichever is applicable)

*Outstanding/Meritorious Accomplishments: (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership)

*Authenticated official Transcript of Records; with certification if Completed Academic requirements for Masteral or Doctorate

*Certificate of Trainings and Seminars attended relevant to the position applied for (with complete attachments)

*and other pertinent documents with table of contents and proper tabbings.

* QUALIFIED APPLICANTS are advised to submit their documents to the school where the vacancy exist (for T-III, T-II, T-I position)

* QUALIFIED APPLICANTS are advised to submit their documents to Deped Division Office to be received by the Records unit (for MT, GC, and Librarian position)

**** Refer to Regional Memorandum No. 178, s. 2020 for the criteria of assessment or see the HRMO for details**

FEDERICO P. MARTIN, EdD, CEEd, CESO V

Schools Division Superintendent

Department of Education

82 Military Cut-Off, Baguio City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.