

Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

11 July 2022

DIVISION MEMORANDUM

No. 192, s. 2022

COMPOSITION OF THE SCHOOLS DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT)

To: CID and SGOD Chief Education Program Supervisors
 Public Schools District Supervisors
 Public School Heads
 All Schools Division Office Personnel
 All others Concerned

1. Pursuant to Regional Memorandum No. 20, s. 2022, entitled "Composition of Regional Field Technical Assistance Team and Submission of Division FTAT for the Year 2022", this is to announce the composition of the Schools Division Field Technical Assistance Team (DFTAT).
2. This aims to align the roles and functions of the Division Field Technical Assistance Team with the Regional FTAT and strengthen the collaboration thereof.
3. The Division FTAT shall be as follows:

Management Team: Federico P. Martin, EdD, CEEd, CESO V
 Schools Division Superintendent

Christopher C. Benigno, PhD, CESO VI
 Assistant Schools Division Superintendent

Member/Focal	Alternate	Areas of Concern	Roles, Functions/Terms of Reference
Juliet C. Sannad, EdD Chief, CID	Mary Jane N. Malihod EPS	Curriculum Implementation	Addresses the issues, concerns, problems of schools in the development and implementation of the curriculum and learning delivery.
	Nixon C. Elahe PSDS	ALS	Monitor and evaluate the implementation of ALS Program and provide TA based on the result of M&E,



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueocity@gmail.com
 Website: www.depedpincs.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

			and provide reports to the management
	Loida C. Mangangey EPS	IPEd	Monitor and evaluate the implementation of IPEd Program and provide TA based on the result of M&E, and provide reports to the management
	Marina D. Tabangcura EPS	SPED	Monitor and evaluate the implementation of SPED Program and provide TA based on the result of M&E, and provide reports to the management
	Mark T. Malidom SEPS II	MEP	Monitor and evaluate the implementation of MEP Program and provide TA based on the result of M&E, and provide reports to the management
Nieves D. Ebanio AO V		Administrative Matters	Addresses the issues and concerns of SDO personnel on payroll and salary deductions.
	Maria Louella C. Moncada	Personnel Matters	Deals with the concerns/issues on SDO personnel related to service records, appointment, retirement, ERF, reclass, transfer, and application for leave.
	Natalie T. Binayan	Supply Section	Assist SDO personnel in issues on properties, plant and equipment's maintenance and or disposal
	Nieves D. Ebanio <i>Officer In-Charge</i>	Records Section	Assist SDO personnel in the maintenance of a systematic and scientific records management such as classification, filling, maintenance and or disposal of documents
	Maria Milagrosa A. Galera	Cash Section	Ensures efficient cash collection and receipt, and preparation and submission of financial reports based on updated government forms



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
 Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

	Harris G. Dizon	ICT Section	Addresses the issues/needs and or concerns in the management of ICT system
Bellen R. Tomin <i>Budget Officer III</i>		Budget Section	Provides TA to school heads and other finance personnel of the SDO, build the capability of school division management and personnel in in preparing budgets following guidelines of DepEd and other oversight agencies
Lilibeth G. Degsi <i>Accountant III</i>		Accounting Section	Provides TA to schools division office management, school heads and accountable personnel by coaching on accounting and other finance related to enable them to follow financial policies, guidelines and procedures.
Atty. Annette L. Doyaoen <i>Legal Officer III</i>		Legal Unit	Addresses the needs on legal matters, render legal advice/ recommendations to SDO personnel and its stakeholders, provide support services on administrative cases filed in DepEd and school titling
Nino M. Tibangay		School Governance	Ensures the provision of Technical Assistance to the schools by responding to the identified needs of the schools relative to governance and operations.
	Dr. Anna Melissa C. Repalda <i>Medical Officer</i>	Health and Nutrition Section	Lead in monitoring of health and nutrition status of all SDO personnel and learners; provides TA for the provision of health and nutrition services
	Asuncion D. Saguid <i>SEPS</i>	SMME	Provides TA to schools by responding to the identified needs regarding SMEA, DMEA and school based management

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com
Website: www.depedpincs.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



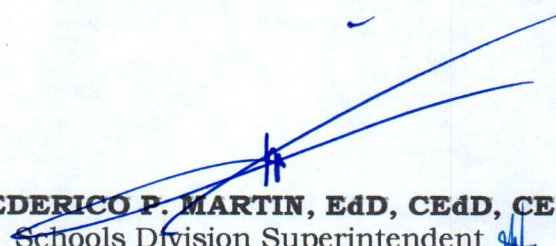
ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

	Reynalyn T. Padsoyan <i>SEPS</i>	Planning and Research	Provides TA to schools by responding to the identified needs in relation to planning and other matters on governance and operations
	Elaine B. Cabuag <i>SEPS</i>	SocMob	Provides TA to schools by responding to the identified needs in relation to social mobilization on governance and operations
	Jovelyn T. Balantin <i>SEPS</i>	HRDS	Provides TA to schools by responding to the identified needs in relation to HRD and other matters on governance and operations
	Jennifer D. Polido <i>Engineer III</i>	Engineering Section	Provides technical services to schools, learning centers and the SDO to have a physical environment that is conducive to effective teaching, learning and working.
	Jimmy S. Santos <i>PDO II</i>	DRRM	Provides TA to schools division offices in developing programs and projects fro DRRM needs of schools and division office.
	Augie Simangan <i>PDO I</i>	YFC	Provide TA to schools on youth formation-program related programs, projects and activities

4. Immediate dissemination of this Memorandum is desired.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
Website: www.dcpedpincs.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019