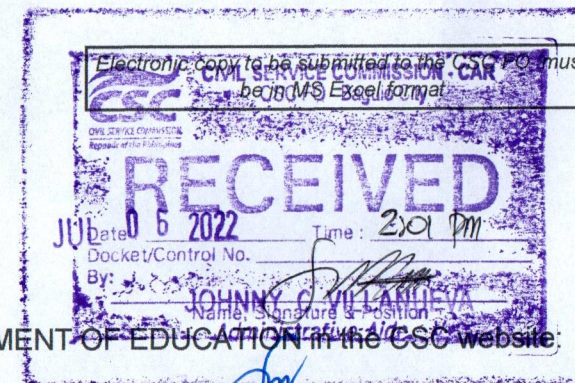


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:



**MA. LOUELLA C. MONCADA**

Administrative Officer IV (HRMO)

Date: July 6, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Teacher III	OSEC- DECSB- TCH3-90215- 2000	13	29798	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	2 years relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET		Baguio City High School
2	Teacher II	Anticipated Vacancy	12	27608	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	1 year relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET		



3	Teacher I	Anticipated Vacancy	11	25439	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)/ LET/ PBET		
4	Teacher III	OSEC-DECSB-TCH3-90189-2007	13	29798	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	2 years relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET		Baguio City High School
5	Teacher II	Anticipated Vacancy	12	27608	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	1 year relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET		
6	Teacher I	Anticipated Vacancy	11	25439	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)/ LET/ PBET		



7	Teacher I	OSEC- DECSB- TCH1-90584- 2012	11	25439	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)/ LET/ PBET	Baguio City High School
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the address below not later than **July 18, 2022**.

**\*\*\*This office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law.**

**Requirments:**

\*Submit 2 sets of documents - 1 folder for the original copies and 1 folder photocopy of the following:

1. Application Letter
2. Self Certification on the Authenticity and Validity of all documents submitted (Form to be downloaded at [depedpines.com](http://depedpines.com))
3. Fully accomplished Personal Data Sheet (PDS) with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
4. Performance rating for the **three (3) recent rating periods (SY 2018-2019, 2019-2020 and 2020-2021)**;
5. Service Record duly signed by the Administrative Officer V/ Head of Office;
6. Certificate of Employment, or Appointment or Contract of Service;
7. Authenticated Certificate of Eligibility/Rating/License (whichever is applicable);
8. Outstanding/Meritorious Accomplishments (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership);
9. Authenticated official Transcript of Records; with certification if Completed Academic requirements for Masteral or Doctorate;
10. Certificate of Trainings and Seminars attended relevant to the position applied for (with complete attachments); and
11. Other pertinent documents with table of contents and proper tabbings.

\*Submit documents at Baguio City National High School and shall be received at the Principal's Office.

\*\*Refer to Regional Memorandum No. 178, s. 2020 for the criteria of assessment or see the HRMO for details

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**BRENDA M. CARIÑO**

Secondary School Principal IV

BCHS-Governor Pack Rd., Baguio City

305269@deped.gov.ph

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**