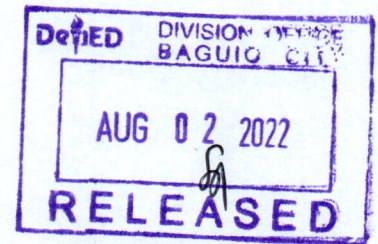




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



29 July 2022

DIVISION MEMORANDUM

No. 222, s. 2022

**END OF THE SCHOOL YEAR 2021-2022 FINALIZATION  
IN THE LEARNER INFORMATION SYSTEM (LIS)**

To : All Chief Education Supervisors  
Public Schools District Supervisors  
Public and Private School Heads  
Public and Private School LIS Coordinators  
Others Concerned

1. Relative to the End of the School Year (EOSY) activities on the Learner Information System (LIS) for School Year 2021-2022, the field is informed that the deadline for submission of documentary requirements in the Division Level will be on **August 12, 2022**. In view of this, all pending requests with no submitted documents shall be automatically disapproved by the School Governance and Operations Division-Planning and Research Section.
2. Based on monitoring, there are 246 learners with pending status that needs approval. Refer to Enclosure 1 of this Memorandum for the list of pending change requests generated from the LIS Division Dashboard as of 9:30 AM, July 29, 2022.
3. For pending requests to be approved by the SGOD-PRS, all concerned schools are directed to email all necessary documentary requirements (Birth Certificate, SF9, SF10, others as needed) through [planresearchbaguio@gmail.com](mailto:planresearchbaguio@gmail.com)
4. For more than 20 requests, concerned school/s may opt to bring the photocopied documents at the SGOD-Planning and Research to ensure efficiency and accuracy of actions to be taken.
5. Immediate and wide dissemination of this Memorandum is desired.

**FEDERICO P. MARTIN, EdD, CEdd, CESO V**  
Schools Division Superintendent

SGOD/PR/jlsd



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Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbagueiocity@gmail.com](mailto:depedbagueiocity@gmail.com)  
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**SCHOOLS DIVISION OFFICE OF BAGUIO CITY**

Enclosure No. 1 to Division Memorandum No. 222, s.2022

**Public and Private Schools with Pending Requests in the Learner Information System (LIS)**

School	LRN Approval	Enrolment of Ineligible	Enrolment w/ gap	Temporary Enrolment	Pending Transferred-Out	Total
406217 - University of the Cordilleras Laboratory School	1	2	36	0	0	39
400861 - AMA Computer College-Baguio City	0	0	25	0	1	26
305269 - Baguio City High School - Main	0	0	9	3	0	12
400883 - Data Center College of the Philippines of Baguio City, Inc.	0	2	7	1	1	11
406213 - Westville School, Inc.	8	0	3	0	0	11
406234 - Good News Academy, Inc.	0	0	10	0	0	10
305276 - Rizal National High School	0	0	9	0	0	9
481564 - Baguio Vision Christian Academy Foundation	0	0	9	0	0	9
406230 - Easter College, Incorporated	0	1	6	0	0	7
400906 - STI College - Baguio	0	0	6	0	0	6
409140 - St. John Paul II Learning Center, Inc.	2	0	4	0	0	6
400903 - Philippine Women's University - CDCEC, Baguio City, Inc.	0	0	0	0	6	6
481522 - Androgynous Heritage School	6	0	0	0	0	6
406212 - Baguio Central University Inc	0	0	3	1	1	5
406261 - Saint Louis School of Aurora Hill Inc.	0	0	5	0	0	5
481503 - Pines City Colleges	0	0	3	0	1	4
305278 - San Vicente National High School	1	0	3	0	0	4
406257 - Phases Learning Center	1	0	2	1	0	4



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305277 - Roxas National High School	0	1	2	0	1	4
481521 - Shalom International School	0	0	3	0	0	3
136394 - Lucban Elementary school	0	0	3	0	0	3
406234 - Good News Academy, Inc.	0	1	2	0	0	3
481535 - BRITS Academy, Inc.	2	0	1	0	0	3
406255 - Our Lady of Mt. Carmel Montessori	1	2	0	0	0	3
481504 - Berkeley School, Inc.	2	0	0	0	0	2
407460 - University of Baguio Science High School	0	0	2	0	0	2
406245 - 4th Watch Maranatha Christian Academy of Baguio City, Inc.	0	0	2	0	0	2
406245 - 4th Watch Maranatha Christian Academy of Baguio City, Inc.	0	1	1	0	0	2
406214 - Baguio City Academy Colleges, Inc.	0	0	1	0	1	2
481528 - Loakan Baptist Church Christian Education Center	0	1	1	0	0	2
481541 - Living Epistle Christian Academy, Baguio Inc.	0	0	1	0	1	2
400889 - Informatics Baguio City Center, Inc.	0	0	1	0	1	2
481505 - Grace Baptist Church & Schools of Baguio City, Inc.	0	0	1	1	0	2
481531 - Union School International	0	0	0	0	2	2
406278 - University of Baguio High School	0	0	1	0	0	1
406242 - Balay Sofia Inc.	0	0	1	0	0	1
221505 - Irian Elementary School	0	0	1	0	0	1
406229 - Don Bosco School of Baguio City, Inc.	0	0	1	0	0	1
481527 - Baguio International Academy	0	0	1	0	0	1
406213 - Westville School, Inc.	0	0	1	0	0	1
406228 - Disciples for Christ Independent School Foundation, Inc.	0	0	1	0	0	1



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406230 - Easter College, Incorporated	0	0	1	0	0	1
481535 - BRITS Academy, Inc.	0	0	1	0	0	1
305279 - Sto. Tomas National High School	0	0	1	0	0	1
481558 - Headstart Play and Learn Montessori Inc.	0	0	1	0	0	1
481561 - Glad Tidings Integrated School, Inc.	0	1	0	0	0	1
305283 - Magsaysay National High School	0	0	0	0	1	1
303115 - Philippine Science High School - CAR	1	0	0	0	0	1
406250 - St. Francis Learners School	0	1	0	0	0	1
481543 - Bright Hope Room for Growth Inc	0	0	0	0	1	1
406214 - Baguio City Academy Colleges, Inc.	0	0	0	0	1	1
481522 - Androgynous Heritage School	0	1	0	0	0	1
406257 - Phases Learning Center	1	0	0	0	0	1
481504 - Berkeley School, Inc.	0	0	0	0	1	1
481521 - Shalom International School	1	0	0	0	0	1
136396 - Pinget Elementary School	0	1	0	0	0	1
221502 - Baguio Country Club Village Elementary School	0	0	0	0	1	1
136415 - Manuel A. Roxas Elementary School	0	0	0	0	1	1
406235 - Grace Bible Academy	1	0	0	0	0	1
408987 - The School of St. Isidorus, Inc.	1	0	0	0	0	1
406220 - Baguio Pines Family Learning Center, Inc.	0	0	0	0	1	1
<b>GRAND TOTAL</b>	<b>29</b>	<b>15</b>	<b>172</b>	<b>7</b>	<b>23</b>	<b>246</b>

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