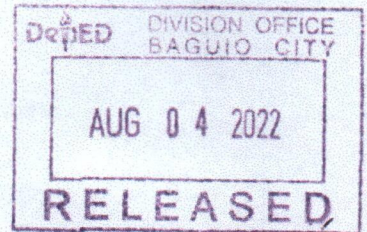




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



August 4, 2022

DIVISION MEMORANDUM

No. 232, s. 2022

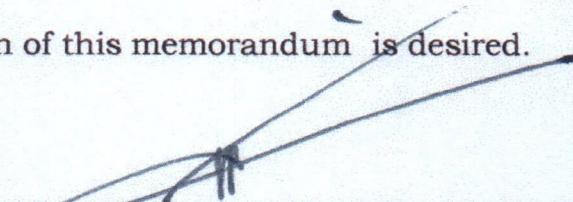
REITERATION ON THE SIGNING AUTHORITY OF PERFORMANCE RATING OF SCHOOL-BASED NON-TEACHING PERSONNEL

To : All Public Schools District Supervisor
Public Elementary and Secondary School Heads
School-based Non-Teaching Personnel
Other Concerned

1. In view of DO No. 2 s, 2015 entitled Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in DepEd, all national paid school-based non-teaching personnel shall follow the school-year calendar. However, Special Education Fund (SEF) paid personnel shall submit twice a year (January-June and July-December).
2. Herein is the Rater and Approving Authority of non-teaching personnel at the school level:

Ratee	Rater	Approving Authority
Non-Teaching personnel	Principal	SDO Administrative Officer V
Medical and Dental personnel (national and SEF)	Principal	SGOD Education Program Supervisor
SEF personnel	Principal	SDO Administrative Officer V

3. Immediate and wide dissemination of this memorandum is desired.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent