



**RELEASED**  
DATE: 8/17/22  
TIME: 3:02  
BY: masj

Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

August 15, 2022

**DIVISION MEMORANDUM**

No. 371, s. 2022

**MOOCS ON LEADING WINS AND ACCELERATING WINS**

To: **Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**School WinS Coordinators**  
**School Clinic Teachers**  
**Dental WinS Coordinators**  
**Division SBM Representative**  
**Division IT Representative**  
**Division Nurse-in-Charge**

**1. Policy Statement**

The Schools Division Office (SDO) of Baguio City shall implement the virtual capacity building initiatives of the Central Office by implementing Water, Sanitation, and Hygiene (WASH) in Schools (WinS) Massive Open Online Courses (MOOCs) in two (2) batches this year in the office of the undersecretary for Administrative (OUA) through the Bureau of Learner Support Services – School Health Division (BLSS-SHD)

**2. Scope**

Accelerating WinS (Division Level) shall include participation of Dental WinS Coordinators, Nurse-in-Charge, IT Personnel and School Based Management (SBM) representative.

Leading WinS (School Level) shall include participation of each school's WinS Coordinators and School Clinic Teachers. All Public Elementary (45) and Secondary (22) Schools are requested to participate

**3. Procedural Guidelines**

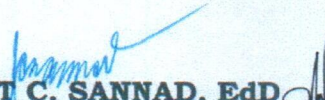
**3. a.** Enrollment Keys for Batch 2 – Cluster 2 for Accelerating WinS MOOC shall be downloaded along with the Enrollment Guide for the Accelerating WinS attached herin.

**3. b.** For queries related to this memo, contact the SDO School Health and Nutrition WinS Coordinator.

**4. For your guidance and compliance**

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent

FOR THE SCHOOLS DIVISION SUPERINTENDENT

  
**JULIET C. SANNAD, EdD**  
Chief Education Supervisor, CID  
Office in-Charge  
Office of the Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
 BUREAU OF LEARNER SUPPORT SERVICES

Office of the Director

MEMORANDUM

For : **All Regional Directors and BARMM Education Minister  
 Schools Division Superintendents  
 Principals, and School Heads  
 All Others Concerned** 0-29-I

Thru : **ATTY. SALVADOR B. MALANA III**  
 Assistant Secretary for Procurement and Administration

From : **LOPE B. SANDOVAL III**  
 Director IV

Subject : **INFECTIOIN PREVENTION AND CONTROL IN SCHOOLS MASSIVE  
 OPEN ONLINE COURSES (MOOC)**

Date : **5 JULY 2022**

The Bureau of Learner Support Services - School Health Division (BLSS-SHD), in collaboration with Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) through its Regional Fit for School Programme, Hygiene and Behaviour Change Coalition (HBCC), and Stockholm International Water Institute (SIWI) will offer the Massive Open Online Course (MOOC) on **Infection Prevention and Control in Schools** which aims to ensure safe operations within and beyond a pandemic.

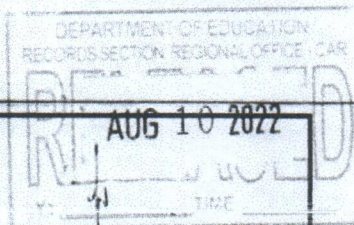
COVID-19 pandemic has highlighted the role of health and hygiene measures in schools as part of its pandemic preparedness and response strategy, thereby creating an even greater demand to capacitate school personnel on infection prevention and control (IPC). In response, this MOOC was developed as a capacity-building initiative to reach school personnel at scale and in the most efficient way to ensure that relevant measures related to IPC are reaching school heads and teachers with unified messaging. This is much needed to capacitate respective DepEd personnel on school ground to implement the respective measures in all schools. The content of this IPC MOOC is in accordance with and in support of DepEd Order No. 14, s. 2020 or *Guidelines on the Required Health Standards in Basic Education Offices and Schools*.

Following are the details of the IPC MOOC:

1. Course description and participants

Course	Participants
<b>MOOC on Infection Prevention and Control (IPC) in Schools</b>	Each school is given two (2) slots: (1) School Head; and

Room 305, 3F Mabini Bldg., DepEd Complex, Meralco Avenue, Pasig City  
 Telephone No.: (02) 8635-3763, 8636-3602, 8637-8422 | blss.od@deped.gov.ph




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 CORDILLERA ADMINISTRATIVE REGION

August 9, 2022

To : Schools Division Superintendents  
 All Division

For information, guidance and appropriate action.

- WinS Focal in the SDO's are requested to facilitate, assist and monitor the enrollment and progress of the participants.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 Director IV/Regional Director



Republic of the Philippines  
**Department of Education**  
 BUREAU OF LEARNER SUPPORT SERVICES

Office of the Director

MEMORANDUM

For : **All Regional Directors and BARMM Education Minister  
 Schools Division Superintendents  
 Principals, and School Heads  
 All Others Concerned** D-29-I

Thru : **ATTY. SALVADOR E. MALANA III**  
 Assistant Secretary for Procurement and Administration

From : **LOPE B. SANTOS III**  
 Director IV

Subject : **INFECTION PREVENTION AND CONTROL IN SCHOOLS MASSIVE  
 OPEN ONLINE COURSES (MOOC)**

Date : **5 JULY 2022**

The Bureau of Learner Support Services - School Health Division (BLSS-SHD), in collaboration with Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) through its Regional Fit for School Programme, Hygiene and Behaviour Change Coalition (HBCC), and Stockholm International Water Institute (SIWI) will offer the Massive Open Online Course (MOOC) on **Infection Prevention and Control in Schools** which aims to ensure safe operations within and beyond a pandemic.

COVID-19 pandemic has highlighted the role of health and hygiene measures in schools as part of its pandemic preparedness and response strategy, thereby creating an even greater demand to capacitate school personnel on infection prevention and control (IPC). In response, this MOOC was developed as a capacity-building initiative to reach school personnel at scale and in the most efficient way to ensure that relevant measures related to IPC are reaching school heads and teachers with unified messaging. This is much needed to capacitate respective DepEd personnel on school ground to implement the respective measures in all schools. The content of this IPC MOOC is in accordance with and in support of DepEd Order No. 14, s. 2020 or *Guidelines on the Required Health Standards in Basic Education Offices and Schools*.

Following are the details of the IPC MOOC:

**I. Course description and participants**

Course	Participants
<b>MOOC on Infection Prevention and Control (IPC) in Schools</b>	Each school is given two (2) slots: (1) School Head; and

Course	Participants
<ul style="list-style-type: none"> <li>• Designed for school personnel to help them understand IPC, its importance for the school setting and how to implement IPC measures.</li> <li>• The course is designed as 4–6 hour course and participants are given 2 weeks to complete the course.</li> <li>• Course completers will receive a Certificate of Completion signed by DepEd and its international partners, SIWI and GIZ.</li> </ul>	<p>(1) Teacher assigned as School WinS Coordinator (preferred), if not available, could be any of the following:</p> <ul style="list-style-type: none"> <li>• School Clinic Teacher</li> <li>• Teacher managing screening area</li> <li>• Sanitation and waste management coordinator</li> </ul>

## II. Schedule

The IPC MOOC will be offered by cluster: Luzon A, Luzon B, Visayas and Mindanao. Please be guided by the following course schedule:

Cluster	Regions	Schedule
Luzon A	CAR, NCR, Region I and II	August 15 - August 27, 2022
Luzon B	Region III, IV-A, IV-B and V	August 22 - September 03, 2022
Visayas	Region VI, VII and VIII	August 29 - September 10, 2022
Mindanao	Region IX, X, XI, XII, CARAGA and BARMM	September 05 - September 17, 2022

The course will be under the management of BLSS-SHD with support from GIZ.

## III. Target Number of Participants

All public elementary and secondary schools nationwide are expected to participate in the IPC MOOC. Each school can send at most two (2) representatives. See section I for the qualifications of intended participants.

All Regional Offices, School Division Offices, school heads and teachers are encouraged to support this initiative in order to maintain a safe and healthy learning environment for our learners and the entire school community within and beyond the context of the COVID-19 pandemic.

For more information, queries, and concerns on this subject, please contact **Dr. Maria Corazon C. Dumlao** (Chief Health Program Officer) or **Mr. Vonerich B. Berba** (Education Program Specialist II) of the BLSS-SHD through (02) 8632 9935 and email at [blss.shd@deped.gov.ph](mailto:blss.shd@deped.gov.ph) with the subject: IPC MOOC.

For information and strict compliance,

## How to Enroll in the Course

Welcome to the Massive Open Online Course (MOOC) on **INFECTION PREVENTION AND CONTROL (IPC) in SCHOOLS**. This course aims to help school heads, teachers, and school personnel to better understand the topic of Infection Prevention and Control (IPC) in schools, its relevance to school operations, and the implementation of IPC measures. The course will also explore the connection between Water, Sanitation, and Hygiene in Schools (WinS) and IPC, as part of the Oplan Kalusugan sa DepEd (OK sa DepEd) program. IPC in schools has gained particular relevance in the recent COVID-19 pandemic, which underlined the role of health and hygiene measures.

Following is the step-by-step guide on how to enroll in the course.

To enroll in the course, you need to have an account in the DepEd's Professional Development LMS, a Training System for Teaching and Non-Teaching Personnel.

1:

- Go to <https://training.deped.gov.ph/>
- To create an account, click "New Account."
- If you already have an account, proceed to Step no.4 and login using your registered e-mail address and password.



**Step 2:** Fill out the form.

A screenshot of the 'New Account' registration form on the DepEd LMS. The form is titled 'New Account' and includes a sub-header 'Choose your username and password'. It contains several input fields: 'Lastname', 'First Name', 'Middle Initial', 'Email Address', 'First Name', 'Last Name', 'Username', and 'Country'. A note below the 'Lastname' field states: 'The password must have at least 8 characters, at least 1 capital, 1 small, 1 number, 1 special character, and 1 non-alphanumeric character (e.g., @, #, %, &).'. The 'Country' field is set to 'Philippines'.

**Step 3:** After submitting the form, you will see this notification; click "Continue" to confirm your new account

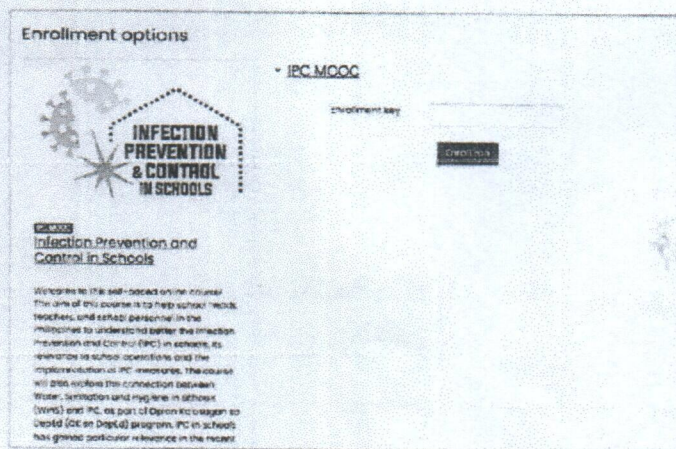
Please click on the link below to confirm your new account.  
If you need help, please contact the site administrator.

[Continue](#)

**Step 4:** To enroll in the course. Go to the COURSE LINK: \_\_\_\_\_

Alternatively, follow this path:  
Site Home > School Health Division >  
WASH in Schools (WinS) > IPC MOOC  
> **Course Title**

**Step 5:** Click "Access", enter the  
enrollment key: \_\_\_\_\_  
and click "Enroll me".



Enrollment options

IPC MOOC

Enrollment key: \_\_\_\_\_

[Enroll me](#)

**WINS**  
**INFECTION PREVENTION AND CONTROL IN SCHOOLS**

Welcome to this self-paced online course. The aim of this course is to help school health teachers and staff personnel in the Philippines to understand better the Infection Prevention and Control (IPC) in schools, its relevance to school operations and the implementation of IPC measures. The course will also explore the connection between Water, Sanitation and Hygiene in Schools (WASH) and IPC as part of Open for Learning to Go! (OFL on Digital) program. IPC in schools has gained particular relevance in the recent years.

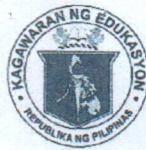
**Note:** Course link, course title and enrollment key, refer to **Annex B, Summary of enrollment credentials**

For your succeeding log-in, Infection Prevention and Control in Schools will be available in your enrolled courses under the "My Courses" list.

**Annex B**

**Summary of Enrollment Credentials**

Cluster	Regions	Course Title	Course Link	Enrollment Key
Luzon A	CAR, NCR, Region I and Region II	Infection Prevention and Control in Schools – Region I, II, CAR, and NCR	<a href="https://training.deped.gov.ph/course/view.php?id=687">https://training.deped.gov.ph/course/view.php?id=687</a>	IPCLuzonA
Luzon B	Region III, Region IV-A, Region IV-B and Region V	Infection Prevention and Control in Schools – Region III, IV-A, IV-B, and V	<a href="https://training.deped.gov.ph/course/view.php?id=688">https://training.deped.gov.ph/course/view.php?id=688</a>	IPCLuzonB
Visayas	Region VI, Region VII and Region VIII	Infection Prevention and Control in Schools – Region VI, VII, and VIII	<a href="https://training.deped.gov.ph/course/view.php?id=690">https://training.deped.gov.ph/course/view.php?id=690</a>	IPCVisayas
Mindanao	Region IX, Region X, Region XI, Region XII, CARAG A and BARMM	Infection Prevention and Control in Schools – Region IX, X, XI, XII, CARAGA and BARMM	<a href="https://training.deped.gov.ph/course/view.php?id=691">https://training.deped.gov.ph/course/view.php?id=691</a>	IPCMindanao



Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNER SUPPORT SERVICES

Office of the Director

MEMORANDUM

For : **All Regional Directors and BARMM Education Minister  
Schools Division Superintendents  
Principals, and School Heads  
All Others Concerned** D-29-I

Thru : **ATTY. SALVADOR C. MALANA III**  
Assistant Secretary for Procurement and Administration

From : **LOPE B. SANTOS III**  
Director IV

Subject : **INFECTION PREVENTION AND CONTROL IN SCHOOLS MASSIVE  
OPEN ONLINE COURSES (MOOC)**

Date : **5 JULY 2022**

The Bureau of Learner Support Services - School Health Division (BLSS-SHD), in collaboration with Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) through its Regional Fit for School Programme, Hygiene and Behaviour Change Coalition (HBCC), and Stockholm International Water Institute (SIWI) will offer the Massive Open Online Course (MOOC) on **Infection Prevention and Control in Schools** which aims to ensure safe operations within and beyond a pandemic.

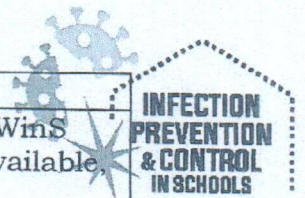
COVID-19 pandemic has highlighted the role of health and hygiene measures in schools as part of its pandemic preparedness and response strategy, thereby creating an even greater demand to capacitate school personnel on infection prevention and control (IPC). In response, this MOOC was developed as a capacity-building initiative to reach school personnel at scale and in the most efficient way to ensure that relevant measures related to IPC are reaching school heads and teachers with unified messaging. This is much needed to capacitate respective DepEd personnel on school ground to implement the respective measures in all schools. The content of this IPC MOOC is in accordance with and in support of DepEd Order No. 14, s. 2020 or *Guidelines on the Required Health Standards in Basic Education Offices and Schools*.

Following are the details of the IPC MOOC:

**I. Course description and participants**

Course	Participants
<b>MOOC on Infection Prevention and Control (IPC) in Schools</b>	Each school is given two (2) slots: (1) School Head; and





Course	Participants
<ul style="list-style-type: none"> <li>• Designed for school personnel to help them understand IPC, its importance for the school setting and how to implement IPC measures.</li> <li>• The course is designed as 4–6 hour course and participants are given 2 weeks to complete the course.</li> <li>• Course completers will receive a Certificate of Completion signed by DepEd and its international partners, SIWI and GIZ.</li> </ul>	(1) Teacher assigned as School Wins Coordinator (preferred), if not available, could be any of the following: <ul style="list-style-type: none"> <li>• School Clinic Teacher</li> <li>• Teacher managing screening area</li> <li>• Sanitation and waste management coordinator</li> </ul>

## II. Schedule

The IPC MOOC will be offered by cluster: Luzon A, Luzon B, Visayas and Mindanao. Please be guided by the following course schedule:

Cluster	Regions	Schedule
Luzon A	CAR, NCR, Region I and II	August 15 - August 27, 2022
Luzon B	Region III, IV-A, IV-B and V	August 22 - September 03, 2022
Visayas	Region VI, VII and VIII	August 29 - September 10, 2022
Mindanao	Region IX, X, XI, XII, CARAGA and BARMM	September 05 – September 17, 2022

The course will be under the management of BLSS-SHD with support from GIZ.

## III. Target Number of Participants

All public elementary and secondary schools nationwide are expected to participate in the IPC MOOC. Each school can send at most two (2) representatives. See section I for the qualifications of intended participants.

All Regional Offices, School Division Offices, school heads and teachers are encouraged to support this initiative in order to maintain a safe and healthy learning environment for our learners and the entire school community within and beyond the context of the COVID-19 pandemic.

For more information, queries, and concerns on this subject, please contact **Dr. Maria Corazon C. Dumlao** (Chief Health Program Officer) or **Mr. Vonerich B. Berba** (Education Program Specialist II) of the BLSS-SHD through (02) 8632 9935 and email at [blss.shd@deped.gov.ph](mailto:blss.shd@deped.gov.ph) with the subject: IPC MOOC.

For information and strict compliance.

## Annex A

### How to Enroll in the Course

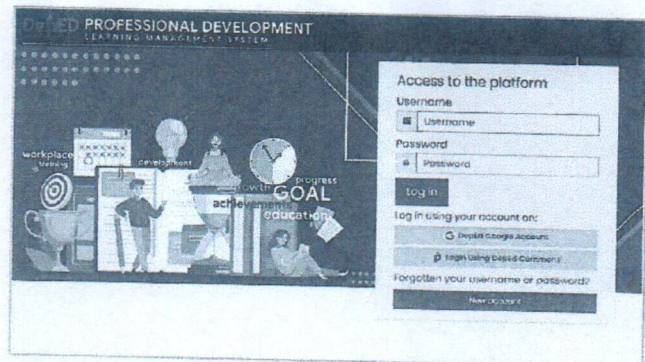
Welcome to the Massive Open Online Course (MOOC) on **INFECTION PREVENTION AND CONTROL (IPC) in SCHOOLS**. This course aims to help school heads, teachers, and school personnel to better understand the topic of Infection Prevention and Control (IPC) in schools, its relevance to school operations, and the implementation of IPC measures. The course will also explore the connection between Water, Sanitation, and Hygiene in Schools (WinS) and IPC, as part of the Oplan Kalusugan sa DepEd (OK sa DepEd) program. IPC in schools has gained particular relevance in the recent COVID-19 pandemic, which underlined the role of health and hygiene measures.

Following is the step-by-step guide on how to enroll in the course.

To enroll in the course, you need to have an account in the DepEd's Professional Development LMS, a Training System for Teaching and Non-Teaching Personnel.

#### Step 1:

- Go to <https://training.deped.gov.ph/>
- To create an account, click "New Account."
- If you already have an account, proceed to Step no.4 and login using your registered e-mail address and password.



#### Step 2: Fill out the form.

**Step 3:** After submitting the form, you will see this notification; click “Continue” to confirm your new account

Please click on the link below to confirm your new account.  
If you need help, please contact the site administrator.

Continue

**Step 4:** To enroll in the course. Go to the COURSE LINK: \_\_\_\_\_

Alternatively, follow this path:  
Site Home > School Health Division >  
WASH in Schools (WinS) > IPC MOOC  
> **Course Title**

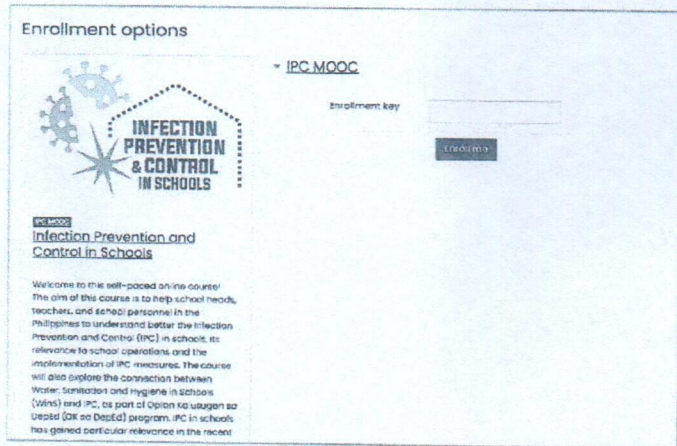
**Step 5:** Click “Access”, enter the  
enrollment key: \_\_\_\_\_  
and click “Enroll me”.

Enrollment options

IPC MOOC

Enrollment key: \_\_\_\_\_

Enroll me



The screenshot shows a web interface for enrolling in a course. At the top, it says 'Enrollment options' and 'IPC MOOC'. Below this is a logo for 'INFECTION PREVENTION & CONTROL IN SCHOOLS' featuring a stylized virus and a star. To the right of the logo is a text box for 'Enrollment key' with an 'Enroll me' button. Below the logo, there is a 'School' section with the title 'Infection Prevention and Control in Schools' and a paragraph of introductory text.

**School**  
Infection Prevention and Control in Schools

Welcome to this self-paced online course! The aim of this course is to help school heads, teachers, and school personnel in the Philippines to understand better the Infection Prevention and Control (IPC) in schools, its relevance to school operations and the implementation of IPC measures. The course will also explore the connection between Water, sanitation and hygiene in schools (WASH) and IPC, as part of Oplan Kaunlaran sa DepEd (OK sa DepEd) program. IPC in schools has gained particular relevance in the recent

**Note:** Course link, course title and enrollment key, refer to **Annex B**, *Summary of enrollment credentials*

For your succeeding log-in, Infection Prevention and Control in Schools will be available in your enrolled courses under the “My Courses” list.

Annex B

Summary of Enrollment Credentials

Cluster	Regions	Course Title	Course Link	Enrollment Key
Luzon A	CAR, NCR, Region I and Region II	Infection Prevention and Control in Schools – Region I, II, CAR, and NCR	<a href="https://training.deped.gov.ph/course/view.php?id=687">https://training.deped.gov.ph/course/view.php?id=687</a>	IPCLuzonA
Luzon B	Region III, Region IV-A, Region IV-B and Region V	Infection Prevention and Control in Schools – Region III, IV-A, IV-B, and V	<a href="https://training.deped.gov.ph/course/view.php?id=688">https://training.deped.gov.ph/course/view.php?id=688</a>	IPCLuzonB
Visayas	Region VI, Region VII and Region VIII	Infection Prevention and Control in Schools – Region VI, VII, and VIII	<a href="https://training.deped.gov.ph/course/view.php?id=690">https://training.deped.gov.ph/course/view.php?id=690</a>	IPCVisayas
Mindanao	Region IX, Region X, Region XI, Region XII, CARAG A and BARMM	Infection Prevention and Control in Schools – Region IX, X, XI, XII, CARAGA and BARMM	<a href="https://training.deped.gov.ph/course/view.php?id=691">https://training.deped.gov.ph/course/view.php?id=691</a>	IPCMindanao

## How to Enroll in the Course



Welcome to **ACCELERATING WinS**, a Massive Open Online Course (MOOC) on WASH in Schools (WinS). This course is designed for member of the **Division WinS TWG and division supervisor and/or health personnel** tasked to manage the WinS program to organize, understand division-wide data and plan for technical assistance to schools. Follow the step-by-step guide below to enroll.

To enroll in the course, you need to create an account in the DepEd's Professional Development LMS a Training System for Teaching and Non-Teaching Personnel.

### Step 1:

- Go to <https://training.dep.ed.gov.ph/>
- To create an account, click "New Account".
- If you already have an account, you can go straight to Step no.4



### Step 2: Fill out the form.

**Step 3:** After filling out the form you will see this notification, click “Continue” to confirm your new account

Please click on the link below to confirm your new account.

If you need help, please contact the site administrator.

[Continue](#)


**Step 4:** To enroll in the course. Go to the **COURSE LINK:** \_\_\_\_\_

Alternatively, follow this path:

Site Home > School Health Division > WASH in Schools > WinS MOOC > **Course Title**

**Step 5:** Click “Access”, enter the **enrollment key:** \_\_\_\_\_ and click “Enroll me”.

Enrollment options



ACCELERATING WINS IN DIVISIONS  
WASH IN SCHOOLS &  
WASH IN COMMUNITY COLLEGE

WinS MOOC

[Accelerating Wins](#)

Accelerating Wins MOOC aims to help Division personnel organize, understand Division-wide data and plan for technical assistance on WinS program management to schools.

▼ [Accelerating Wins](#)

Enrollment key

[Enroll me](#)

For your succeeding log-in, Accelerating WinS will be available in the list of your enrolled courses under the “My Courses”.