



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit: CID/L. Mangangay
 PR No.: 2022-08-174
 Quotation No.: 2022-08-156
 Date: August 17, 2022
 ABC: 58,786.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 13, 2022 @ 9am

JULIET C. SANNAD
 Chief- Curriculum Implementation
 Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	18	Reams	Paper, A4 80 GSM (500 leaves per ream)		
2	18	Reams	Paper, long 80 GSM (500 leaves per ream)		
3	35	Packs	Certificate paper A4 (beige or white)		
4	100	Pieces	Long folder		
5	190	Pieces	Handwoven indigenous/ inabel bag for office supplies (training kit)		
6	2	Bottles	Ink, bottle, Epson, Black (compatible with L5290)		
7	2	Bottles	Ink, bottle, Epson, Cyan (compatible with L5290)		
8	2	Bottles	Ink, bottle, Epson, Magenta (compatible with L5290)		
9	2	Bottles	Ink, bottle, Epson, Yellow (compatible with L5290)		
				TOTAL	



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@depd.gov.ph
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



Republic of the Philippines
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SCHOOLS DIVISION OF BAGUIO CITY

Purpose: Procurement of office supplies during the conduct of the contextualization of curriculum in all learning areas and grade levels Day 1: August 26, 2022; Day 2-5: August 31, September 1-3, 2022

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:

Item No.	Qty	Unit	Description	Unit Price	Total Price
1	18	Reams	Paper A4 80 GSM (70 sheets per ream)		
2	18	Reams	Paper long 80 GSM (500 sheets per ream)		
3	35	Packs	Centricart paper A4 white or white		
4	100	Pieces	1 org folder		
5	100	Pieces	handover indicators method bag for office supplies (training kit)		
6	2	Bottles	ink bottle Epson Black compatible with 12901		
7	2	Bottles	ink bottle Epson Cyan compatible with 12901		
8	2	Bottles	ink bottle Epson Magenta compatible with 12901		
9	2	Bottles	ink bottle Epson Yellow compatible with 12901		
TOTAL					

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