



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
*District 3*  
**CAMP 7 ELEMENTARY SCHOOL**  
Camp 7, Baguio City



## NOTICE OF AWARD

### The Proprietor

COKINS EVERYWEAR & GEN. MERCHANDISE


Dear Sir/Madam:

We are pleased to notify you that your price quotation for the procurement of other supplies & materials in the amount of PHILIPPINE PESOS **Sixty-Two Thousand Seven Hundred Thirty-Five Pesos Only ( ₱62,735.00)** inclusive of appropriate taxes and fees has been accepted.

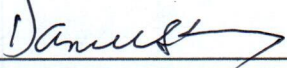
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**NANCY B. DUMALILI**  
School Head

CONFORME:

  
(Signature Over Printed Name)

**COKINS EVERYWEAR**  
8-18-22  
(Date) **GEN. MERCHANDISE**  
100 Kayang St., Tel. 619-1079  
Baguio City



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## NOTICE TO PROCEED

### The Proprietor

COKINS EVERYWEAR & GEN. MERCHANDISE

Dear Sir/Madam:


This refers to our award of contract to your company for the procurement of Other Supplies and Materials in the amount of **PHILIPPINE PESOS Sixty-two Thousand Seven Hundred Thirty-Five Pesos Only ( ₱62,735.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

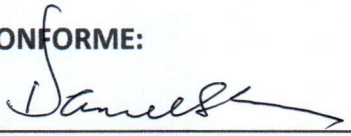
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**NANCY B. DUMALILI**  
School Head

CONFORME:

  
(Signature Over Printed Name)  
**COKINS EVERYWEAR**  
8.19.22  
(Date) **GEN. MERCHANDISE**  
**109 Kayang St., Tel. 619-1071**  
**Baguio City**



**PURCHASE ORDER**  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
**CAMP 7 ELEMENTARY SCHOOL**  
 Camp 7, Baguio City



Supplier: COKINS Everywear & Gen. Merchandise  
 Address: 109 kayang St., Baguio City  
 TIN: 165-287-294 VAT

P.O. No.: 2022-008-011  
 Date: August 19, 2022  
 Mode of Procurement: SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: \_\_\_\_\_ Delivery Term: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	Laminating film, legal	3	650.00	1950.00
2	pack	Laminating fil, 8.5"x11"	3	575.00	1725.00
3	piece	File box, closed ends	35	125.00	4375.00
4	piece	Fluorescent lamp	1	145.00	145.00
5	yard	Plastic cover, thick	6	140.00	840.00
6	gal	Paint, blue	4	700.00	2800.00
7	gal	Paint, yellow	4	750.00	3000.00
8	piece	Paint brush	2	25.00	50.00
9	ream	Paper, multi-purpose, A4, 70gsm	50	185.00	9250.00
10	ream	Paper, multi-purpose, legal, 70gsm	50	215.00	10750.00
11	gal	Alcohol	31	390.00	12090.00
12	pack	Tissue Paper	42	125.00	5250.00
13	piece	Ballpen, G-TEC, blue, 0.4	10	75.00	750.00
14	piece	Ballpen, G-TEC, black, 0.4	10	75.00	750.00
15	pack	Special Paper, vellum, 180gsm, Legal	1000	2.60	2600.00
16	pack	Special Paper, vellum, 180gsm, 8.5"x11"	1000	2.40	2400.00
17	piece	LED Tube, 18 watts	10	185.00	1850.00
18	meter	Wire gauge, #14	60	36.00	2160.00
Sixty-Two Thousand Seven Hundred Thirty-Five Pesos Only					PHP 62,735.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,  
  
**NANCY B. DUMALILI**  
 School Head

Conforme:   
 Signature over Printed Name of Supplier  
**COKINS EVERYWEAR & GEN. MERCHANDISE**  
 Date: \_\_\_\_\_

Funds Available:   
**BEBSIE H. DIZON**  
 Bookkeeper  
 8/19/22

ORS/BURS No: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_



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**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 002, S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO COKINS EVERYWEAR & GEN. MERCHANDISE FOR THE PROCUREMENT OF OTHER SUPPLIES & MATERIALS**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **Other Supplies and Materials** with an Approved Budget for the Contract (ABC) of **Sixty-Two Thousand Seven Hundred Thirty-Five Pesos only (Php62,735.00)** (Annex A);

**WHEREAS** on August 12, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
Cokins Everywear & Gen. Merchandise	PhP 62,735.00
Olga Joy Gen. MDSE	PhP 69,330.00
Arilia Enterprises	PhP 67,005.00
Low Cost Consumer Goods Trading	PhP 74,880.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:


Supplier/Distributors	Non-Compliance
Olga Joy Gen. MDSE	Quote is above ABC
Arilia Enterprises	Quote is above ABC
Low Cost Consumer Goods Trading	Quote is above ABC

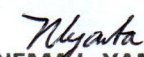
**WHEREAS** the proposal of **COKINS EVERYWEAR & GEN. MERCHANDISE** is found to be the most compliant with the PR, and its price quotation amounting to **Sixty-Two Thousand Seven Hundred Thirty-Five Pesos only (Php62,735.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **COKINS EVERYWEAR & GEN. MERCHANDISE** for the procurement **Other Supplies and Materials** in the amount of **Sixty-Two Thousand Seven Hundred Thirty-Five Pesos only (Php62,735.00)** inclusive of appropriate taxes and fees.

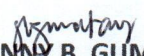
RESOLVED, this 18<sup>th</sup> day of August 2022, Camp 7 Elementary School, Baguio City.


  
**MARIE FE O. PIO**  
 BAC Chairperson

  
**NEMA L. YAMBA**  
 BAC Vice-Chairperson

  
**JEREMIE E. ALICMAS**  
 BAC Member

  
**JANE T. CHAO-WIL**  
 BAC Member

  
**JENNY B. GUMABAY**  
 BAC Member

**APPROVED:**   
**NANCY B. DUMALILI**  
 School Head  
 Approved on 8.18.22



Department of Education  
Cordillera Administrative Region  
Division of Baguio City  
District 3  
**CAMP 7 ELEMENTARY SCHOOL**  
Camp 7, Baguio City




Abstract of Bids Quotations under Circular Proposal No. \_\_\_ opened on August 18, 2022 at CAMP 7 ELEMENTARY SCHOOL


ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	COKINS Everywear & Gen. Merchandise	OLGA JOY GEN. MDSE	ARILIA ENTERPRISES	Low Cost Consumer Goods Trading
1	pack	3	Laminating film, legal	1950	2070	2025	7500
2	pack	3	Laminating fil, 8.5"x11"	1725	1830	1800	6600
3	piece	35	File box, closed ends	4375	4550	4550	4375
4	piece	1	Fluorescent lamp	145	150	150	315
5	yard	6	Plastic cover, thick	840	900	870	1200
6	gal	4	Paint, blue	2800	2840	2900	3200
7	gal	4	Paint, yellow	3000	3100	3100	3200
8	piece	2	Paint brush	50	60	60	300
9	ream	50	Paper, multi-purpose, A4, 70gsm	9250	9750	9500	9250
10	ream	50	Paper, multi-purpose, legal, 70gsm	10750	12000	11500	9750
11	gal	31	Alcohol	12090	13640	13640	7130
12	pack	42	Tissue Paper	5250	5880	5460	3360
13	piece	10	Ballpen, G-TEC, blue, 0.4	750	800	800	700
14	piece	10	Ballpen, G-TEC, black, 0.4	750	800	800	700
15	pack	1000	Special Paper, vellum, 180gsm, Legal	2600	3500	3000	6000
16	pack	1000	Special Paper, vellum, 180gsm, 8.5"x11"	2400	3000	2500	5500
17	piece	10	LED Tube, 18 watts	1850	2000	1950	2800
18	meter	60	Wire gauge, #14	2160	2460	2400	3000
<b>TOTAL:</b>				<b>62735.00</b>	<b>69330.00</b>	<b>67005.00</b>	<b>74880.00</b>

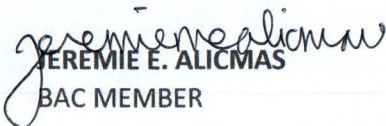
We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

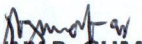
BAC MEMBERS:

  
**MARIE FE O. PIO**  
BAC CHAIRMAN

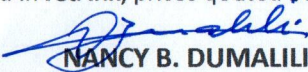
  
**NEMA L. YAMBA**  
BAC VICE-CHAIRMAN

  
**JANE T. CHAO-WIL**  
BAC MEMBER

  
**JEREMIE E. ALICMAS**  
BAC MEMBER

  
**JENNY B. GUMABAY**  
BAC MEMBER

Award is hereby given to the bidder for the items checked in red ink, prices quoted being the lowest and the most advantageous to the government

  
**NANCY B. DUMALILI**  
School Head