



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

July 28, 2022

**LOIS UY**

PANGHOI Enterprises Inc.

Dear Ms. Uy:

We are pleased to notify you that your price quotation and proposal for the procurement of Office and Janitorial Supplies for the 3<sup>rd</sup> Quarter 2022 in the amount of PHILIPPINE PESOS **Sixty Nine Thousand Two Hundred Seventy Pesos Only (Php 69,270.00)** inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

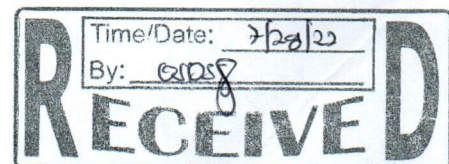
  
**FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V**  
Schools Division Superintendent

CONFORME:

  
(Signature Over Printed Name)

7-28-22  
(Date)

7/28/2022  
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueocity@gmail.com  
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certi  
Quality Management S  
CRN RU-19.2560.0  
Issued on 12/27/20



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**NOTICE TO PROCEED**

August 1, 2022

**LOIS UY**  
Panghoi Enterprises Inc.

Dear Ms. Uy:

This refers to our award of contract to your company for the procurement of Office and Janitorial Supplies for the 3<sup>rd</sup> Quarter 2022 in the amount of PHILIPPINE PESOS **Sixty Nine Thousand Two Hundred Seventy Pesos Only (Php 69,270.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

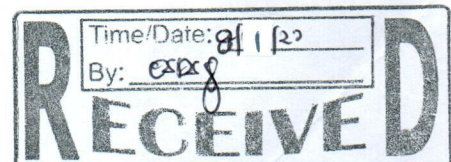
  
**FEDERICO P. MARTIN, Ed.D., C.ED.D., CESO V**  
Schools Division Superintendent

**CONFORME:**

  
\_\_\_\_\_  
(Signature Over Printed Name)

8-01-22  
\_\_\_\_\_  
(Date)

08/01/2022  
/pjn/



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Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com  
Website: www.depcdpincs.com | Facebook Page: facebook.com/DepcdTayoBaguioCity



ISO 9001:2015 Certified  
Quality Management System  
CRN RD-19.2560.026  
Issued on 12/27/2019

# PURCHASE ORDER

DepEd, Division Of Baguio

17

Supplier : <b>PANGHOI ENTERPRISES INC.</b>	P.O. No. : 22-07-122
Address : 58 Magsaysay Ave., Baguio City	Date : July 29, 2022
TIN: 000-279-800	Mode of Procurement : SVF

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery : <u>AUGUST 15, 2022</u>	Payment Term : after delivery

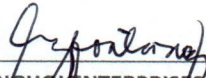
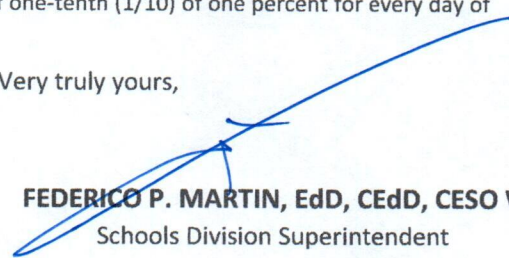
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	FLASH DRIVE,32GB,USB 2.0, plug & play	10	382.00	3,820.00
2	pc	MOUSE, optical, USB connection type	5	160.00	800.00
3	packet	Battery AA; 2pc/packet	25	47.00	1,175.00
4	pc	DATA FILE BOX, (5"x9"x15-3/4")	10	133.00	1,330.00
5	box	ENVELOPE EXPANDING , long (100/box)	2	2,400.00	4,800.00
6	pc	FOLDER EXPANDING BLUE/RED/GREEN (long)	150	20.00	3,000.00
7	box	PAPER FASTENER, for paper, metal, 50 sets/box	15	51.00	765.00
8	box	Paper Clips ( small) vynil	20	16.00	320.00
9	pad	Post-it , sticky note pad ( 3" x 2")	25	16.00	400.00
10	pad	POST-IT, sticky notes (2 " x 2"	25	22.00	550.00
11	pc	SIGN PEN, blue	75	91.00	6,825.00
12	pc	STAPLER STANDARD Heavy Duty	10	446.00	4,460.00
13	box	STAPLE WIRE, standard, 5000 pcs/box	25	40.00	1,000.00
14	roll	TAPE, transparent, 24mm, 50 meters	25	19.00	475.00
15	pack	TOILET TISSUE, 12 rolls/pack	150	106.00	15,900.00
16	pack	DETERGENT POWDER, all purpose, 500gms.	50	42.00	2,100.00
17	pack	SCOURING PAD, economy size	10	45.00	450.00
18	pack	TRASHBAG, plastic, transparent, (XL), 10 pcs per pack	50	72.00	3,600.00
19	pc	File Tray , 3 layers , stainless	5	525.00	2,625.00
20	pack	Photo Paper A4 (10 per pack)	10	85.00	850.00
21	pc	sponge mop (with squeezer	3	285.00	855.00
22	bottle	Fabric Conditioner /liter	20	94.00	1,880.00
23	pc	Turbo mop w/ bucket	3	680.00	2,040.00
24	pc	Light Bulb Led 11w to 18w	50	185.00	9,250.00
***NOTHING FOLLOWS***					


Office and Janitorial supplies for the 3rd quarter 2022

	<b>TOTAL</b>	<b>69,270.00</b>
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**Total Amount in Words: Sixty Nine Thousand Two Hundred Seventy Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  <div style="text-align: center;">                       PANGHOI ENTERPRISES INC.  <u>8-3-22</u>                      Date                 </div>	Very truly yours,  <div style="text-align: center;">   <b>FEDERICO P. MARTIN, EdD, CedD, CESO V</b>                      Schools Division Superintendent                 </div>
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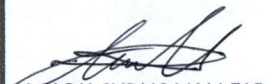
Fund Cluster : _____ Funds Available : <u>\$69,270.00</u>  <div style="text-align: center;">   <b>ATTY. ANNETTE L. DOYAOEN</b>                      Attorney III                      OIC - Office of the Accountant III                 </div>	ORS/BURS No. : <u>02-101104-2022-08-01093</u> Date of the ORS/BURS: <u>08-09-22</u> Amount : <u>69,270.00</u>  <div style="text-align: center;">                     Time/Date: <u>7/29/22</u>                      By: <u>GRDS</u>  <div style="border: 2px solid black; padding: 5px; font-size: 2em; font-weight: bold; display: inline-block;">RECEIVED</div> </div>
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Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **July 4, 2022** at DepEd, Baguio City Division


ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	PANGHOI ENTERPRISES INC.	TSB BAZAAR	BAGUIO PRINCE ENTERPRISE	THE STABLE EDUCATIONAL SUPPLY
1	pc	10	FLASH DRIVE,32GB,USB 2.0, plug & play	3,820.00	3,990.00	3,850.00	3,950.00
2	pc	5	MOUSE, optical, USB connection type	800.00	720.00	825.00	850.00
3	packet	25	Battery AA; 2pc/packet	1,175.00	1,175.00	1,225.00	1,350.00
4	pc	10	DATA FILE BOX, (5"x9"x15-3/4")	1,330.00	900.00	1,420.00	1,530.00
5	box	2	ENVELOPE EXPANDING , long (100/box)	4,800.00	2,400.00	5,200.00	5,600.00
6	pc	150	FOLDER EXPANDING BLUE/RED/GREEN (long)	3,000.00	2,100.00	3,450.00	3,750.00
7	box	15	PAPER FASTENER, for paper, metal, 50 sets/box	765.00	495.00	840.00	870.00
8	box	20	Paper Clips ( small) vynil	320.00	180.00	360.00	400.00
9	pad	25	Post-it , sticky note pad ( 3" x 2")	400.00	675.00	500.00	600.00
10	pad	25	POST-IT, sticky notes (2 " x 2"	550.00	243.75	625.00	650.00
11	pc	75	SIGN PEN, blue	6,825.00	1,500.00	7,125.00	7,125.00
12	pc	10	STAPLER STANDARD Heavy Duty	4,460.00	1,787.50	4,520.00	4,750.00
13	box	25	STAPLE WIRE, standard, 5000 pcs/box	1,000.00	750.00	1,125.00	1,200.00
14	roll	25	TAPE, transparent, 24mm, 50 meters	475.00	800.00	550.00	500.00
15	pack	150	TOILET TISSUE, 12 rolls/pack	15,900.00	17,475.00	16,500.00	16,500.00
16	pack	50	DETERGENT POWDER, all purpose, 500gms.	2,100.00	2,350.00	2,500.00	2,300.00
17	pack	10	SCOURING PAD, economy size	450.00	400.00	550.00	500.00
18	pack	50	TRASHBAG, plastic, transparent, (XL), 10 pcs per pack	3,600.00	-	3,900.00	3,900.00
19	pc	5	File Tray , 3 layers , stainless	2,625.00	-	2,725.00	2,800.00
20	pack	10	Photo Paper A4 (10 per pack)	850.00	660.00	900.00	920.00
21	pc	3	sponge mop (with squeezer	855.00	2,232.00	885.00	915.00
22	bottle	20	Fabric Conditioner /liter	1,880.00	-	2,100.00	1,900.00
23	pc	3	Turbo mop w/ bucket	2,040.00	none	2,085.00	2,160.00
24	pc	50	Light Bulb Led 11w to 18w	9,250.00	9,850.00	9,750.00	9,750.00
			***NOTHING FOLLOWS***	69,270.00	50,683.25	73,510.00	74,770.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
MARK CYRUS VALLEJO  
Canvasser:

  
FRANCISCO C. COPSIYAN  
Member

  
NIÑO M. TIBANGAY  
Member

  
NIEVES D. EBANIO  
Member

  
JOVELYN PETRA T. BALANTIN  
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
JULIET C. SANNAD  
BAC CHAIRMAN



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 243, S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO PANGHOI ENTERPRISES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of office and janitorial supplies for the 3<sup>rd</sup> Quarter for SDO Baguio use with an Approved Budget for the Contract (ABC) of **Sixty Nine Thousand Three Hundred Ninety Five Pesos only (₱69,395.00)** (Annex A);

**WHEREAS** on June 22, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
PANGHOI ENTERPRISES	₱ 69,270.00
BAGUIO PRINCE ENTERPRISES	₱ 73,510.00
THE STABLE EDUCATIONAL SUPPLY	₱ 74,770.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
BAGUIO PRINCE ENTERPRISES	Quote above ABC
THE STABLE EDUCATIONAL SUPPLY	Quote above ABC

**WHEREAS** the proposal of **PANGHOI ENTERPRISES** is found to be the most compliant with the PR, and its price quotation amounting to **Sixty Nine Thousand Two Hundred Seventy Pesos only (₱69,270.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **PANGHOI ENTERPRISES** for the procurement of office and janitorial supplies for the 3<sup>rd</sup> Quarter for SDO Baguio use in the amount of **Sixty Nine Thousand Two Hundred Seventy Pesos only (₱69,270.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 7<sup>th</sup> day of July 2022, Baguio Division Office Conference Hall, Baguio City.

**JULIET C. SANNAD**  
BAC Chairperson

**FRANCISCO C. COPSIYAN**  
BAC Member

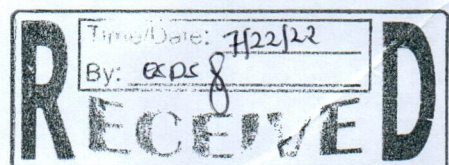
**NIÑO TIBANGAY**  
BAC Member

**NIEVES D. EBANIO**  
BAC Member

**JOVELYN T. BALANTIN**  
BAC Alternate Member

**APPROVED:**

**FEDERICO P. MARTIN, Ed.D. CEEd, CESO V**  
Schools Division Superintendent  
Approved on 07/22/2022  
(date of approval)



JUL 28 2022



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ISO 9001:2015 Certified  
Quality Management System  
CRN NO. 19 2360-026  
Issued on 12/27/2019



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 194 s. 2022**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of office and janitorial supplies for the 3<sup>rd</sup> Quarter for SDO Baguio use with an Approved Budget for the Contract (ABC) of **Sixty Nine Thousand Three Hundred Ninety Five Pesos only (₱69,395.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;


**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of office and janitorial supplies for the 3<sup>rd</sup> Quarter for SDO Baguio;


**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


June 8, 2022, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
 BAC Chairperson

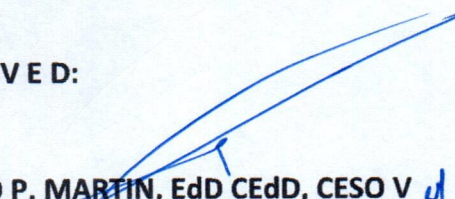
  
**FRANCISCO C. COPSIYAN**  
 BAC Member

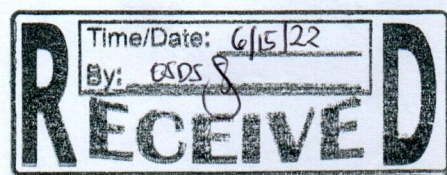
  
**NIÑO TIBANGAY**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

  
**JOVELYN T. BALANTIN**  
 BAC Alternate Member

**APPROVED:**

  
**FEDERICO P. MARTIN, EdD CEcD, CESO V**  
 Schools Division Superintendent



Approved on 6/15/2022  
 (date of approval)

