

PURCHASE ORDER

DepEd, Division Of Baguio

RECEIVED
BUDGET SECTION

Date: 08-11-22 1:30

By: MRP

Supplier : T & E ENTERPRISES

P.O. No. : 22-08-126

Address : Lot 6B Naga Road Pulanglupa Uno Las Piñas City

Date : August 9, 2022

TIN: 501-973-850-000

Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio

Delivery Term : 7 days

Date of Delivery : August 18, 2022

Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	Printer ink for EPSON	40	280.00	11,200.00
		Specifications:			-
		Code 003 BLACK			-
		Original/genuine EPSON Ink			-
		65 ml bottle			-
2	bottle	Printer Ink for EPSON	8	295.00	2,360.00
		Specifications:			-
		Code 003 CYAN			-
		Original/genuine EPSON Ink			-
		65 ml bottle			-
3	bottle	Printer ink for EPSON	8	295.00	2,360.00
		Specifications:			-
		Code 003 MAGENTA			-
		Original/genuine EPSON Ink			-
		65 ml bottle			-
4	bottle	Printer Ink for EPSON	8	295.00	2,360.00
		Specifications:			-
		Code 003 YELLOW			-
		Original/genuine EPSON Ink			-
		65 ml bottle			-
5	bottle	Printer Ink for EPSON	10	295.00	2,950.00
		Specifications:			-
		Code: T664 CYAN			-
		Original/genuine EPSON Ink			-
		70 ml bottle			-
6	bottle	Printer Ink for EPSON	5	295.00	1,475.00
		Specifications:			-
		Code: T664 MAGENTA			-
		Original/genuine EPSON Ink			-
		70 ml bottle			-
7	bottle	Printer Ink for EPSON	10	295.00	2,950.00
		Specifications:			-
		Code: T664 YELLOW			-
		Original/genuine EPSON Ink			-
		70 ml bottle			-
8	bottle	Printer ink Brother (for DCP-T420W)	20	370.00	7,400.00
		Specifications:			-
		Code: BTD60BK (Black)			-
		original			-
		108 ml bottle			-
9	bottle	Printer ink Brother (for DCP-T420W)	15	960.00	14,400.00
		3 ink bundle			-
		Specification:			-
		CYAN, MAGENTA, YELLOW			-
		original			-
		108 ml bottle			-
10	unit	Printer, single function	2	5,695.00	11,390.00
		Ink Tank			-
		Print speed up to 8.5ipm for black-and-white			-
		and 4.5ipm for color warranty of 2 years or			-
		20,000 pages whichever comes first,compact size			-

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Standard paper input capacity: Up to 50 sheets,			-
		A4 Plain paper (75 g/m2)			-
		Standard Capacity black:			-
		4,500 pages *1-664			-
		Standard Capacity cyan:			-
		7,500 pages (composite yield) *1-664			-
		Standard Capacity Magenta:			-
		7,500 pages (composite yield) *1-664			-
		Standard Capacity Yellow:			-
		7,500 pages (composite yield) *1-664			-
11	bottle	Printer Ink for EPSON	12	880.00	10,560.00
		Specification:			-
		code: 008 (pigment black)			-
		Original/genuine Epson Ink			-
		127 ml			-
12	bottle	Printer Ink for EPSON	5	710.00	3,550.00
		Specification:			-
		code: 008 (pigment black)			-
		Original/genuine Epson Ink			-
		127 ml			-
13	bottle	Printer Ink for EPSON	5	710.00	3,550.00
		Specification:			-
		code: 008 (pigment black)			-
		Original/genuine Epson Ink			-
		127 ml			-
14	bottle	Printer Ink for EPSON	5	710.00	3,550.00
		Specification:			-
		code: 008 (pigment black)			-
		Original/genuine Epson Ink			-
		127 ml			-
		NOTHING FOLLOWS			-

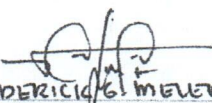
Original Computer Inks for the Division Office Baguio City Use

TOTAL 80,055.00

Total Amount in Words: Eighty Thousand Fifty Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

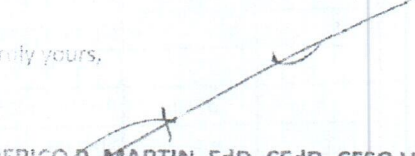
Conforme:


RODERIC G. MELENDRÉS
 T & E ENTERPRISES

AUGUST 11, 2022


Date

Very truly yours,


FEDERICO P. MARTIN, EdD, CEdD, CESO V
 Schools Division Superintendent

Fund Cluster : 01
 Funds Available : P80,055.00

QRS/BURS No. : DA-10101-2022-08-0863
 Date of the QRS/BURS: Aug. 11, 2022
 Amount : ₱ 80,055


LILIBETH G. DECSI, CPA
 Accountant III

Time/Date: 5-9-22
 By: GRS
RECEIVED



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

August 8, 2022

T & E ENTERPRISES

Lot 6B, Naga Road, Pulangluoa Uno, Las Piñas City

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the procurement of Original Printer Inks for the Division Office Baguio in the amount of PHILIPPINE PESOS **Eighty Thousand Fifty Five Pesos Only (Php 80,055.00)** inclusive of appropriate taxes and fees, has been accepted.

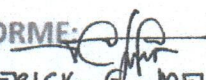
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

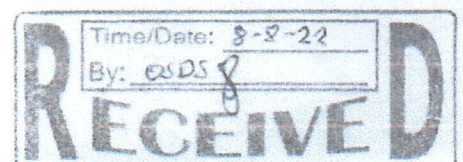

FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V
Schools Division Superintendent

CONFORME:


RODERICK G. MELENDRES
(Signature Over Printed Name)

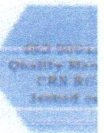
 AUGUST 11, 2022
(Date)

08/08/2022
/pin/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity





Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

August 10, 2022

T & E ENTERPRISES

Lot 6B, Naga Road, Pulangluoa Uno, Las Piñas City

Dear Sir/Ma'am:

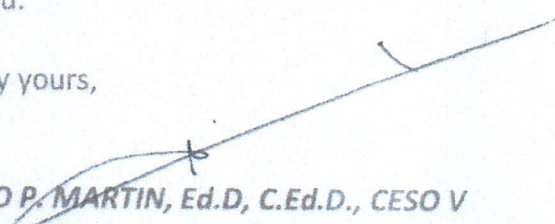
This refers to our award of contract to your company for the procurement of Original Printer Inks for the Division Office Baguio in the amount of PHILIPPINE PESOS **Eighty Thousand Fifty Five Pesos Only (Php 80,055.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

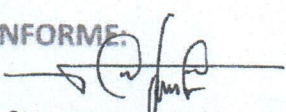
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

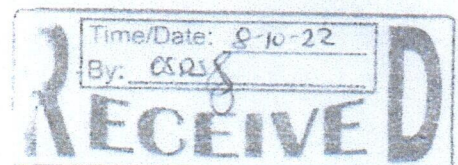

FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V
Schools Division Superintendent

CONFORME:


RODRICK G. MUEENOLJES
(Signature Over Printed Name)

AUGUST 11, 2022
(Date)

08/10/2022
/pin/



Abstract of bids or quotations under CIRCULAR PROPOSAL NO. _____ open on **June 21, 2022** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	COMPLEX COMPUTER & PRINTING PRESS	J4 INKS OFFICE AND SCHOOLS SUPPLIES TRADING	T & E ENTERPRISES	RLP INK AND TONER TRADING	BEST CHOICE ENTERPRISES	MICROMEDIA TECHNOLOGIES
1	bottle	40	Printer Ink for EPSON Specifications: Code 003 BLACK Original/genuine EPSON Ink 65 ml bottle	13,200.00	8,800.00	11,200.00	11,200.00	10,000.00	11,600.00
2	bottle	8	Printer Ink for EPSON Specifications: Code 003 CYAN Original/genuine EPSON Ink 65 ml bottle	2,640.00	1,760.00	2,360.00	2,360.00	2,000.00	2,400.00
3	bottle	8	Printer Ink for EPSON Specifications: Code 003 MAGENTA Original/genuine EPSON Ink 65 ml bottle	2,640.00	1,760.00	2,360.00	2,360.00	2,000.00	2,400.00
4	bottle	8	Printer Ink for EPSON Specifications: Code 003 YELLOW Original/genuine EPSON Ink 65 ml bottle	2,640.00	1,760.00	2,360.00	2,360.00	2,000.00	2,400.00
5	bottle	10	Printer Ink for EPSON Specifications: Code: T664 CYAN Original/genuine EPSON Ink 70 ml bottle	3,300.00	2,200.00	2,950.00	2,950.00	2,500.00	3,000.00
6	bottle	5	Printer Ink for EPSON Specifications: Code: T664 MAGENTA Original/genuine EPSON Ink 70 ml bottle	1,650.00	1,100.00	1,475.00	1,475.00	1,250.00	1,500.00
7	bottle	10	Printer Ink for EPSON Specifications: Code: T664 YELLOW Original/genuine EPSON Ink 70 ml bottle	3,300.00	2,200.00	2,950.00	2,950.00	2,500.00	3,000.00

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	COMPLEX COMPUTER & PRINTING PRESS	J'4 INKS OFFICE AND SCHOOLS SUPPLIES TRADING	T & E ENTERPRISES	RLP INK AND TONER TRADING	BEST CHOICE ENTERPRISES	MICROMEDIA TECHNOLOGIES
8	bottle	20	Printer ink Brother (for DCP-T420W) Specifications: Code: BTD60BK (Black) original 108 ml bottle	8,200.00	6,250.00	7,400.00	8,200.00	8,000.00	9,900.00
9	bottle	15	Printer ink Brother (for DCP-T420W) 3 ink bundle Specification: CYAN, MAGENTA, YELLOW original 108 ml bottle	18,900.00	4,339.35	14,400.00	18,450.00	13,500.00	22,275.00
10	unit	2	Printer, single function Ink Tank (EPSON L1210) Print speed up to 8.5ipm for black-and-white and 4.5ipm for color warranty of 2 years or 20,000 pages whichever comes first,compact Standard paper input capacity: Up to 50 A4 Plain paper (75 g/m2) Standard Capacity black: 4,500 pages *1-664 Standard Capacity cyan: 7,500 pages (composite yield) *1-664 Standard Capacity Magenta: 7,500 pages (composite yield) *1-664 Standard Capacity Yellow: 7,500 pages (composite yield) *1-664	9,100.00	13,998.00	11,390.00	12,500.00	30,000.00	14,000.00
11	bottle	12	Printer Ink for EPSON Specification: code: 008 (pigment black) Original/genuine Epson Ink 127 ml	5,280.00	7,392.84	10,560.00	11,760.00	8,400.00	11,880.00
12	bottle	5	Printer Ink for EPSON Specification: code: 008 (pigment black) Original/genuine Epson Ink 127 ml	2,200.00	2,834.80	3,550.00	3,900.00	3,500.00	4,250.00


ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	COMPLEX COMPUTER & PRINTING PRESS	J'4 INKS OFFICE AND SCHOOLS SUPPLIES TRADING	T & E ENTERPRISES	RLP INK AND TONER TRADING	BEST CHOICE ENTERPRISES	MICROMEDIA TECHNOLOGIES
13	bottle	5	Printer Ink for EPSON Specification: code: 008 (pigment black) Original/genuine Epson Ink 127 ml	2,200.00	2,834.80	3,550.00	3,900.00	3,500.00	4,250.00
14	bottle	5	Printer Ink for EPSON Specification: code: 008 (pigment black) Original/genuine Epson Ink 127 ml	2,200.00	2,834.80	3,550.00	3,900.00	3,500.00	4,250.00
				77,450.00	60,064.59	80,055.00	88,265.00	92,650.00	97,105.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

BAC Members:

WALK-IN
Canvasser:


FRANCISCO C. COPSIYAN
Member


NIÑO M. TIBANGAY
Member


NIEVES D. EBANIO
Member


JOVELYN PETRA T. BALANTIN
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


JULIET C. SANNAD
BAC CHAIRMAN



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

RESOLUTION NO. 257, S. 2022

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO T & E ENTERPRISES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of **Original Printer Inks for the Division Office** with an Approved Budget for the Contract (ABC) of **Ninety Nine Thousand Seven Hundred Fifteen Pesos Only (₱99,715.00)** (Annex A);

WHEREAS on June 9, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit:*

Supplier/Distributors	Quotation (Php)
J'4 INKS OFFICE AND SCHOOL SUPPLIES TRADING	₱ 60,604.59
COMPLEX COMPUTER & PRINTING PRESS	₱ 77,450.00
T & E ENTERPRISES	₱ 80,055.00
RLP INK AND TONER TRADING	₱ 88,265.00
BEST CHOICE ENTERPRISE	₱ 92,650.00
MICROMEDIA TECHNOLOGIES	₱ 97,105.00

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
J'4 INKS OFFICE AND SCHOOL SUPPLIES TRADING	Amount quoted in item 10 is for 1 printer only (shld be 2 printers)
COMPLEX COMPUTER & PRINTING PRESS	Amount quoted in item 9 is for 1 color only (shld be lot by set of 3)

WHEREAS the proposal of **T & E ENTERPRISES**. is found to be the most compliant with the PR, and its price quotation amounting to **Eighty Thousand Fifty Five Pesos only (₱80,055.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **T & E ENTERPRISES** for the procurement of **Original Printer Inks for the Division Office** in the amount of **Eighty Thousand Fifty Five Pesos only (₱80,055.00)** inclusive of appropriate taxes and fees.

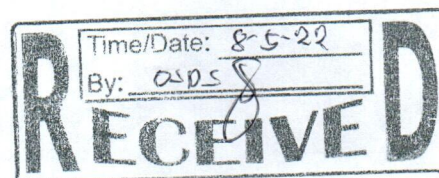
RESOLVED, this **28th day of July 2022**, Baguio Division Office Conference Hall, Baguio City.

JULIET C. SANNAD
BAC Chairperson

FRANCISCO C. COPSIYAN **NIÑO TIBANGAY** **NIEVES D. EBANIO** **JOVELYN PETRA T. BALANTIN**
BAC Member BAC Member BAC Member BAC Member

APPROVED:

FEDERICO P. MARTIN, Ed.D. CEdd, CESO V
Schools Division Superintendent
Approved on 8-5-22
(date of approval)





Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

RESOLUTION NO. 182 s. 2022

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the procurement of original printer inks for the Division Office with an Approved Budget for the Contract (ABC) of **Ninety Nine Thousand Seven Hundred Fifteen Pesos only (₱99,715.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

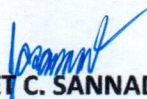
WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

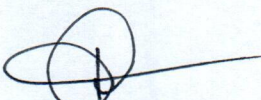
WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;


NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of original printer inks for the Division Office;


RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPs (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


June 3, 2022, Baguio Division Office Conference Hall, Baguio City.


JULIET C. SANNAD
 BAC Chairperson

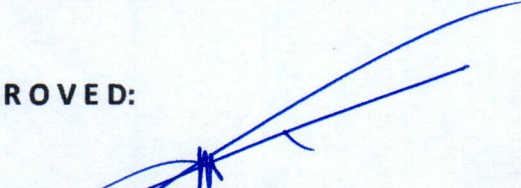

FRANCISCO C. COPSIYAN
 BAC Member

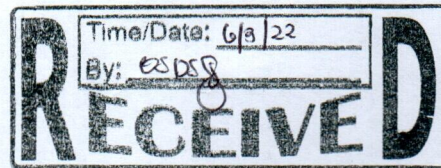

NIÑO TIBANGAY
 BAC Member


NIEVES D. EBANIO
 BAC Member


JOVELYN T. BALANTIN
 BAC Alternate Member

APPROVED:


FEDERICO P. MARTIN, EdD CEEd, CESO V
 Schools Division Superintendent



Approved on 6-8-2022
 (date of approval)