



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

June 23, 2022

**ALICIA D. REFE**  
Alicia Refe Catering Services

Dear *Ms. Refe*:

We are pleased to notify you that your price quotation and proposal for the procurement of meals and snacks for the championing SBM through Benchmarking activities on July 13 to 15, 2022 in the amount of PHILIPPINE PESOS **Ninety One Thousand Two Hundred Pesos Only (Php 91,200.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

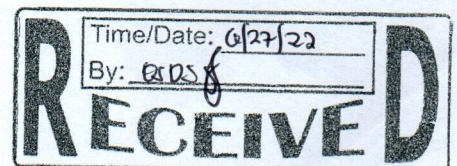
Very truly yours,

*Federico P. Martin*  
**FEDERICO P. MARTIN Ed.D., C.Ed.D, CESO V**  
Schools Division Superintendent

CONFORME: *Alice D. Refe*  
Alicia D. Refe  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

06/23/2022  
/pjr/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocty@gmail.com](mailto:depedbaguiocty@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified  
Quality Management System  
CRN RU-19.2560.01  
Issued on 12/27/20



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

June 27, 2022

**ALICIA D. REFE**

Alicia Refe Catering Services

Dear *Ms. Refe*:

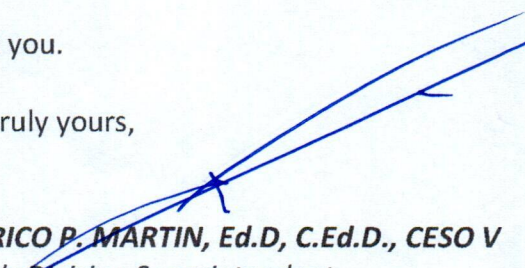
This refers to our award of contract to your company for the procurement of meals and snacks for the championing SBM through Benchmarking activities on July 13 to 15, 2022 in the amount of PHILIPPINE PESOS **Ninety One Thousand Two Hundred Pesos Only (Php 91,200.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

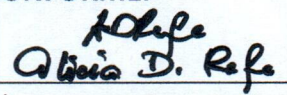
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

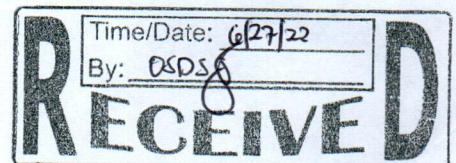
  
**FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V**  
Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

06/27/2022  
/pjin/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com  
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certi  
Quality Management S  
CRN RU:19.2560.0  
Issued on 12/27

# PURCHASE ORDER

DepEd, Division Of Baguio

IT

Supplier : <b>ALICIA REFE CATERING SERVICE</b>	P.O. No. : 22-06-092
Address : 93 Engineers Hill, Baguio City	Date : June 24, 2022
TIN: 171-581-983-000	Mode of Procurement : SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : <i>on the day</i>
Date of Delivery : <i>July 13, 2022</i>	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>AM SNACKS:</b>	80	380.00	30,400.00
		Day 1: creamy pasta w/ chicken strips & toasted bread			x 3 days
		Day 2: fresh lumpia w/ peanut sauce			-
		Day 3: Potato Salad & club sandwich			-
		<b>PM SNACKS:</b>			-
		Day 1: Creamy macaroni salad			-
		Day 2: Chiffon cake on a tub			-
		Day 3: Burger w/ fries/potato chips bottled drinks/			-
		in can			-
		<b>LUNCH:</b>			-
		Day 1: Beef broccoli, fish fillet/fried boneless bangus, fresh fruits			-
		Day 2: 1/4 quarter legs inasal mixed with vegetables, fresh fruits			-
		Day 3: Grilled porkchop w/ pako salad, fresh fruits			-
		*NOTE: all meals shall be served w/ hot soup and condiments such as hot pepper, ketchup/soy sauce			-
		*Overflowing coffee, drinking water and lemon grass tea			-
		<b>DATE: July 13 to 15, 2022</b>			
		***NOTHING FOLLOWS***			

Meals and snacks for the championing SBM through Bench Marking activities on July 13 to 15, 2022

	TOTAL	91,200.00
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Total Amount in Words: **Ninety One Thousand Two Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours, \_\_\_\_\_

*Alice Refe*  
ALICIA REFE CATERING SERVICE  
Date \_\_\_\_\_

*Federico P. Martin*  
FEDERICO P. MARTIN, EdD, CEdD, CESO V  
Schools Division Superintendent

Fund Cluster : _____	ORS/BURS No. : <i>02-10/101/2022-06-00666</i>
Funds Available : <i>\$91,200.00</i>	Date of the ORS/BURS: <i>June 28, 2022</i>
	Amount : <i>\$91,200.00</i>
ATTY. ANNETTE L. DOYAOEN Attorney III OIC - Office of the Accountant III	

RECEIVED  
 JUN 28 2022  
 BUD.  
*xlee*


RECEIVED  
 Time/Date: *6/27/22*  
 By: *ASDS*

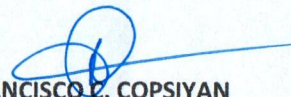
Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **June 10, 2022** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	ALICIA REFE CATERING SERVICE	H100 ECOLOGDE	ERUNDINA C> FLORDELIZA
1	pax	80	<b>AM SNACKS:</b> Day 1: creamy pasta w/ chicken strips & toasted bread Day 2: <del>XXX</del> fresh lumpia w/ peanut sauce Day 3: Potato Salad & club sandwich	<b>19,200.00</b>	<b>93,600.00</b>	<b>97,200.00</b>
			<b>PM SNACKS:</b> Day 1: Creamy macaroni salad Day 2: Chiffon cake on a tub Day 3: Burger w/ fries/potato chips bottled drinks/in can	<b>19,200.00</b>		
			<b>LUNCH:</b> Day 1: Beef broccoli, fish fillet/fried boneless bangus, fresh fruits Day 2: 1/4 quarter legs inasal mixed with vegetables, fresh fruits Day 3: Grilled porkchop w/ pako salad, fresh fruits *NOTE: all meals shall be served w/ hot soup and condiments such as hot pepper, ketchup/soy sauce *Overflowing coffee, drinking water and lemon grass tea	<b>52,800.00</b>		
			<b>DATE: July 13 to 15, 2022</b> ***NOTHING FOLLOWS***			
				<b>91,200.00</b>	<b>93,600.00</b>	<b>97,200.00</b>


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


**BAC Members:**

  
MA. LORENA GALERA  
Cahvasser:


  
FRANCISCO C. COPSIYAN  
Member

  
NIÑO M. TIBANGAY  
Member

  
NIEVES D. EBANIO  
Member

  
JOVELYN PETRA T. BALANTIN  
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
JULIET C. SANNAD  
BAC CHAIRMAN



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 166 s. 2022**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of meals and snacks for the conduct of “**Championing SBM Through Benchmarking Activities**” with an Approved Budget for the Contract (ABC) of **Ninety Six Thousand Pesos only (₱96,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;


**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of meals and snacks for the conduct of “**Championing SBM Through Benchmarking Activities**”;


**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

May 19, 2022, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
 BAC Chairperson

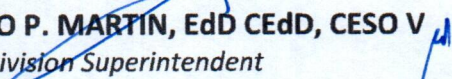
  
**FRANCISCO C. COPSIYAN**  
 BAC Member

  
**NIÑO TIBANGAY**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

  
**JOVELYN T. BALANTIN**  
 BAC Alternate Member

**APPROVED:**

  
**FEDERICO P. MARTIN, EdD CEdD, CESO V**  
 Schools Division Superintendent

Approved on 5-26-2022  
 (date of approval)



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 218, S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ALICIA REFE CATERING SERVICES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of meals and snacks for the conduct of “**Championing SBM Through Benchmarking Activities**” with an Approved Budget for the Contract (ABC) of **Ninety Six Thousand Pesos only (₱96,000.00)** (Annex A);

**WHEREAS** on May 27, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ALICIA REFE CATERING SERVICES	₱ 91,200.00
H100 ECOLOGE	₱ 93,600.00
ERUNDINA C. FLORDELIZA	₱ 97,200.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
ERUNDINA C. FLORDELIZA	Quote above ABC

**WHEREAS** the proposal of **ALICIA REFE CATERING SERVICES** is found to be the most compliant with the PR, and its price quotation amounting to **Ninety One Thousand Two Hundred Pesos only (₱91,200.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ALICIA REFE CATERING SERVICES** for the procurement of meals and snacks for the conduct of “**Championing SBM Through Benchmarking Activities**” in the amount of **Ninety One Thousand Two Hundred Pesos only (₱91,200.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 20<sup>th</sup> day of June 2022, Baguio Division Office Conference Hall, Baguio City.

**JULIET C. SANNAD**  
BAC Chairperson

**FRANCISCO C. COPSIYAN**  
BAC Member

**NIÑO TIBANGAY**  
BAC Member

**NIEVES D. EBANIO**  
BAC Member

**JOVELYN T. BALANTIN**  
BAC Alternate Member

**APPROVED:**

**FEDERICO P. MARTIN, Ed.D. CEEd, CESO V**  
Schools Division Superintendent  
Approved on 6.22.22  
(date of approval)

DepED-SDO Baguio City  
Bids and Awards Committee  
By R. Valentino  
Date 6-23-2022  
**RECEIVED**

**RECEIVED**  
Time/Date: 6/22/22  
By: ESDS