

Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
DOÑA AURORA NATIONAL HIGH SCHOOL
Malvar St. Aurora Hill, Baguio City

NOTICE OF AWARD

MGF CONSUMER GOODS TRADING

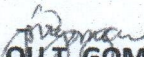
Dear Madam/Sir:

This refers to our award of contract to your price quotation and proposal for OFFICE SUPPLIES AND MATERIALS. In the amount of PHILIPPINE **SEVENTY SEVEN THOUSAND TWO HUNDRED FORTY NINETY ONE PESOS Only (PHP 77,291.00)** inclusive of appropriate taxes and fees, has been accepted.

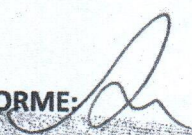
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


MARILOU T. GOMEYAC
School Head

CONFORME:


MGF Consumer Goods Trading
NON-VAT
746-129-947
(Signature over Printed Name)
566A Pinsao, B.C.

May 18, 2022

(Date)

Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
DOÑA AURORA NATIONAL HIGH SCHOOL
Malvar St. Aurora Hill, Baguio City

NOTICE TO PROCEED

MGF CONSUMER GOODS TRADING

Dear Madam/Sir:

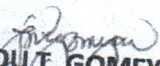
This refers to our award of contract to your price quotation and proposal for OFFICE SUPPLIES AND MATERIALS. In the amount of PHILIPPINE SEVENTY SEVEN THOUSAND TWO HUNDRED FORTY NINETY ONE PESOS Only (PHP 77,291.00) inclusive of appropriate taxes and fees, has been accepted.

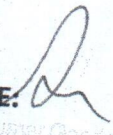
In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


MARILOU T. GOMEYAC
School Head

CONFORME: 
MGF Consumer Goods Trading
NON-VAT
746-123-947

(Signature over Printed Name)

May 19, 2022
(Date)

PURCHASE ORDER

Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY



DOÑA AURORA NATIONAL HIGH SCHOOL

Upper Malvar St., Aurora Hill Proper, Baguio City

Supplier: MGF CONSUMER GOODS TRADING	P.O. No.: 2022-05-0024	
Address: 360A Pinsao, Baguio City	Date: May 19, 2022	
TIN: _____	Mode of Procurement: CHEQUE	

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: Doña Aurora National High School Delivery Term: _____

Date of Delivery: _____ Payment Term: _____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	copies	CERTIFICATE HOLDERS, A4 size	40	PHP 48.00	PHP 1,920.00
2	piece	PAPERWEIGHT DESKTOP MAGNIFIER	10	PHP 620.00	PHP 6,200.00
3	piece	GULAYAN SA PAARALAN (COMPOSTING BAG - HEAVY DUTY)	1	PHP 5,000.00	PHP 5,000.00
4	piece	OFFICE SHELVES, wood type	1	PHP 13,000.00	PHP 13,000.00
5	ream	PAPER, MULTICOPY, A4, 80 gsm	5	PHP 200.00	PHP 1,000.00
6	ream	PAPER, MULTICOPY, Legal, 80gsm	5	PHP 235.00	PHP 1,175.00
7	ream	PAPER, multi-purpose, legal, 70gsm	10	PHP 200.00	PHP 2,000.00
8	piece	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	3	PHP 160.00	PHP 480.00
9	piece	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	3	PHP 155.00	PHP 465.00
10	box	STAPLE WIRE, standard no. 35	4	PHP 35.00	PHP 140.00
11	box	CLIP, backfold, 50mm	10	PHP 85.00	PHP 850.00
12	piece	DATA FILE BOX	2	PHP 133.00	PHP 266.00
13	box	FASTENER, metal, non-sharp edges	1	PHP 105.00	PHP 105.00
14	box	PAPER CLIP, vinyl/plastic coated, 33mm	3	PHP 14.00	PHP 42.00
15	box	PAPER CLIP, vinyl/plastic coated, 50mm	3	PHP 26.00	PHP 78.00
16	box	PENCIL, lead, with eraser	3	PHP 75.00	PHP 225.00
17	piece	PUNCHER, paper, heavy duty	1	PHP 208.00	PHP 208.00
18	piece	TAPE DISPENSER, table top	1	PHP 115.00	PHP 115.00
19	box	SIGN PEN, black 0.5	6	PHP 215.00	PHP 1,290.00
20	box	SIGN PEN, blue 0.5	6	PHP 65.00	PHP 390.00
21	piece	BPS 150 MASTER ROLL	3	PHP 4,500.00	PHP 13,500.00
22	piece	RIBBON, BUNDY CLOCK	2	PHP 580.00	PHP 1,160.00
23	can	INSECTICIDE, aerosol type	3	PHP 380.00	PHP 1,140.00
24	bottle	LIQUID HAND SANITIZER, 500mL	4	PHP 150.00	PHP 600.00
25	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled	3	PHP 115.00	PHP 345.00
26	can	AIR FRESHENER, aerosol type	3	PHP 310.00	PHP 930.00
27	piece	BROOM, soft, tambo - Heavy Duty (Straight Branch)	4	PHP 185.00	PHP 740.00
28	piece	BROOM, stick, ting-ting	2	PHP 35.00	PHP 70.00
29	bottle	CLEANER, toilet and urinal (Dolux)	1	PHP 115.00	PHP 115.00
30	bottle	CLEANSER, scouring powder	1	PHP 95.00	PHP 95.00
31	piece	DETERGENT BAR, 140g	4	PHP 13.00	PHP 52.00
32	piece	DETERGENT POWDER, all-purpose, 1kg	2	PHP 115.00	PHP 230.00
33	piece	FLOOR WAX, in can, paste type, red (0.5 kg)	4	PHP 360.00	PHP 1,440.00
34	can	FURNITURE CLEANER, aerosol type	2	PHP 350.00	PHP 700.00
35	piece	SCOURING PAD, 3 pcs per pack	5	PHP 185.00	PHP 925.00
36	roll	TRASHBAG, GPP specs, black, 940mmx1016mm	10	PHP 80.00	PHP 800.00
37	piece	FIRE EXTINGUISHER, dry chemical (10 lbs Up)	1	PHP 1,900.00	PHP 1,900.00
38	piece	FIRE EXTINGUISHER, pure HCFC (10 lbs Up)	1	PHP 8,600.00	PHP 8,600.00
39	piece	BPS 150 INK	9	PHP 1,000.00	PHP 9,000.00
TOTAL					PHP 77,291.00

SEVENTY SEVEN THOUSAND TWO HUNDRED NINETY ONE PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme: MGF Consumer Goods Trading
NON-VAT
746-123-947
Signature over Printed Name of Supplier
360A PINSAO, B.C.
Date _____

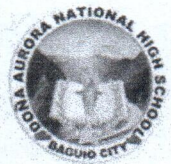
Very truly yours,

MARILOU T. GOMEYAC
Signature over Printed Name of Authorized Official
Principal I

Fund Cluster: _____
Funds Available: _____

ORS / BURS No.: _____
Date of the ORS / BURS: _____
Amount: _____

OMAR T. OLBA
Signature over Printed Name of Chief Accountant /
Head of Accounting Division / Unit



BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 20, S. 2022

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO MGF CONSUMER GOODS TRADING FOR THE PROCUREMENT OF BELCP MATRIALS

WHEREAS Doña Aurora National High School prepared the Purchase Request (PR) for the procurement of **School Supplies and materials** with an Approved Budget for the Contract (ABC) of **Seventy-Seven Thousand Pesos Three Hundred Eighty-Two and Nineteen Centavos only (Php 77,382.19)** (Annex A);

WHEREAS on May 18, 2022 the DANHS – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
RPD Chem Enterprises	PHP 6,772.00
Baguio Prince Enterprise	PHP 55,779.00
MGF Consumer Goods Trading	PHP 77,291.00

WHEREAS per evaluation, below are non-complaint with the specification set forth in the TOR:

Supplier/Distributors	Non Compliance
RPD Chem Enterprises	* 50% of the items are not available. Incomplete items. * Furnished the bidding documents needed.
Baguio Prince Enterprise	* Incomplete items most specially the important one * Did not give the documents needed.
MGF Consumer Goods Trading	* All items are complete. * Furnished the bidding documents needed

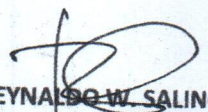
WHEREAS the proposal of MGF CONSUMER GOODS TRADING is found to be the most compliant with the PR, and its price quotation amounting to **Seventy-Seven Thousand Two Hundred Ninety-One Pesos only (Php 77, 291.00)** calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **MGF CONSUMER GOODS TRADING** for the procurement of **School Supplies and Materials** in the amount of **Seventy-Seven Thousand Two Hundred Ninety-One Pesos only (Php 77, 291.00)** inclusive of appropriate taxes and fees.

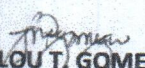
RESOLVED, this 18th day of May 2022, Doña Aurora National High School, Baguio City.


JULIO K. CANIPAS
BAC Chairperson


REYNALDO W. SALINGBAY
BAC Member


NANCY G. MONTOY
BAC Vice-Chairperson

APPROVED:


MARILOU T. GOMEYAC
School Head


Approved on _____


Item No.	QTY.	UNIT	DESCRIPTION AND/OR SPECIFICATION	MGF CONSUMER GOODS TRADING	Baguio Prince Enterprise	RPD Chem Enterprises
1	40	copies	CERTIFICATE HOLDERS, A4 size	PHP 1,920.00	PHP 2,000.00	PHP 0.00
2	10	piece	PAPERWEIGHT DESKTOP MAGNIFIER	PHP 6,200.00	PHP 0.00	PHP 0.00
3	1	piece	GULAYAN SA PAARALAN (COMPOSTING B)	PHP 5,000.00	PHP 0.00	PHP 0.00
4	1	piece	OFFICE SHELVES, wood type	PHP 13,000.00	PHP 4,520.00	PHP 0.00
5	5	ream	PAPER, MULTICOPY, A4, 80 gsm	PHP 1,000.00	PHP 1,000.00	PHP 0.00
6	5	ream	PAPER, MULTICOPY, Legal, 80gsm	PHP 1,175.00	PHP 1,135.00	PHP 0.00
7	10	ream	PAPER, multi-purpose, legal, 70gsm	PHP 2,000.00	PHP 2,030.00	PHP 0.00
8	3	piece	RECORD BOOK, 300 PAGES, size: 214mm x	PHP 480.00	PHP 510.00	PHP 0.00
9	3	piece	RECORD BOOK, 500 PAGES, size: 214mm x	PHP 465.00	PHP 570.00	PHP 0.00
10	4	box	STAPLE WIRE, standard no. 35	PHP 140.00	PHP 148.00	PHP 0.00
11	10	box	CLIP, backfold, 50mm	PHP 850.00	PHP 850.00	PHP 0.00
12	2	piece	DATA FILE BOX	PHP 266.00	PHP 300.00	PHP 0.00
13	1	box	FASTENER, metal, non-sharp edges	PHP 105.00	PHP 137.00	PHP 0.00
14	3	box	PAPER CLIP, vinyl/plastic coated, 33mm	PHP 42.00	PHP 39.00	PHP 0.00
15	3	box	PAPER CLIP, vinyl/plastic coated, 50mm	PHP 78.00	PHP 87.00	PHP 0.00
16	3	box	PENCIL, lead, with eraser	PHP 225.00	PHP 270.00	PHP 0.00
17	1	piece	PUNCHER, paper, heavy duty	PHP 208.00	PHP 210.00	PHP 0.00
18	1	piece	TAPE DISPENSER, table top	PHP 115.00	PHP 120.00	PHP 0.00
19	6	box	SIGN PEN, black 0.5	PHP 1,290.00	PHP 1,338.00	PHP 0.00
20	6	box	SIGN PEN, blue 0.5	PHP 390.00	PHP 1,338.00	PHP 0.00
21	3	piece	BPS 150 MASTER ROLL	PHP 13,500.00	PHP 12,660.00	PHP 0.00
22	2	piece	RIBBON, BUNDY CLOCK	PHP 1,160.00	PHP 0.00	PHP 0.00
23	3	can	INSECTICIDE, aerosol type	PHP 1,140.00	PHP 1,272.00	PHP 960.00
24	4	bottle	LIQUID HAND SANITIZER, 500mL	PHP 600.00	PHP 520.00	PHP 600.00
25	3	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled	PHP 345.00	PHP 390.00	PHP 450.00
26	3	can	AIR FRESHENER, aerosol type	PHP 930.00	PHP 900.00	PHP 360.00
27	4	piece	BROOM, soft, tambo - Heavy Duty (Straight B)	PHP 740.00	PHP 680.00	PHP 760.00
28	2	piece	BROOM, stick, ting-ting	PHP 70.00	PHP 90.00	PHP 80.00
29	1	bottle	CLEANER, toilet and urinal	PHP 115.00	PHP 200.00	PHP 90.00
30	1	bottle	CLEANSER, scouring powder	PHP 95.00	PHP 100.00	PHP 50.00
31	4	piece	DETERGENT BAR, 140g	PHP 52.00	PHP 132.00	PHP 72.00
32	2	piece	DETERGENT POWDER, all-purpose, 1kg	PHP 230.00	PHP 230.00	PHP 120.00
33	4	piece	FLOOR WAX, in can, paste type, red (0.5 kg)	PHP 1,440.00	PHP 308.00	PHP 1,120.00
34	2	can	FURNITURE CLEANER, aerosol type	PHP 700.00	PHP 700.00	PHP 760.00
35	5	piece	SCOURING PAD, 4pcs per pack	PHP 925.00	PHP 975.00	PHP 600.00
36	10	roll	TRASHBAG, GPP specs, black, 940mmx1016	PHP 800.00	PHP 1,000.00	PHP 750.00
37	1	piece	FIRE EXTINGUISHER, dry chemical (10 lbs U)	PHP 1,900.00	PHP 2,020.00	PHP 0.00
38	1	piece	FIRE EXTINGUISHER, pure HCFC (10 lbs Up)	PHP 8,600.00	PHP 8,900.00	PHP 0.00
39	9	piece	BPS 150 INK	PHP 9,000.00	PHP 8,100.00	PHP 0.00
TOTAL				PHP 77,291.00	PHP 55,779.00	PHP 6,772.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

CANVASSER BY:

NELLY B. BALANDI
NAME OF CANVASSER


JULIO K. CANIPAS
BAC CHAIRPERSON


NANCY G. MONTOY
BAC-VICE CHAIRPERSON


REYNALDO W. SALINGBAY
BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


MARILOU T. GOMEYAC
Principal I