



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
Schools Division of Baguio City  
**BAGUIO CITY SPED CENTER**

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**NOTICE OF AWARD**

April 27, 2022

**MMJ PHOTO COPY CENTER**

*Lower General Luna Rd., Baguio City*

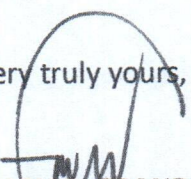
Dear Sir/Madame:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Printing Services for Self Learning Modules for Grade 1-6 (Week 1-6)** in the amount of PHILIPPINE PESOS **Fifty Nine Thousand Eight Hundred Fifty Pesos and Only (₱59,850.00)** inclusive of appropriate taxes and fees, has been accepted.

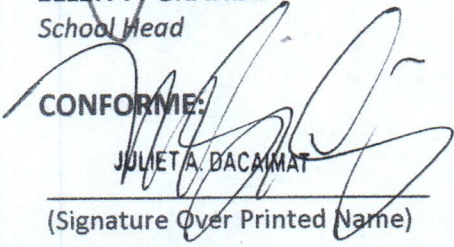
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**ELLEN F. GRANDE**  
School Head

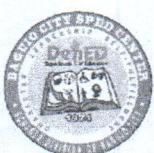
**CONFORME:**

  
**JULIETA A. BACAMAT**

(Signature Over Printed Name)

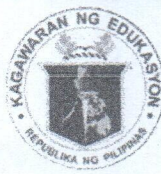
  
(Date)

04/27/2022  
/rcf/



Baguio City SPED Center  
#84 Military Cut Off, Baguio City  
Tel. No. (074) 422-8116





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
Schools Division of Baguio City  
**BAGUIO CITY SPECIAL EDUCATION CENTER**

**NOTICE TO PROCEED**

April 29, 2022

**MMJ PHOTO COPY CENTER**  
Lower General Luna Rd., Baguio City

Dear Sir/Madame:

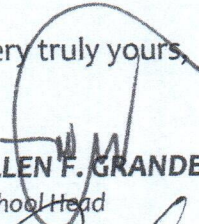
This refers to our award of contract to your company for the **Procurement of Printing Services for Self Learning Modules for Grade 1 to 6 (Week 1-6)** in the amount of **PHILIPPINE PESOS Fifty Nine Thousand Eight Hundred Fifty Pesos Only (P59,850.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

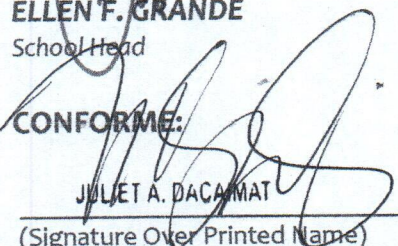
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**ELLEN F. GRANDE**  
School Head

**CONFORME:**

  
**JULIET A. DACAMAT**  
(Signature Over Printed Name)

4/29/2022  
(Date)

04/29/2022  
/rcf/



Baguio City SPED Center  
# 84 Military Cut-off, Baguio City  
Tel No. (074) 422-8116



## PURCHASE ORDER

Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**BAGUIO CITY SPED CENTER**  
Military Cut-off Road, Baguio City

Supplier: <b>MMJ PHOTO COPY CENTER</b>	P.O. No.: <b>2022-04-014</b>
Address: <b>Lower General Luna Rd., Baguio City</b>	Date: <b>April 28, 2022</b>
TIN: <b>926-065-018-000</b>	Mode of Procurement: <b>Shopping/Small Value</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: <b>Baguio City SPED Center</b>	Delivery Term: <b>One Time Delivery</b>
Date of Delivery: <b>April 29 to May 6, 2022</b>	Payment Term: <b>Full Payment</b>

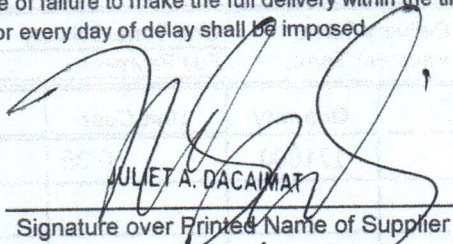
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	copies	Self Learning Modules	171000	0.35	59,850.00
		Kinder			-
		Grade 1 AP			
		English			
		ESP			
		Filipino			
		MAPEH			
		Math			
		MTB			
		Science			
		Grade 2 AP			
		English			
		ESP			
		Filipino			
		MAPEH			
		Math			
		MTB			
		Science			
		Grade 3 AP			
		English			
		ESP			
		Filipino			
		MAPEH			
		Math			
		MTB			
		Science			
		Grade 4 AP			
		English			
		ESP			
		Filipino			
		MAPEH			
		Math			
		EPP			
		Science			
		Grade 5 AP			
		English			
		ESP			
		Filipino			
		MAPEH			
		Math			
		EPP			
		Science			

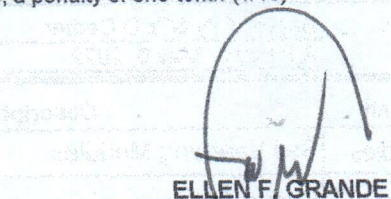


	Grade 6 AP English ESP Filipino MAPEH Math EPP Science			
	Special Sequence Grade 1 Grade 2 Grade 3 Grade 4			
<b>Fifty Nine Thousand Eight Hundred Fifty Pesos only</b>				<b>59,850.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

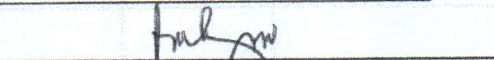
Conforme:

  
 JULIET A. DACAMAT  
 Signature over Printed Name of Supplier  
 4/28/22  
 Date

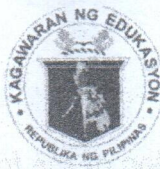
  
 ELLEN F. GRANDE  
 School Head  
 4.28.22  
 Date

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_

  
 Signature over Printed Name of Chief  
 Accountant/Head of Accounting Division/Unit





Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 Schools Division of Baguio City  
**BAGUIO SPECIAL EDUCATION CENTER**

**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 017, S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO MMJ PHOTOCOPY CENTER**

**WHEREAS** Baguio City SPED Center prepared the Purchase Request (PR) for the procurement of printing services of Self Learning Modules for Grade 1 to Grade 6 (Week 1-6) with an Approved Budget for the Contract (ABC) of **One Hundred One Thousand Five Hundred Pesos only (₱85,500.00)** (Annex A);

**WHEREAS** on April 18, 2022, the Baguio SPED Center – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
MMJ PHOTOCOPY CENTER	₱ 59,850.00
SEAN PRINT AND WAIT PRINTING SERVICES	₱ 59,850.00
PABLO PERALTA	₱ 85,500.00
COMPUTER/XEROX SERVICES	₱ 102,600.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
COMPUTER/XEROX SERVICES	Quote above ABC

**WHEREAS** the proposal of **MMJ PHOTOCOPY CENTER** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty Nine Thousand Eight Hundred Fifty Pesos only (₱59,850.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

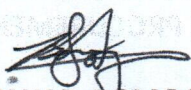
**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.





**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **MMJ PHOTOCOPY CENTER** for the procurement of printing services of Self Learning Modules for Grade 1 to Grade 6 (Week 1-6) in the amount of **Fifty Nine Thousand Eight Hundred Fifty Pesos only (P59,850.00)** inclusive of appropriate taxes and fees.

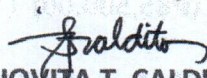
RESOLVED, this 27<sup>th</sup> day of April 2022, Baguio City SPED Center, Baguio City.



**ROLLY P. BOMOGAO**  
BAC Chairperson

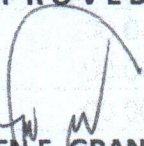


**REYNANTE P. OLAT**  
BAC Vice Chairperson



**JOVITA T. CALDITO**  
BAC Member

**APPROVED:**



**ELLEN F. GRANDE**

School Head

Approved on

4.27.2022





Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_ open on April 26, 2022, 3:30 p.m. at Baguio City SPED Center




Item No.	Units	Quantity	Description and/or Specification	NAME OF DEALER/SUPPLIER			
				MMJ PHOTOCOPY CENTER (General Luna., Baguio City)	SEAN PRINT AND WAIT PRINTING SERVICES (Betag, La Trinidad, Benguet)	PABLO PERALTA (General Luna., Baguio City)	JANICE NICOLAS COMPUTER / XEROX SERVICES (General Luna., Baguio City)
				-	-	-	-
1	copies	171,000	Self Learning Modules	59,850.00	59,850.00	85,500.00	102,600.00
			Kinder	-	-	-	-
			Grade 1 AP English ESP Filipino MAPEH Math MTB Science	-	-	-	-
			Grade 2 AP English ESP Filipino MAPEH Math MTB Science	-	-	-	-
			Grade 3 AP English ESP Filipino MAPEH Math MTB Science	-	-	-	-
			Grade 4 AP English ESP Filipino MAPEH Math MTB Science	-	-	-	-

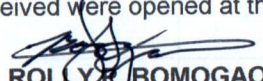


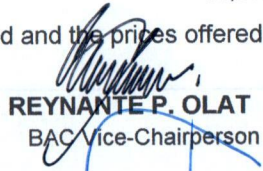
			Grade 5 AP English ESP Filipino MAPEH Math MTB Science		-	-	-	-
			Grade 6 AP English ESP Filipino MAPEH Math MTB Science		-	-	-	-
			Special Sequence Grade 1 Grade 2 Grade 3 Grade 4		-	-	-	-
			<b>Total</b>		<b>59,850.00</b>	<b>59,850.00</b>	<b>85,500.00</b>	<b>102,600.00</b>

We hereby certify that the quotations received were opened at the date and hour indicated and the prices offered as stated above.

Name of Canvassers

1. Jeffrey T. Munar 
2. Danilo B. Bambico 
3. Adolfo dela Masa 

  
**ROLLY R. BOMOGAO**  
BAC Chairperson

  
**REYNANTE P. OLAT**  
BAC Vice-Chairperson

  
**JOVITA T. CALDITO**  
Member

Award is hereby given to MMJ PHOTOCOPY CENTER being the lowest and the most advantageous to the government.

  
**ELLEN F. GRANDE**  
School Head