



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
West Central District



PACDAY QUINIO ELEMENTARY SCHOOL
Km. 4, Asin Road, Baguio City

REQUEST FOR QUOTATION

Standard Form: SF-GOOF-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone No.:

Email:

Date Received by the Supplier:

Requesting Unit: Pacday Quinio ES

PR No.: 2022-08-01

Quotation No.: 2022-08-001

Date: August 19, 2022

ABC: 127,209.48

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery, and submit your quotation in a sealed envelope duly signed by your representative not later than August 25, 2022

Jm
DETY H. GADDANG

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's/Business Permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with requirements.
- ✓ All entries must be type written or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days
- ✓ Price validity shall be for a period of 30 Calendar Days

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	35	reams	Paper, Multi-purpose copy (A4, 70 gsm)		
2	34	bottle	INK CART, EPSON C13T664100 (T6641), Black		
3	34	bottle	INK CART, EPSON C13T664200 (T6642), Cyan		
4	34	bottle	INK CART, EPSON C13T664300 (T6643), Magenta		
5	34	bottle	INK CART, EPSON C13T664400 (T6644), Yellow		
6	100	piece	Light Emitting Diode (LED) Tube & Box Type Set		
7	6	bottle	CLEANER, TOILET BOWL and URINAL, 900ml-1000ml		
8	10	pack	Detergent powder, all-purpose, 1kg		

9	5	can	Floor wax paste		
10	70	box	Surgical Mask - 3 ply		
11	40	gallon	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters		
12	40	gallon	BLEACH, gallon		
13	25	piece	Flies Swatter		
14	3	piece	Philippine National Flag		
				TOTAL	

Purpose: Procurement of supplies & materials for school

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature Over Printed Name

TIN No.

Date/Telephone No