



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

DEPED DIVISION OFFICE
BAGUIO CITY

RELEASED
DATE: 9/22/22
TIME: _____
BY: msj

14 September 2022

DIVISION MEMORANDUM

No. 411, s. 2022

**Uploading and Updating of Child Protection Policy (CPP) School Profile,
and Child Protection and Bullying Reports in Legal Services
Information System (LSIS) 3.0 for the School Year 2022-2023; and
Reiteration of Division Memorandum No. 049, s. 2022**

To: Chiefs, CID and SGOD
Public Schools District Supervisors
Public School Heads
Private Schools Heads/Administrators
School Guidance Counselors/Designates

Division Child Protection Unit
Division Child Rights in Education Desk (CREDe)
Division CPP Coordinator
Division Youth Formation Officers, and
All Others Concerned

1. Pursuant to the reportorial requirements under DepEd Order No. 40, s. 2012, DepEd Order No.55, s. 2013, and DepEd Order No. 18, s. 2015 in the schools and Schools Division Offices through the Legal Services Information System (LSIS), all school heads and school guidance counselors/designates are reminded and enjoined to update their respective school profiles on or before September 30, 2022, and upload all reports on Child Protection and Bullying in LSIS 3.0 within three (3) days from occurrence/reporting thereof;
2. Likewise, as reiterated in DM No. 049, s. 2022, schools must follow the composition of their Child Protection committees as provided for in DepEd Order No. 40, thus:
 - "A. The CPC **shall** be composed of the following:
 1. School Head/Administrator – Chairperson
 2. Guidance Counselor/Teacher – Vice-Chairperson
 3. Representative of the Teachers as designated by the Faculty Club;
 4. Representative of the Parents as designated by the Parents-Teachers Association
 5. Representative of pupils, students and learners as designated by the Supreme Student Council



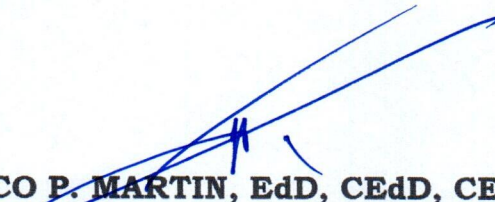
"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com
Website: www.denednines.com | Facebook Page: facebook.com/DenedTayoBaguioCity



ISO 9001:2015 Certi
Quality Management S
CRN RU-19.2560.0
Issued on 12/27/20

6. Representative from the Community as designated by the Punong Barangay, preferably a member of the Barangay Council for the Protection of Children (BCPC).” (emphasis supplied)
3. The Division and School Child Protection coordinators, Division Child Protection Unit and CREDe, through their Secretariat, are directed to monitor the updating and uploading of the schools to ensure that the necessary data and reports would be updated and uploaded on or before the deadline.
4. For concerns and inquiries, kindly contact the Division CPP Coordinator, Ms. Nora D. Dalapnas, CPU and CREDe Secretariat – Ms. Augie Perla A. Simangan and Ms. Arlani B. Buccat at telephone number 442-7819, or the Legal Unit through Engr. Louisa W. Pedralvez at the same number or email her at louisa.pedralvez@deped.gov.ph.
5. For strict compliance.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioity@gmail.com
Website: www.depednines.com | Facebook Page: [facebook.com/DepEdTavoBaguioCity](https://www.facebook.com/DepEdTavoBaguioCity)



ISO 9001:2015 Certi
Quality Management S
CRN RU-19.2560.0
Issued on 12/27/20