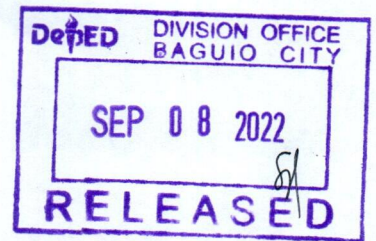




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY



September 6, 2022

Division Memorandum

No. 385 s. 2022

COMPOSITION OF TECHNICAL WORKING GROUP/ASSESSMENT TEAM OF ENTRIES IN THE PAMMADAYAW 2022

To: CID and SGOD Chief Education Supervisors
 All Public Schools District Supervisors
 All Public and Private Secondary and Elementary School Heads
 All Others Concerned

1. Relative to Division Memorandum No. 377, s. 2022, titled "Conduct of Pammadayaw 2022", the following are the members of the Assessment Team of documents of entries in the different award categories, to wit:

AWARD CATEGORIES	ASSESSMENT TEAM/SUB-COMMITTEE
TEACHER CATEGORY (PUBLIC) 1. Elementary 2. Secondary 3. ALS	Chairperson: Lolita A. Manzano Members: Rosanna D. Dizon Christorey Simangan Asuncion C. Saguid
TEACHER CATEGORY (PRIVATE)	Chairperson: Loida C. Mangangey Members: Simeon Yangyang Don Jose Tolentino
MASTER TEACHER (Public) 1. Elementary 2. Secondary	Chairperson: Lourdes B. Lomas-e Members: Ma.Louella C. Moncada Marilyn S. Tami-ing Olivia O. Gomez
SCHOOL HEADS CATEGORY (Public) 1. Elementary 2. Secondary	Chairperson: Maryjane N. Malihod Members: Jayrerose Guevarra Marina D. Tabangcura Reynalyn T. Padsoyan
SCHOOL HEADS CATEGORY (Private)	Chairperson: Francisco C. Copsiyan Members: Virginia Alindayo Lillian S. Pagulongan
SCHOOL CATEGORY (public) 1. Elementary 2. Secondary	Chairperson: Juliet Sannad Members: Nora Dalapnas Harris G. Dizon Elaine B. Cabuag
SCHOOL CATEGORY (private) 1. Elementary 2. Secondary	Chairperson: Marilyn S. Apiit Members: Jocelyn C. Coldeg Santiago S. Bugtong
SUPERVISOR CATEGORY PSDS and EPS	Chairperson: Niño M. Tibangay Members: Don Jose Tolentino Nancy B. Dumalili
Non-Teaching Personnel Category- Level 1	Chairperson: Nieves D. Ebanio Members: Marivic Jervero Alma Gayob
Non-Teaching Personnel Category- Public – Level 2	Chairperson: Belen R. Tomin Members: Samuel Bab-anga Jimmy Santos



"HANDANG MAG SERBISYO"

Address: No. 82 Military Cut-off Road, Baguio city
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



RU-19.2560.026



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

R and R Focal Person	Jovelyn Balantin
Receiving of Entries	Records Section
Secretariat	Maria Lorena Galera and Samuel Bab-anga
Final Review	Division PRAISE Committee
Over-all Chairperson	ASDS Christopher C. Benigno
Consultant/Adviser	SDS Federico P. Martin

2. Roles, Responsibilities and Functions of the Assessment Team:

Chairpersons of the award categories	<ol style="list-style-type: none"> 1. Receive the documents from the PRAISE Secretariat. 2. Convenes the group and ensure that the committee members will perform their functions. 3. Lead the members in assessing of the documents submitted. 4. Responsible in submitting the results of the assessment to the PRAISE Secretariat on or before the timeline. 5. Present initial results for further deliberation before the PRAISE committee.
Members of the award categories	<ol style="list-style-type: none"> 1. Check/validate the completeness of Means of Verification of the nominees. 2. Assess the documents and provide corresponding points vis a vis criteria set. 3. Prepare a summary of the results. 4. Turn over the documents to the PRAISE Secretariat after final deliberation of the PRAISE.

3. Functions of the Technical Working Group (TWG).

Records Section	<ol style="list-style-type: none"> 1. Receive the documents then submit to the PRAISE Secretariat. 2. Turn over the documents to the nominees after the final deliberation or go signal of the PRAISE Committee.
Secretariat	<ol style="list-style-type: none"> 1. Receive the documents from the Records Section. 2. Record the submitted documents. 3. Receive and consolidate the results. 4. Prepare the assessment form and distribute to the committee during the paper evaluation. 5. Document the deliberation meetings. 6. Submit minutes of the meetings to the PRAISE Chair, copy furnish the committee members.
Focal	<ol style="list-style-type: none"> 1. Coordinates the logistics. 2. Prepares a report of the assessment. 3. Submits report to the PRAISE Committee for final review and approval. 4. Schedules a meeting for the presentation and deliberation of results.

4. The schedule of assessment will ^{be} on **September 20, 2022** at the DO Training Center.
5. Guidance to the assessment team as regards timeline is stipulated in Division Memorandum No. 377, s. 2022.
6. Immediate dissemination and strict compliance with this Memorandum is directed.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
 Schools Division Superintendent



"HANDANG MAG SERBISYO"

Address: No. 82 Military Cut-off Road, Baguio city
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



RU-19.2560.026