



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**BAKAKENG NATIONAL HIGH SCHOOL**  
 Purok 7, Bakakeng Norte, Baguio City  
 Email : [bakakengnationalhighschool@gmail.com](mailto:bakakengnationalhighschool@gmail.com)  
 Tel. No. 422-9012



### REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone No.:

e-Mail:

Date received by the Supplier:

Requesting Unit: Bakakeng National HS

PR No.: 2022-09-09

Quotation No.: 2022-09-13

Date: 09-17-2022

**ABC: 123,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 15, 2022.

*H. Dogao*  
**HARILY D. DOGAO**

Chairman, Bids and Awards Committee

#### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

#### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	400	ream	Bond Paper, Multi - Purpose, Size - Short, 11" x 8.5", 70 gsm		
2	36	bottle	Ink - Epson L3110 , (Black)		
3	10	bottle	Ink - Epson L3110 , (Yellow)		
4	10	bottle	Ink - Epson L3110 , (Magenta)		
5	10	bottle	Ink - Epson L3110 , (Cyan)		
6	6	unit	Toner - Fuji Xerox , IV2060		

Purpose: For School's supplies and maintenance.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.