



Republic of the Philippines

Department of Education

Cordillera Administrative Region

**FORT DEL PILAR ELEMENTARY SCHOOL**

PMA Compound, Fort del Pilar, Baguio City

email address: fortdepilarelemschool@gmail.com / telephone no. (074) 442-3771



**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier: Requesting Unit: Fort del Pilar Elementary School  
 Address: PR No.: 2022-09-045  
 Telephone No.: Quotation No.: 2022-09- 37  
 E-Mail: Date: September 8, 2022  
 Date received by the Supplier: ABC: 237,852.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than September 13, 2021 (12:00 NN)

DEBORAH P. ARKILEN  
BAC Chairman

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

Submit RFQ together with the requirements.  
 All entries must be typewritten or legibly written.  
 Indicate brand and model of item offered.  
 Delivery period within \_\_\_\_\_ Calendar Days.  
 Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	12	unit	printer inkjet, 3 in 1 (scan, print and photocopy)		
2	30	bottle	printer ink refill, black (for quoted printer)		
3	20	bottle	printer ink refill, cyan (for quoted printer)		
4	20	bottle	printer ink refill, magenta (for quoted printer)		
5	20	bottle	printer ink refill, yellow (for quoted printer)		
6	1	unit	photocopier machine paper size: up to A3 copy and print resolution: 600 x 600 dpi and up copier functions: density adjustment sort / group automatic two-sided printing (back to back) output capacity: up to 250 sheets with 1 year warranty		
7	16	cart	photocopier toner / ink (for quoted photocopier machine)		
*Nothing to Follow*					
Purpose:		For the implementation of BE-LCP.			

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
TIN

\_\_\_\_\_  
Date / Telephone No.