

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

**RECEIVED**  
SEP 28 2022 Time: 9:08 AM  
Date: \_\_\_\_\_  
Docket/Control No. \_\_\_\_\_  
By: JOHNNY C. VILLANUEVA  
Name/Signature/Position V

**MA. LOUELLA C. MONCADA**

Administrative Officer-IV (HRMO)

Date: September 28, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Special Science Teacher I	OSEC-DECSB-SPST1-90032-2020	13	29798	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None required	None required	RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET withing (5) years after the date of first hiring		Division of Baguio City-Senior High School
2	Special Science Teacher I	OSEC-DECSB-SPST1-90035-2020	13	29798	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None required	None required	RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET withing (5) years after the date of first hiring		Division of Baguio City-Senior High School
3	Special Science Teacher I	OSEC-DECSB-SPST1-90036-2020	13	29798	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None required	None required	RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET withing (5) years after the date of first hiring		Division of Baguio City-Senior High School
4	Special Science Teacher I	OSEC-DECSB-SPST1-90127-2022	13	29798	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None required	None required	RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET withing (5) years after the date of first hiring		Division of Baguio City-Senior High School

5	Special Science Teacher I	OSEC-DECSB-SPST1-90128-2022	13	29798	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None required	None required	RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET withing (5) years after the date of first hiring	Division of Baguio City-Senior High School
Re-publication									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the address below not later than **October 10, 2022**.

\*\*\*This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law"

**Requirements:**

\* Submit 2 sets of documents - 1 folder for the **ORIGINAL** copies and 1 folder photocopy of the following:

\*Application Letter

\***Self Certification on the Authenticity and Validity of all documents submitted (Form to be downloaded at Depedpines.com)**

\* Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS Form No. 212 Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)

\*Performance Rating for the last **three (3) rating period (SY 2018-2019, 2019-2020 and 2020-2021)**

\*Service Record duly signed by the Administrative Officer V/Head of Office

\*Certificate of Employment, or Appointment or Contract of Service

\*Authenticated Certificate of Eligibility/Rating/License (whichever is applicable)

\*Outstanding/Meritorious Accomplishments: (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership)

\*Authenticated official Transcript of Records; with certification if Completed Academic requirements for Masteral or Doctorate

\*Certificate of Trainings and Seminars attended relevant to the position applied for (with complete attachments)

\*and other pertinent documents with table of contents and proper tabbings.

\* QUALIFIED APPLICANTS are advised to submit documents to the school where the vacancy exist/Division Office

\*\* Refer to Regional Memorandum No. 178, s. 2020 for the criteria of assessment or see the HRMO for details

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**

Schools Division Superintendent

82 Military Cut-Off, Baguio City

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**