



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**RELEASED**  
DATE: 10/11/22  
TIME: 11:46 a.m.  
BY: basf

10 October 2022

**DIVISION MEMORANDUM**

No. 427, s. 2022

**DIVISION ONLINE ORIENTATION ON THE INITIAL ROLL OUT OF THE SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL FOR SECONDARY SCHOOLS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Secondary School Heads

- In view of DepEd Order No. 26, s. 2022 titled **Implementing Guidelines on the Establishment of School Governance Council**, the Office of the Undersecretary of Human Resource and Organization Development issued Memorandum DM- OUHROD-2022-0090 mandating the assessment of the functionality of SGCs using the assessment tool developed by the same office.
- Anent to this, this office through the Office of the Assistant Schools Division Superintendent and the School Governance and Operations Division, as Chairperson and members of the SDO Composite Team, will conduct a virtual/online orientation for the initial roll out of the assessment tool on **October 14, 2022, Friday, from eight o' clock in the morning to twelve o'clock noon** via zoom meeting link <https://bit.ly/3ejj7W1>
- Participants to this orientation are:
 

Group	Number
Management	4
SDO SGC Composite Team Members	3
Public Secondary School Heads	22
Total	29
- School Heads who cannot join this meeting due to valid reasons shall designate their SGC or SBM Coordinator to attend in their behalf.
- Attached is the provisional matrix of activities.
- For information, guidance and compliance of all concerned.

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent

Memo\_sgc functionality tool.doc/RDD







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Enclosure to Division Memo 427, s. 2022

**DIVISION ONLINE ORIENTATION ON THE INITIAL ROLL-OUT OF THE SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL FOR SECONDARY SCHOOLS**

14 OCTOBER 2022  
 8am-12 noon via zoom

Time	Activity	Person-in-Charge
8:00-8:15	Attendance Checking	<b>ASUNCION SAGUID</b> Senior Education Program Specialist - SMME
8:16-8:50	Preliminaries (AVP) National Anthem House Norms Recognition of Participants Welcome Remarks	<b>AUGIE PERL SIMANGAN</b> Program Development Officer I Youth Formation, SGOD  <b>CHRISTOPHER C. BENIGNO, PhD, CESO VI</b> Asst. Schools Division Superintendent Chairperson, SDO Composite Team
8:50-9:10	Objectives of the Online Orientation	<b>ROSANNA D. DIZON</b> PSDS/ OICC – EPS SGOD Member, SDO Composite Team
9:11-9:30	Context and Rationale of SGC (DepEd Order)	
9:31-9:45	Functionality Indicators	
9:45-10:00		<b>BREAK</b>
10:00-11:00	Process Flow	<b>ASUNCION C. SAGUID</b> SEPS – SMME Member, SDO Composite Team
11:00-11:30	Roles and Responsibilities	
11:30-11:45	Timeline of Activities	
11:45-12:00	Frequently Asked Questions (FAQs) Open Forum	<b>ROSANNA D. DIZON</b> <b>ASUNCION C. SAGUID</b>
12:00 noon	Closing	<b>AUGIE PERL SIMANGAN</b>

FEDERICO P. MARTIN, EDD, CESO V  
 Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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