



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

NOTICE OF AWARD

October 14, 2022

MARISSA CHAUR
QADAR SOUVENIRS & GENERAL MERCHANDISE
Baguio City


Sir:

We are pleased to notify you that your price quotation and proposal for the procurement of Office Supplies and Printers in the amount of **Fifty-Five Thousand One Hundred Ninety Pesos Only (Php 55,190.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


ESTER HYDIE L. PUCDIHON, EdD
School Head

CONFORME:


QADAR SOUVENIRS AND
GENERAL MERCHANDISE

(Signature Over Printed Name)

10-17-22

(Date)

10/14/22



ADDRESS: GEFA Brgy., Lower QM, Baguio City
TELEPHONE NUMBER: 442-4069
EMAIL ADDRESS: aguinaldoelementary@gmail.com



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

NOTICE TO PROCEED

October 17, 2022

MARISSA CHAUR
QADAR SOUVENIRS & GENERAL MERCHANDISE
Baguio City

Sir:


This refers to our award of contract to your company for the procurement of Office Supplies and Printers in the amount of **Fifty-Five Thousand One Hundred Ninety Pesos Only (Php 55,190.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

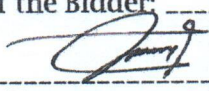
Very truly yours,


ESTER HYDIE L. PUCDIHON, EdD
School Head

CONFORME:

I acknowledge receipt of this Notice on 10-17-22

Name of the Representative of the Bidder: QADAR SOUVENIRS AND GENERAL MERCHANDISE

Authorized Signature: 
(Signature over printed name)

10/17/2022



ADDRESS: GEFA Brgy., Lower QM, Baguio City
TELEPHONE NUMBER: 442-4069
EMAIL ADDRESS: aginaldoelementary@gmail.com



Republic of the Philippines
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BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 02, S. 2022

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO QADAR SOUVENIRS AND GENERAL MERCHANDISE FOR THE PROCUREMENT OF OFFICE SUPPLIES AND PRINTERS.

WHEREAS the Department of Education – Aguinaldo Elementary School prepared the Purchase Request (PR) for the procurement of **OFFICE SUPPLIES AND PRINTERS** with an Approved Budget for the Contract (ABC) of **Sixty-Five Thousand Nine Hundred Fifty-Four Pesos and 40/100 Only (Php 65,954.40)** (Annex A);

WHEREAS on August 15, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement of project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit:*

Supplier/Distributors	Quotation (Php)
QADAR SOUVENIRS AND GENERAL MERCHANDISE	Php 55,190.00
BAN BEE COMMERCIAL CO., INC.	Php 57,620.00
TSS CORPORATION	Php 64,461.00
COKINS EVERYWEAR & GEN. MERCHANDISE	Php 62,800.00
TARILJA ENTERPRISES	Php 66,080.00

WHEREAS the proposal of **QADAR SOUVENIRS AND GENERAL MERCHANDISE** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty-Five Thousand One Hundred Ninety Pesos Only (Php 55,190.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the forgoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **QADAR SOUVENIRS AND GENERAL MERCHANDISE** for the procurement of **Smart TV** in the amount of **Fifty-Five Thousand One Hundred Ninety Pesos Only (Php 55,190.00)** inclusive of appropriate taxes and fees.

RESOLVED, at the Aguinaldo Elementary School, this 13th day of October, 2022.

[Signature]
ALEX G. GUILANDA
 BAC Chairperson

[Signature]
BENSON B. MOGA
 BAC Vice-Chairperson

[Signature]
ELVIRA L. RETUTA
 BAC Member

[Signature]
EVELYN P. GATAO-WA
 BAC Member

[Signature]
MANILYN W. RAYALA
 BAC Member

APPROVED:

[Signature]
ESTER HYDIE L. PUCDIHON
 School Head

Approved on 10/13/22
 (Date of Approval)



ADDRESS: GEFA Brgy., Lower QM, Baguio City
TELEPHONE NUMBER: 442-4069
EMAIL ADDRESS: aguinaldoelementary@gmail.com



PURCHASE ORDER
SCHOOLS DIVISION OFFICE of BAGUIO CITY
AGUINALDO ELEMENTARY SCHOOL
 Lower Q.M. GEFA Brgy., Baguio City

Supplier : Qadar Souvenirs & General Merchandise Address : G/F Bldg. I Maharlika Livelihood Complex, Baguio City TIN : 306-275-868-000	P.O. No. : 2022-10-020 Date : October 14, 2022 Mode of Procurement : <u>SVP</u>
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>AGUINALDO ELEMENTARY SCHOOL</u>	Delivery Term . w/in 20 days upon receipt of PO
Date of Delivery :	Payment Term : <u>MOOE FUND</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Multi-Function Printer - Print, Scan, Copy - Compact Integrated Tank Design - High Yield Ink Bottles - Borderless printing up to 4R Print Speed: Photo Default - 10 x 15 cm / 4 x 6 " Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) *1 Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm *1 ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm *1 First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec *1 Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 600 x 1200 dpi Maximum Scan Area: 216 x 297 mm (8.5 x 11.7") Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output	5	9,500.00	47,500.00
2	bottle	Epson Ink 003 - C	6	280.00	1,680.00
3	bottle	Epson Ink 003 - Y	6	280.00	1,680.00
4	bottle	Epson Ink 003 - M	6	280.00	1,680.00
5	bottle	Epson Ink 003 - BK	10	265.00	2,650.00
NOTHING FOLLOWS					
				Total	55,190.00

FIFTY-FIVE THOUSAND ONE HUNDRED NINETY PESOS ONLY.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

QADAR SOUVENIRS AND
 GENERAL MERCHANDISE

Signature over Printed Name of Supplier

10-17-22

Date

Very truly yours,

ESTER HYDIE L. PUCDIHON, EdD

Signature over Printed Name of Authorized Official

School Head

Designation

Fund Cluster : 01

Funds Available : _____

CHERISH R. POSADAS

Bookkeeper

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____ opened on October 13, 2022 at AGUINALDO ELEMENTARY SCHOOL.

ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	QADAR SOUVENIRS AND GENERAL MERCHANDISE	BAN BEE COMMERCIAL CO. INC	TSS CORPORATION	COKINS EVERYWEAR & GEN. MERCHANDISE	TARILJA ENTERPRISES
1	unit	5	Multi-Function Printer	47,500.00	49,000.00	56,445.00	54,500.00	57,500.00
2	bottle	6	Epson Ink 003 - C	1,680.00	1,890.00	1,752.00	1,800.00	1,860.00
3	bottle	6	Epson Ink 003 - Y	1,680.00	1,890.00	1,752.00	1,800.00	1,860.00
4	bottle	6	Epson Ink 003 - M	1,680.00	1,890.00	1,752.00	1,800.00	1,860.00
5	bottle	10	Epson Ink 003 - BK	2,650.00	2,950.00	2,760.00	2,900.00	3,000.00
TOTAL				55,190.00	57,620.00	64,461.00	62,800.00	66,080.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

CANVASSED BY:

FLORDELIZA S. DULAY

NAME OF CANVASSER

ALEX G. GUILANDA

BAC CHAIRPERSON

EVELYN P. GATAO-WA

BAC MEMBER

BENSON B. MOGA

BAC-VICE CHAIRPERSON

MANILYN W. RAYALA

BAC MEMBER

ELVIRA L. RETUTA

BAC MEMBER

Award is hereby given to the bidders for prices quoted being the lowest and the most advantageous to the government.

ESTER HYDIE L. PUCDIHON, EdD

School Head