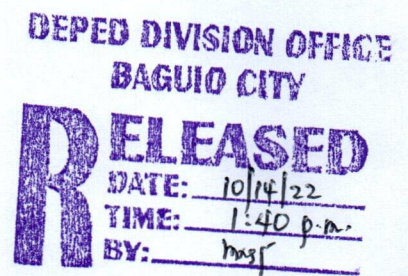




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



October 13, 2022

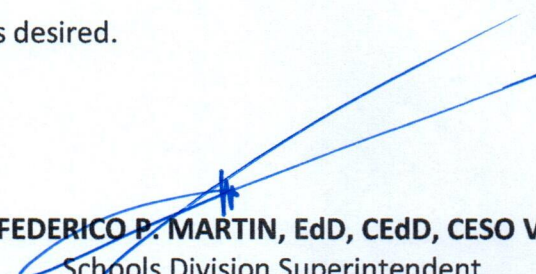
OFFICE MEMORANDUM

No. 016, S. 2022

CORPORATE PLANNING AND 2023 BUDGETING

To : Asst. Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisor
Public Schools District Supervisor
Unit/Section Heads and Program Owners
Others Concerned

1. Cognizant of our efforts to be responsive to emerging educational challenges in carrying - out the Plan-Do-Check-Act in all processes, the Division Office will conduct its annual Corporate Planning and Budgeting on October 17-20, 2022 at EM Royale, San Juan, La Union.
2. The activity aims to finalize the Programs, Projects and Activities for FY 2023 the General Fund (GF), Special Education Fund (SEF), 2023 National Expenditure Program (NEP) and other sources of funds.
3. Participants are requested to bring their laptops. Please see attached List of Participants and Training Matrix.
4. Immediate dissemination of this memorandum is desired.


FEDERICO P. MARTIN, EdD, CEdd, CESO V
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

LIST OF PARTICIPANTS

NAME	POSITION
Federico P. Martin	Schools Division Superintendent
Christopher Benigno	Asst. Schools Division Superintendent
Nino M. Tibangay	Chief Education Supervisor
Francisco Copsiyan	Education Program Supervisor
Marilyn Api-it	Education Program Supervisor
Marina D. Tabangcura	Education Program Supervisor
Nixon C. Elahe	Public Schools District Supervisor
Virgie Alindayo	Education Program Supervisor
Loida Mangangey	Education Program Supervisor
Lolita Manzano	Education Program Supervisor
Lourdes Lomas-e	Public Schools District Supervisor
Belen R. Tomin	Budget Officer
Alma Gayob	Administrative Officer II
Annette Doyaoen	Attorney III
Harris G. Dizon Jr.	Information Technology Officer
Lilibeth G. Degsi	Accountant III
Roger Sinot	Medical Officer III
Roy Ananayo	Dentist II
Agnes O. Totaan	Nurse II
Juliet A. Ursabia	Nurse II
Jovelyn Petra Balantin	Senior Education Program Specialist
Asuncion C. Saguid	Senior Education Program Specialist
Alejandro Ferry	Teacher I
Don Jose Tolentino	Administrative Officer II
Olivia O. Gomez	Planning Officer III
Rosanna D. Dizon	Public Schools District Supervisor
Maria Lorena Galera	Administrative Officer II
Paul Lomas-e	Engineer I
Natalie Binay-an	Administrative Officer III
Aiza Alban	Administrative Assistant II
Haydee Dumarán	Administrative Assistant III



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocity@gmail.com
Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Fevie B. Cosi	Administrative Officer II
Rachel Garcia	Administrative Asst. III
Charlie Docto	Driver
Peter Lid-ayan	Driver



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioity@gmail.com
Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

TRAINING MATRIX
2023 Corporate Planning and Budgeting

Date	Time	Activity	Person-In-Charge
Day 0 (October 17, 2022)			
	2:00 - 5:00 PM	Travel to Venue (EM Royale, San Juan, La Union)	
	5:00 – 5:30 PM	Check-in	
	6:00 – 7:00 PM	Dinner	
Day 1 (October 18, 2022)			
	7:00 – 8:00 AM	Breakfast	
	8:00 – 8:15 AM	Registration	TWG
	8:00 – 8:30 AM	Opening Program Opening Remarks Statement of Purpose	AVP Federico P. Martin, CESO V Nino M. Tibangay
	8:30 – 10:00 AM	AIP 2022 Review - Presentation per Functional Division (OSDS, CID, SGOD)	
	10:00 – 10:15 AM	Health Break	
	10:15 -12:00 NN	Presentation of 2022 and 2023 Budget	Belen R. Tomin
	12:00 – 1:00 PM	Lunch Break	
	1:00 – 1:30 PM	Guidelines on Crafting of 2023 AIP	Olivia Gomez
	1:30 – 3:00 PM	Workshop Proper – Crafting of 2023 AIP	
	3:00 – 3:15 PM	Health Break	
	3:15 – 4:00 PM	Continuation of Workshop	
	4:00 – 6:00 PM	Presentation of Output per Functional Division	
	6:00 – 7:00 PM	Dinner	
Day 2 (October 19, 2022)			
	7:00 – 8:00 AM	Breakfast	
	8:00 - 8:15 AM	MOL	
	8:15 – 9:00 AM	Updates on WFP, PPMP, APP	Lilibeth Degsi
	9:00 – 10:00 AM	Workshop on WFP Preparation of WFP per major PPAs	
	10:00 –12:00	Encoding of WFP in the PMIS	PMIS Team



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

	NN		
	12:00 – 1:00 PM	Lunch Break	
	1:00 – 3:00 PM	Lecture of HGDG Proposal	Jovelyn Petra Balantin
	3:00 – 3:15 PM	Workshop on Crafting of HGDG Proposal	
	3:15 – 3:30 PM	Health Break	
	3:30 – 6:00 PM	Continuation of Workshop	
	6:00 -7:00 PM	Dinner	
	7:00 – 9:00 PM	Socialization	
Day 3 (October 20, 2022)			
	7:00 – 8:00 AM	Breakfast	
	8:00 – 8:15 AM	MOL	
	8:15 – 9:00 AM	Presentation of Proposal	OSDS
	9:00-10:00 AM		SGOD
	10:00 – 11:00		CID
	11:00 11:30 AM	Monitoring of PPAs	Asuncion Saguid
	11:30 -11:45 AM	Ways Forward	
	11:45 – 12:00 NN	Closing Program	
	12:00 – 1:00 PM	Lunch Break	
		HOME SWEET HOME	

Facilitator : Alejandro Ferry



“DepEd SDO Baguio City: We Serve, We Care.”

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepdTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019