



Republic of the Philippines
Department of Education
Cordillera Administrative Region
BAGUIO CENTRAL SCHOOL
F. Yandoc Street, Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit: Baguio Central School
PR No.: 2022-10-008
Quotation No.: 2022-10-008
Date: October 24, 2022
ABC: PhP 171,500.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 2, 2022.

RENITA E. LARANANG
BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Return Statement

Note:

- ✓ Submit RFQ together with the requirements
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	49	Pcs	Toner/cartridge for Fuji Xerox Docu Centre S2110 (original)		
			* Nothing Follows*		

Purpose: Procurement of supplies for the production of learning resources used by learners in the implementation of Basic Education-Learning Continuity Plan for SY 2022-2023..

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: