



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2022-10-018
 Quotation No.: 2022-10-018
 Date: 10/19/2022
 ABC: Php 81,797.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 24, 2022.

POSTED IN PHILGEPS

ALEX G. GUILANDA
 School BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of ____ Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1.	3	unit	Multi-Function Printer - Print, Scan, Copy, Fax with ADF - Compact Integrated tank design - Print Speeds up to 15.5ipm for black and 8.5ipm for colour up to 33ppm - Auto-Duplex printing - ADF capability - Ethernet & Wi-Fi Direct - Borderless Printing up to A4 size - Spill-free ink refilling - Ultra-high yield of up to 7,500 for black and up to 6000 pages for colour - Maximum resolution: 4800 x 1200 dpi - Automatic 2-sided Printing: Yes (Up to A4) Copy Function: - Maximum Copy Size: Legal - Copy Resolution; 600 x 600dpi Scanning Function: - Scanner Type: Flatbed colour image scanner - Sensor Type: CIS Optical Resolution: 1200 x 2400dpi - Flatbed (Black / Colour) - ADF Monochrome (Simplex): 200dpi: 5.0ipm - ADF Colour (Simplex): 200dpi: 5.0ipm		



ADDRESS: GEFA Brgy., Lower QM, Baguio City
TELEPHONE NUMBER: 442-4069
EMAIL ADDRESS: aginaldoelementary@gmail.com



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			Interface: - USB: USB 2.0 - Network: Ethernet, Wi-Fi, IEEE 802.11b/g/n, Wi-Fi Direct		
2.	5	bottle	Epson Ink 003 - C		
3.	5	bottle	Epson Ink 003 - Y		
4.	5	bottle	Epson Ink 003 - M		
5.	10	bottle	Epson Ink 003 - BK		
6.	6	bottle	Epson Ink 664 - BK		
7.	3	bottle	Epson Ink 664 - Y		
8.	3	bottle	Epson Ink 664 - M		
9.	3	bottle	Epson Ink 664 - C		
			Nothing Follows		
				TOTAL	
Purpose: Procurement of office supplies and printers.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin



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