



Republic of the Philippines  
**Department of Education**

Cordillera Administrative Region  
 Schools Division of Baguio City  
 Doña Aurora Elementary School  
 District 4

Gen. de Jesus St., Aurora Hill, Baguio City

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 Date received by the Supplier: \_\_\_\_\_

Requesting Unit: Doña Aurora Elementary School  
 PR No.: 2022-01-001  
 Quotation No.: 2021-01-001  
 Date: October 17, 2022  
 ABC: ₱ **60,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 21, 2022.

POSTED IN PHILGEPS

**VICTOR U. SOTELO JR.**  
 BAC Chairperson

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Day

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	15	pcs.	Rectangular kid study table		
2	20	pcs.	Kids monoblocks chair		
3	4	pcs.	Orocan Cabinets, storage box		
4	1	pcs.	Portable projector screen, 120 Cm		
5	2	pcs.	Toy organizer cabinet		
6	1	pcs.	Playfence, 6+12 pannels, 200x600x60 cm		
7	1		freight/ travel expenses		
<b>TOTAL</b>					

Purpose: Purchase of LSENS materials

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No



Doña Aurora Elementary School  
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