



Republic of the Philippines  
 Department of Education  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 MABINI ELEMENTARY SCHOOL  
 Leonard Wood Road, Salud Mitra, Baguio City

## REQUEST FOR QUOTATION

Supplier:  
 Address:  
 Tel. #:  
 e-Mail:

Requesting Unit: MABINI ELEMENTARY SCHOOL  
 PR No.: 2022-010-012  
 Quotation No.: 2022-010-126  
 Date: October 4, 2022  
 ABC: ₱73,544.00

Date Received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 11, 2022.

**ALEJO L. PACALSO**

Chairperson, Bids and Awards Committee

POSTED IN PHILGEPS

**Requirements:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income Business Tax Return (for ABC above 500,000.00)
4. Omnibus Sworn Statement (for ABC above 50,000.00)

**Note:**

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within \_\_\_\_\_ Calendar days
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	20	tube	Riso Ink (CV Series)		
2	15	roll	Riso Master (CV Series)		
3	1	piece	Riso Roller (CV Series)		
4	4	piece	Riso Stripper Pad Base (CV Series)		
***Nothing Follows***					

**Purpose:** for printing of activity sheets for SY 2022-2023 (BELCP)

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN #



MABINI ELEMENTARY SCHOOL  
 Leonard Wood Rd., Salud Mitra, Baguio City  
 Landline: 074-424-6236