



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**Quezon Hill Elementary School**  
 Middle Quezon Hill, Baguio City  
**REQUEST FOR QUOTATION**



Standard Form No.: SF-GOOD-00  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_

Requesting Unit: Quezon Hill Elem. School  
 PR No.: 2022-010-054  
 Quotation No.: 2022-010-054  
 Date: October 14, 2022  
 ABC: Php ~~170,750.00~~

Date received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 20, 2022.

**POSTED IN PHILGEPS**

DELIA P. ALLIBANG  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

Item No	Qty.	Unit	Item Description	Unit Price	Total Price
1	18	unit	Printer inkjet, 3in1(scan, print, photocopy)		
Purpose: <u>For teachers who were not given printers yet.</u>					

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name  
 TIN: \_\_\_\_\_  
 Date/Telephone No. \_\_\_\_\_