



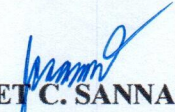
Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_ Requesting Unit: CID/L. Mangangey  
 Address: \_\_\_\_\_ PR No.: 2022-10-214  
 Telephone No.: \_\_\_\_\_ Quotation No.: 2022-10-204  
 e-Mail: \_\_\_\_\_ Date: October 12, 2022  
 Date received by the Supplier: \_\_\_\_\_ ABC: 11,286.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 18, 2022 9am

  
**JULIET C. SANNAD**

Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	14	Reams	Paper, A4 80 GSM (500 leaves per ream)		
2	18	Reams	Paper, long 80 GSM (500 leaves per ream)		
3	35	Packs	Certificate paper A4 (Beige or white) (at least 150 GSM) 10 pcs per pack		
4	100	Pieces	Long folder		
5	2	Bottles	Ink, bottle., Epson, black (compatible with L5290)		
6	2	Bottles	Ink, bottle., Epson, cyan (compatible with L5290)		
7	2	Bottles	Ink, bottle., Epson, magenta (compatible with L5290)		
8	2	Bottles	Ink, bottle., Epson, yellow (compatible with L5290)		
				<b>TOTAL</b>	

Purpose: Procurement of office supplies for contextualization of curriculum in all learning areas and grade levels

"DepEd SDO Baguio City: We Serve, We Care."







**Republic of the Philippines**  
**Department of Education**  
**Cordillera Administrative Region**  
**SCHOOLS DIVISION OF BAGUIO CITY**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

Item No.	Op. Unit	Item Description	Unit Price
1	14	Reams Paper A4 80 GSM (70 leaves per ream)	
2	18	Reams Paper long 80 GSM (500 leaves per ream)	
3	35	Reams Paper A4 (70 leaves per ream)	
4	100	Reams Paper A4 (70 leaves per ream)	
5	2	Bottles Ink bottle Epson cyan compatible with	
6	2	Bottles Ink bottle Epson cyan compatible with	
7	2	Bottles Ink bottle Epson magenta compatible with	
8	2	Bottles Ink bottle Epson yellow compatible with	



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 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019