



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit: CID/L. Mangangey
 PR No.: 2022-10-228
 Quotation No.: 2022-10-217
 Date: October 18, 2022
 ABC: 39,960.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 21, 2022 @ 9am.


JULIET C. SANNAD

Chief- Curriculum Implementation
 Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|--------------|------|---------|---|------------|-------------|
| 1 | 15 | Reams | Paper A4 80 GSM (500 leaves per ream) | | |
| 2 | 15 | Reams | Paper, long 80 GSM (500 leaves per ream) | | |
| 3 | 40 | Packs | Certificate paper A4 (beige or white) (at least 150 GSM @ 10 pcs / pack) | | |
| 4 | 40 | Pieces | Long folder | | |
| 5 | 5 | Bottles | Ink, bottle, Epson, Black (Compatible with L3210) | | |
| 6 | 5 | Bottles | Ink, bottle, Epson, Cyan (Compatible with L3210) | | |
| 7 | 5 | Bottles | Ink, bottle, Epson, Magenta (Compatible with L3210) | | |
| 8 | 5 | Bottles | Ink, bottle, Epson, Yellow (Compatible with L3210) | | |
| 9 | 10 | Pieces | External hard drive (1 TB external hard drive 4 3,2000.00 12,800.00 3.1 USB Port) | | |
| TOTAL | | | | | |

"DepEd SDO Baguio City: We Serve, We Care."



Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



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Purpose: Procurement of supplies during the conduct of SDO Baguio resource book and advocacy materials

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:

| Item No. | Qty | Unit | Description | Unit Price | Total Price |
|----------|-----|---------|--|------------|-------------|
| 1 | 12 | Reams | Paper A4 80 GSM (1/2 sheet per ream) | | |
| 2 | 12 | Reams | Paper Large 80 GSM (500 sheets per ream) | | |
| 3 | 40 | Packs | Continuous paper A4 (10 sheets per pack) | | |
| 4 | 40 | Packs | Large folder | | |
| 5 | 3 | Bottles | ink bottle Epson 74 (compatible with L310) | | |
| 6 | 3 | Bottles | ink bottle Epson 74 (compatible with L310) | | |
| 7 | 3 | Bottles | ink bottle Epson 74 (compatible with L310) | | |
| 8 | 2 | Bottles | ink bottle Epson 74 (compatible with L310) | | |
| 9 | 10 | Packs | External hard drive 1 TB external hard drive 4 | | |

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