



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

November 23, 2022

### ION HOTEL

Legarda Rd., Baguio City

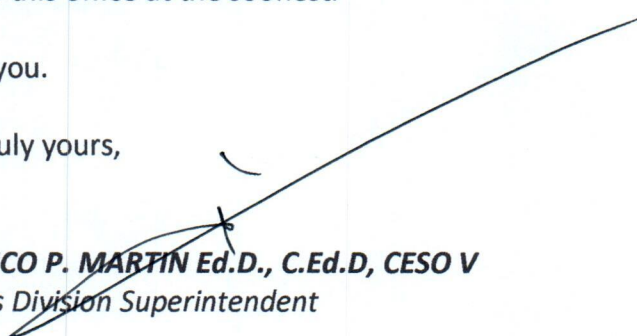
Dear *Sir/Ma'am*:

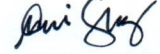
We are pleased to notify you that your price quotation and proposal for the procurement of Venue, Meals and Snacks for the Division Training on CSC Rules on Administrative Cases in the amount of PHILIPPINE PESOS **One Hundred Nineteen Thousand Six Hundred Pesos Only (Php 192,600.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN Ed.D., C.Ed.D, CESO V**  
Schools Division Superintendent

**CONFORME:**   
KARASCE ANN MMSVMIK  
(Signature Over Printed Name)

Nov. 23, 2022  
(Date)

11/23/2022  
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocity@gmail.com](mailto:depedbaguiocity@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certif  
Quality Management Sy  
CRN RU-19.2560.02  
Issued on 12/27/20



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

November 25, 2022

**ION HOTEL**

Legarda Rd., Baguio City

Dear *Sir/Ma'am*:

This refers to our award of contract to your company for the procurement of Venue, Meals and Snacks for the Division Training on CSC Rules on Administrative Cases in the amount of PHILIPPINE PESOS **One Hundred Nineteen Thousand Six Hundred Pesos Only (Php 192,600.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

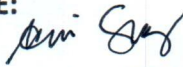
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V**  
*Schools Division Superintendent*

**CONFORME:**

  
KARRISSA AM MEARNS  
(Signature Over Printed Name)  
Nov. 25, 2022  
(Date)

11/25/2022  
/pjr/



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Quality Management Sy  
CRN RU-19.2560.02  
Issued on 12/27/20

# PURCHASE ORDER

DepEd, Division Of Baguio

15

|                                     |                           |
|-------------------------------------|---------------------------|
| Supplier : <b>ION HOTEL</b>         | P.O. No. : 22-11-202      |
| Address : Legarda Road, Baguio City | Date : November 24, 2022  |
| TIN:                                | Mode of Procurement : SVP |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |                               |
|---|-------------------------------|
| Place of Delivery : DepEd, Division Office Baguio | Delivery Term :               |
| Date of Delivery :                                | Payment Term : after delivery |

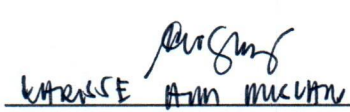
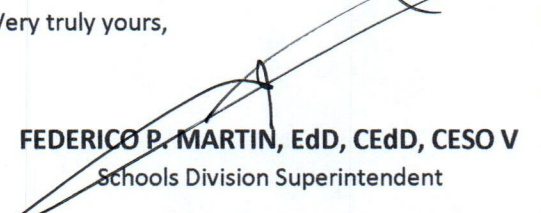
| Stock No. | Unit | Description   | Quantity | Unit Cost | Amount            |
|-----------|------|---|----------|-----------|-------------------|
| 1         | pax  | <b>With Training venue that can accommodate 100</b>   | 100      | 1,196.00  | <b>119,600.00</b> |
|           |      | pax. Please refer to attached technical specification for meals and venue (attached with RFQ) |          |           | -                 |
|           |      | <b>AM SNACKS</b> (Best seller in house menu for snacks)                                       |          |           | -                 |
|           |      | (Bread or assorted cookies, pancit)   |          |           | -                 |
|           |      | <b>LUNCH</b> (Best seller in house menu for lunch)  |          |           | -                 |
|           |      | (2 viand w/ dessert (No soup & salad)   |          |           | -                 |
|           |      | <b>PM SNACKS</b> (Best seller in house menu for snacks)                                       |          |           | -                 |
|           |      | <b>For 2 days: December 1 and 2, 2022</b>   |          |           | -                 |
|           |      | ***NOTHING FOLLOWS***   |          |           | -                 |
|           |      |   |          |           | -                 |
|           |      |   |          |           | -                 |
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|           |      |   |          |           | -                 |
|           |      |   |          |           | -                 |
|           |      |   |          |           | -                 |

Venue, Meals and snacks for the Division Training on CSC Rules on Administrative Cases

|  |              |                   |
|--|--------------|-------------------|
|  | <b>TOTAL</b> | <b>119,600.00</b> |
|--|--------------|-------------------|

**Total Amount in Words: One Hundred Nineteen Thousand Six Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

|  |  |
|--|--|
| <p>Conforme:</p> <div style="text-align: center;"> <br/>             LAWRENCE ANN MUCUYAN<br/>             ION HOTEL<br/> <u>Nov. 29, 2022</u><br/>             Date         </div> | <p style="text-align: right;">Very truly yours,</p> <div style="text-align: right;"> <br/> <b>FEDERICO P. MARTIN, EdD, CEEd, CESO V</b><br/>             Schools Division Superintendent         </div> |
|--|--|

|   |  |
|---|--|
| <p>Fund Cluster : <u>01</u></p> <p>Funds Available : <u>₱ 119,600.00</u></p> <div style="text-align: center;"> <br/> <b>LILIBETH G. DEGSI</b><br/>             Accountant III         </div> | <p>ORS/BURS No. : <u>2022-11-01813</u></p> <p>Date of the ORS/BURS: <u>11/28/22</u></p> <p>Amount : <u>119,600</u></p> |
|---|--|





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 346 S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ION HOTEL**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **Venue, Meals and snacks for the Division Training on CSC Rules on Administrative Cases** with an Approved Budget for the Contract (ABC) of **One Hundred Twenty Thousand Pesos Only (₱120,000.00)** (Annex A);

**WHEREAS** on November 3, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

| Supplier/Distributors | Quotation (Php) |
|-----------------------|-----------------|
| ION HOTEL             | ₱ 119,600.00    |
| ALVIN JOHN TAVARES    | ₱ 140,000.00    |
| FRITZY OBOAN          | ₱ 174,000.00    |

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

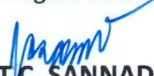
| Supplier/Distributors | Non-Compliance  |
|-----------------------|-----------------|
| ALVIN JOHN TAVARES    | Quote Above ABC |
| FRITZY OBOAN          | Quote Above ABC |

**WHEREAS** the proposal of **ION HOTEL** is found to be the most compliant with the PR, and its price quotation amounting to **One Hundred Nineteen Thousand Six Hundred Pesos Only (₱119,600.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ION HOTEL** for the procurement **Venue, Meals and snacks for the Division Training on CSC Rules on Administrative Cases** in the amount **One Hundred Nineteen Thousand Six Hundred Pesos Only (₱119,600.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 17<sup>th</sup> day of November, 2022, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson


  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson *n/18*

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, Ed.D. CEEd, CESO V**  
Schools Division Superintendent  
Approved on 11-18-22  
(date of approval)



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ISO 9001:2015 Certified  
Quality Management System  
CEN 20-19-2560-026  
Issued on 12/27/2019



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 368 s. 2022**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of Venue, meals and snacks during the conduct of “Division Training on CSC Rules on Administrative Cases” with an Approved Budget for the Contract (ABC) of *One Hundred Twenty Thousand Pesos only (₱120,000.00)* (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – *Small Value Procurement* to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

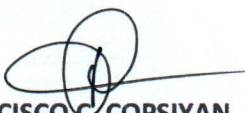
**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – *Small Value Procurement* for the procurement of Venue, meals and snacks during the conduct of “Division Training on CSC Rules on Administrative Cases”;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


November 2, 2022, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
 BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
 BAC Vice-Chairperson *11/3*

  
**FRANCISCO C. COPSIYAN**  
 BAC Member

  
**NIÑO TIBANGAY**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, EdD CEEd, CESO V**  
 Schools Division Superintendent

DepED-SDO Baguio City  
 Bids and Awards Committee  
 By *R. Valentino*  
 Date *11-4-2021*  
**RECEIVED**

Approved on 11-3-22  
 (date of approval)