



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
Dona Aurora Elementary School
Gen. de Jesus St., Aurora Hill, Baguio City

NOTICE OF AWARD

MGF Consumer Goods Trading

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the Procurement of semi-expandable equipment and machinery, office supplies, and other materials in the amount of PHILIPPINE PESOS to One Hundred Ten Thousand Seventy-Three Pesos Only (₱110,073.00) inclusive of appropriate taxes and fees.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

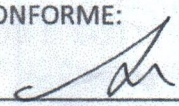
Thank you.

Very truly yours,


CYNTHIA P. VITAGAN

Dona Aurora Elementary School, School Head

CONFORME:



(Signature Over Printed Name)

(Date)/

10/27/22
/pjn/



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
Doña Aurora Elementary School
Gen. de Jesus St., Aurora Hill, Baguio City

NOTICE TO PROCEED

MGF Consumer Goods Trading

Dear Ma'am/Sir:

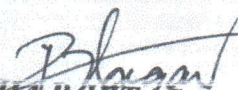
This refers to our award of contract to your company for the Procurement of semi-expandable equipment and machinery, office supplies, and other materials, in the amount of PHILIPPINE PESOS One Hundred Ten Thousand Seventy-Three Pesos Only (₱110,073.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

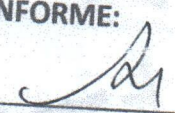
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


CYNTHIA P. VITAGAN
Doña Aurora Elementary School, School Head

CONFORME:



(Signature Over Printed Name)

(Date)

10/28/22
/pjn/

PURCHASE ORDER
DOÑA AURORA ELEMENTARY SCHOOL
 Entity Name

Supplier : MGF Consumer Goods and Trading
 Address : Ferguson Road, baguio city
 TIN : 746-123-947-000

P.O. No. : 2022-010-021
 Date : October 28,2022
 Mode of Procurement : Shopping

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

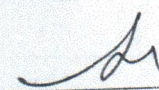
Place of Delivery : _____ Delivery Term : _____
 Date of Delivery : _____ Payment Term : _____

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|------------------------|--------|---|----------|-----------|---------------------|
| 1 | box | staple wire, | 50 | P 35.00 | P 1,750.00 |
| 2 | pcs. | Signpen, 5 ball point | 45 | P 38.00 | P 1,710.00 |
| 3 | roll | TAPE, transparent, 48mm | 40 | P 62.00 | P 2,480.00 |
| 4 | ream | PVC Binding Cover, Ream, A4 | 4 | P 450.00 | P 1,800.00 |
| 5 | box | Ballpen, Black, 50 pcs per box | 1 | 220 | P 220.00 |
| 6 | box | Ballpen, Red, 50 pcs per box | 1 | 220 | P 220.00 |
| 7 | box | Ballpen, Green, 50 pcs per box | 1 | 220 | P 220.00 |
| 8 | box | Ballpen, Blue, 50 pcs per box | 40 | 200 | P 8,000.00 |
| 9 | pcs. | Puncher, Heavy Duty,HBW | 40 | 20 | P 800.00 |
| 10 | pcs. | pentelpen, black | 25 | 38 | P 950.00 |
| 11 | pcs. | White board | 50 | 270 | P 13,500.00 |
| 12 | pcs. | 3 ,Ring File Folder, Hard Cover, Legal, 1.5 " | 1 | 750 | P 750.00 |
| 13 | pcs. | 3 holes bookbinder,puncher | 400 | 17 | P 6,800.00 |
| 14 | pcs. | Expandable Folder, legal | 200 | 34 | P 6,800.00 |
| 15 | pcs. | Expandable Envelope, legal | 40 | 13 | P 520.00 |
| 16 | pcs. | Correction Tape | 40 | 55 | P 2,200.00 |
| 17 | pcs. | Clearbook,legal | 40 | 575 | P 23,000.00 |
| 18 | ream | Laminating Film, 100pcs per ream | 20 | 120 | P 2,400.00 |
| 19 | pieces | Wire Molding,1" | 1 | 3000 | P 3,000.00 |
| 20 | box | Wire for extension wire, #12 TTHN | 10 | 230 | P 2,300.00 |
| 21 | pieces | Socket | 5 | 230 | P 1,150.00 |
| 22 | box | Wire Clamp, 1/4 ",100 Pcs per box | 5 | 55 | P 275.00 |
| 23 | pieces | Electrical Tape, 1 " | 20 | 340 | P 6,800.00 |
| 24 | pieces | Fluorescent Tube, 18 W | 55 | 10 | P 550.00 |
| 25 | pieces | PPR 1/2 coupling | 60 | 13 | P 780.00 |
| 26 | pieces | PPR 1/2 elbow | 20 | 180 | P 3,600.00 |
| 27 | pieces | PPR 1/2 pipe | 20 | 90 | P 1,800.00 |
| 28 | bag | Tissue, 10 pcs per bag | 50 | 75 | P 3,750.00 |
| 29 | pieces | Rubber Gloves | 45 | 120 | P 5,400.00 |
| 30 | pieces | Floor Scrub Brush, Plastic, with long Handle | 2 | 600 | P 1,200.00 |
| 31 | pack | Garbage Bag, Extra Large, 100 pcs per pack | 3 | 1376 | P 4,128.00 |
| 32 | pac | Ring Time Bell,12 inch, with installation | 1 | 950 | P 950.00 |
| 33 | box | Circuit Breaker, 30 AMP, with box | 7 | 10 | P 70.00 |
| 34 | pieces | PPR 1/2 coupling | | | P 110,073.00 |
| TOTAL | | | | | P 110,073.00 |

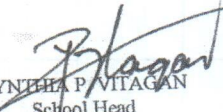
One Hundred Ten Thousand Seventy-Three Pesos Only (P110,073.00)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

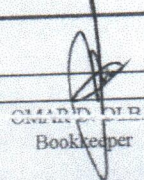
Conforme:



 Signature over Printed Name of Supplier

Very truly yours,
 9b. E.S. 11

 CYNTHIA P. VITAGAN
 School Head

Date

Fund Cluster : _____
 Funds Available : _____


 Bookkeeper

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Cordillera Administrative Region
 Division of Baguio City
 DOÑA AURORA ELEMENTARY SCHOOL
 Gen. De Jesus St., Baguio City



BIDS AND AWARDS COMMITTEE
 RESOLUTION NO. 09, S. 2022

MGF Consumer Goods Trading

WHEREAS the Department of Education (Doña Aurora Elementary School) prepared request for the Procurement of semi-expandable equipment and machinery, office supplies, and other materials with an Approved Budget for the Contract (ABC) of One Hundred Ten Thousand Seventy-Three Pesos Only (₱110,073.00) (Annex A);

WHEREAS on October 25, 2022, the Dep Ed – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

| Supplier/Distributors | Quotation (Php.) |
|------------------------------------|------------------|
| MGF Consumer Goods Trading | ₱110,073.00 |
| Cokins Everywear Gen. Mdse. | ₱83,320.00 |
| Joherdem Gen. Merchandise | ₱110,027.00 |

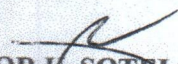
WHEREAS per evaluation, there are no non-compliant with the specifications set forth in the TOR:


WHEREAS the proposal of **MGF Consumer Goods Trading** is found to be the most compliant with the PR, and its price quotation amounting to One Hundred Ten Thousand Seventy-Three Pesos Only (₱110,073.00) is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

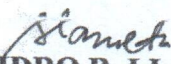
NOW THEREFORE, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby RECOMMEND to the School Head the AWARD OF CONTRACT via Negotiated Procurement to **MGF Consumer Goods Trading** for Procurement of semi-expandable equipment and machinery, office supplies, and other materials, in the amount of One Hundred Ten Thousand Seventy-Three Pesos Only (₱110,073.00) inclusive of appropriate taxes and fees.


RESOLVED, this 26th day of October 2022, in Doña Aurora Elementary School, Baguio City.


VICTOR U. SOTELO JR.
 BAC Chairperson


AMY B. CANUTO
 Vice Chairperson


ANNA LIZA C. SEGUIN
 BAC Member


ISIDRO R. LLANETA
 BAC Member


GEMMA C. TUGUINAY
 BAC Member

APPROVED: 

AN-50-NEW-18
 MCTE Compliance No. A1-0017306/ Valid Until 04-14-25
 TIN No. 126-641-320
 BIR No. 014864307-03-5050/Bsm/brnet
 IBP No. 13865875-74-5050 Bagnio/brnet
 Roll No. 42633
 Until Dec 31 2020
 Meralco
 ATTY. RUSSEL J. MA-00



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 DONA AURORA ELEMENTARY SCHOOL
 Gen. De Jesus St., North Central Aurora Hill, Baguio City

Abstract of Bid or quotation under Circular Proposal No. 04-01-2018. Opened on October 26, 2022 at Dona Aurora Elementary School at 4:00 P.M.

| Item No. | Unit | Qty. | Item Description or Specification | MGF | Cokins | Oherdem Gen. Merchandise |
|--------------|--------|------|--|---------|-----------|--------------------------|
| 1 | box | 50 | staple wire, | 1750 | 1500 | 1750 |
| 2 | pcs. | 45 | Stapler, .5 ball point | 1710 | 540 | 2022 |
| 3 | roll | 40 | TAPE, transparent, 48mm | 2480 | 900 | 2600 |
| 4 | ream | 4 | PVC, Binding Cover, Kream, A4 | 1800 | 1760 | 1680 |
| 5 | box | 1 | Ballpen, Black, 50 pcs per box | 220 | 240 | 250 |
| 6 | box | 1 | Ballpen, Red, 50 pcs per box | 220 | 240 | 250 |
| 7 | box | 1 | Ballpen, Green, 50 pcs per box | 220 | 375 | 250 |
| 8 | box | 1 | Ballpen, Blue, 50 pcs per box | 220 | 240 | 250 |
| 9 | pcs. | 40 | Puncher, Heavy Duty, HBW | 8000 | 7200 | 8600 |
| 10 | pcs. | 40 | penclpen, black | 800 | 1480 | 1200 |
| 11 | pcs | 40 | White Board Marker | 950 | 1405 | 750 |
| 12 | pcs. | 50 | 3 Ring File Folder, Hard Cover, Legal, 1.5 " | 13500 | 7000 | 13750 |
| 13 | pcs. | 1 | 3 holes bookbinder;puncher | 750 | 425 | 850 |
| 14 | pcs. | 400 | Expandable Folder, legal | 6800 | 5600 | 7200 |
| 15 | pcs. | 200 | Expandable Envelope, legal | 6800 | 2500 | 7000 |
| 16 | pcs. | 40 | Correction Tape | 520 | 680 | 480 |
| 17 | pcs. | 40 | Clearbook,legal | 2200 | 1400 | 2000 |
| 18 | ream | 40 | Laminating Film, 100pcs per ream | 23000 | 25000 | 23400 |
| 19 | pieces | 20 | Wire Molding," | 2400 | 0 | 3800 |
| 20 | box | 1 | Wire for extension wire, #12 TTHN | 3000 | 0 | 3000 |
| 21 | pieces | 10 | Socket | 2300 | 900 | 1450 |
| 22 | hvy | 4 | Wire Tamm, 1/4 " TOO Doo per hvy | 1150 | 375 | 0 |
| 23 | pieces | 5 | Electrical Tape, 1 " | 275 | 80 | 250 |
| 24 | pieces | 20 | Flourescent Tube, 18 W | 6800 | 4900 | 6900 |
| 25 | pieces | 53 | PPR 1/2 coupling | 530 | 450.5 | 530 |
| 26 | pieces | 60 | PPR 1/2 elbow | 780 | 870 | 720 |
| 27 | pieces | 20 | PPR 1/2 pipe | 3600 | 5980 | 3600 |
| 28 | bag | 20 | Tissue, 10 pcs per bag | 1800 | 1500 | 2700 |
| 29 | pieces | 50 | Rubber Gloves | 3750 | 3500 | 3900 |
| 30 | pieces | 45 | Floor Scrub Brush, Plastic, with long Handle | 5400 | 4500 | 6525 |
| 31 | pack | 2 | Garbage Bag, Extra Large, 100 pcs per pack | 1200 | 1100 | 1400 |
| 32 | pac | 3 | Ring Time Bell, 12 inch, with installation | 4128 | 0 | 0 |
| 33 | hvy | 1 | Electric Breaker 30 AMP, with box | 950 | 900 | 900 |
| 34 | pieces | 7 | PPR 1/2 coupling | 70 | 59.5 | 70 |
| 35 | | | | | | |
| TOTAL | | | | 110,073 | 83,320.00 | 110,027.00 |

Canvassed by:

ERNESTO A. SALRAD, JR.
Canvass Officer

BAC Members:

GEMMA P. JUCUNAY
Member

ANNA LIZA C. SEGUN
Member

ISIDRO LLANETA JR.
Member

AMY B. CANUTO
Vice - chairman

VICTOR U. SOTELO JR.
Chairperson