



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
District 7



ELPIDIO R. QUIRINO ELEMENTARY SCHOOL
Purok 2, Irisan Baguio City

NOTICE OF AWARD

DOUBLE BASE CONSUMER GOODS TRADING
Km 3, La Trinidad, Benguet


Dear *Mr. Angel C. Bagayao* :

We are pleased to notify you that your price quotation and proposal for the procurement of office supplies in the amount of **PHILIPPINE PESOS ONE HUNDRED SIXTY-ONE THOUSAND PESOS (Php 161,000.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


HERMOSO P. BUNNOL
School Principal

CONFORME:


(Signature Over Printed Name)

10/9/12
(Date)



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City
 District 7



ELPIDIO R. QUIRINO ELEMENTARY SCHOOL
 Purok 2, Irisan Baguio City

NOTICE TO PROCEED

Double Base Consumer Goods Trading
 Km. 3, La Trinidad, Benguet

Dear Mr. Angel C. Bagayao

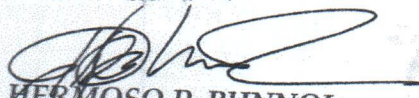
This refers to our award of contract to your company for the procurement of office supplies in the amount of ~~PHILIPPINE PESOS ONE HUNDRED SIXTY-ONE THOUSAND PESOS~~ (Php 161,000.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


HERMOSO P. BUNNOL
 School Principal

CONFORME: 

ANGEL C. BAGAYAO
 (Signature Over Printed Name)

10/5/22
 (Date)

**PURCHASE ORDER
SCHOOLS DIVISION OF BAGUIO CITY**

Supplier: **DOUBLE BASE CONSUMER GOODS TRADING**
 Address: **Km. 3, La Trinidad, Benguet**
 TTN: **922-224-207**
 Gentlemen: **Administrative Assistant III**

Place of Delivery: **Elipido R. Quirino Elementary School**
 Date of Delivery: _____

Please furnish this Office the following articles subject to the terms and conditions contained herein:
 Delivery Term: _____
 Payment Term: _____

P.O. No.: **2022-10-025**
 Date: **October 4, 2022**
 Mode of Procurement: **Small Value Procurement**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Ream	PAPER, Multi-Purpose (Copy) A4, 70 gsm	500	160.00	80,000.00
2	Ream	PAPER, Multi-Purpose (Copy) Legal, 70 gsm	450	180.00	81,000.00
					161,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme: _____
 Signature over Printed Name of Supplier: **Abel J. S. S. S.**
 Date: **10/4/22**

Very truly yours,
 Signature over Printed Name of Authorized Official: **HERNANSO P. BUNNOL**
 School Head Designation: _____

Fund Cluster: _____
 Funds Available: _____
 ORS/BURS No.: _____
 Date of the ORS/BURS: _____
 Amount: _____

OMAR O. OLBA
 Administrative Assistant III



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
ELPIDIO R. QUIRINO ELEMENTARY SCHOOL
BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 001, S. 2022

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO DOUBLE BASE CONSUMER GOODS TRADING FOR THE PROCUREMENT OF OFFICE SUPPLIES (BELCP FUND 2022) OF ELPIDIO QUIRINO ELEMENTARY SCHOOL

WHEREAS Elpidio R. Quirino Elementary School prepared the Purchase Request (PR) for the PROCUREMENT OF Office supplies with an Approved Budget for the Contract (ABC) of ONE HUNDRED SIXTY-FIVE THOUSAND SEVEN HUNDRED FIFTY PESOS. (165,750.00) (Annex A);

WHEREAS on SEPTEMBER 27, 2022 the Elpidio R. Quirino Elementary School– Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
DOUBLE BASE CONSUMER GOODS TRADING	Php 161,000.00
COKINS EVERYWEAR GEN. MERCHANDISE	Php 182,500.00
BAN BEE COMMERCIAL CO. INC.	Php 195,200.00

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
COKINS EVERYWEAR GEN. MERCHANDISE	Quote above ABC and quotation is higher than the lowest
BAN BEE COMMERCIAL CO. INC.	Quote above ABC but with the highest bid

WHEREAS the proposal of **DOUBLE BASE CONSUMER GOODS TRADING** found to be the most compliant with the PR, and its price quotation amounting to **ONE HUNDRED SIXTY ONE THOUSAND PESOS (Php 161,000.00 php)** calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We, the Members** of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement– Small Value Procurement to **DOUBLE BASE CONSUMER GOODS TRADING** for the payment of **OFFICE SUPPLIES** in the amount of **ONE HUNDRED SIXTY ONE THOUSAND PESOS (Php 161,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 4th day of **OCTOBER 2022**, Elpidio R. Quirino Elementary School, Purok 2, Irisan, Baguio City.

ORDEN V. CAYSO
 BAC Chairperson

CHADREY T. MADUME
 BAC Vice Chairperson

MARISEL P. SOLIMAN
 BAC Member

BETTY L. LINGBANAN
 BAC Member

EMMANUEL B. CARANTO
 BAC Member

APPROVED:

HERMOSO P. BUNNOL
 School Head
 Approved on **OCTOBER 4, 2022**

