



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 Schools Division of Baguio City  
 DISTRICT I  
 RIZAL ELEMENTARY SCHOOL


**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: 2022-11-078  
 Quotation No.: 2022-11-079  
 Date: November 28, 2022  
 ABC: **402,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 5, 2022 @ 9 am.**

POSTED IN PHILGEPS

  
**MARIA MAGDALENA C. BALAO**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
<b>1</b>	<b>2</b>	<b>PAX</b>	<b>SECURITY GUARD</b>		
			12 hours duty, 7:00 AM to 7:00 PM & 7:00 PM to 7:00 AM		
			Monday to Sunday, including legal and special holidays		
			<b>Security Guard must be:</b>		
			a. Duly Licensed		
			b. In complete uniform and paraphernalia		
			* With flashlight and baton		
			c. with at least 2 years of experience		
			d. MUST MAINTAIN A LOGBOOK		
			e. MUST BE VISIBLE AT ALL TIMES		
			f. must adhere to the policies of the school		
			SECURITY AGENCY must submit a security plan for January 2023 to December 2023		
				<b>TOTAL</b>	

**Purpose: PROCUREMENT OF SECURITY SERVICES FOR CY 2023**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

Canvassed by:



**Address:** #1 Gibraltar Road, Baguio City  
**Telephone No.:** (074) 246-1284  
**E-mail Address:** rizalbaguio1937@gmail.com / 136404@deped.gov.ph  
**Facebook Page:** DepEdTayo Rizal Elementary School